



Department of Public Works
Timothy P. Neargarder, Superintendent
830 Sheridan Road
Winthrop Harbor, IL 60096

Mailbox Damage Reimbursement Form

It is the policy of the Village of Winthrop Harbor to reimburse residents up to \$45.00 for eligible damage to mailboxes from direct plow contact

Date _____ / _____ / _____

Name _____

Address _____

Home Phone _____ Cell Phone _____

Date of Damage _____ / _____ / _____ Approximate Time of Damage _____

If there were witness(es) to the mailbox damage. Please provide contact information

Name _____ Phone _____

Name _____ Phone _____

Damage is to (Circle one): Mailbox only Post Only Both

Please provide a description of the mailbox damage: _____

Please attach a receipt for the repair of your mailbox. Additionally, please attach and evidence you feel proves the Village of Winthrop Harbor is responsible for the damage.
If you have a police report, please attach that as well (Not Required)

Office Use Only

Approved Reason for denial: _____

Denied _____

Signature