

Winthrop Harbor METRA Station Parking Procedures

A parking fee of **\$1.75 per day** applies to vehicles parked in the large METRA parking lot on Monday through Friday (except legal holidays) at any time between 6:00 a.m. and 6:00 p.m. There is no fee for the Handicapped spaces in the small lot. (A valid State issued Handicap Permit must be properly displayed.)

INSTRUCTIONS FOR PAYING THE PARKING FEE

1. Park your vehicle in any space that is not marked "Reserved". **Note your space number.**
2. Proceed to the deposit boxes located at the S.E. corner of the station near 7th Street. Deposit exact amount (**\$1.75 per day**) in the slot with the number corresponding to your parking space.
3. **For longer term parking:** If your vehicle will remain parked into the next pay period (6:00 a.m. of the following day), you must deposit the total amount (\$1.75 x number of days you intend to remain parked) in the deposit box.

OPTIONAL 6-MONTH PARKING PASS

A 6-Month Parking Pass is available for a total fee of **\$175.00**. A limited amount of Parking Passes are available. If all Passes are taken, you may join a waiting list for the next available Pass.

To purchase a 6-Month Parking Pass;

1. Obtain a Parking Pass Application from the bin at the METRA station, or from Village Hall, or online at www.winthropharbor.com.
2. Complete the Application and submit using one of these options -
 - a. **IN PERSON:** Submit at Winthrop harbor Village Hall, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday (except Holidays). Cash, check, MasterCard or Visa accepted. Permit will be issued on-site.
 - b. **BY MAIL:** Submit the Application, a check for \$175.00 payable to Village of Winthrop Harbor, with a self addressed, stamped envelope. Do not mail cash. Send to Village of Winthrop Harbor, 830 Sheridan Rd., Winthrop Harbor, IL 60096. Permit will be mailed to you.
 - c. **AFTER HOURS DROP-OFF:** Submit all items defined in the mail option above, by dropping into the lock-box located outside the entrance to Village Hall (South side of Municipal Building at 830 Sheridan Road (NW corner of 9th & Sheridan)).

PARKING PASS DETAILS & RULES: 6-Month Parking Passes are effective on the first day of any given month and expire on the last day of the sixth month following. The Parking Pass must be displayed on the vehicle's rearview mirror in a way that is readily readable by enforcement officials. Failure to display may result in a citation, even if owner provides proof of payment for a pass. Pass holders must park in the spaces designated as "RESERVED". No refunds or prorated credits will be issued for unused day(s). Parking Passes are transferable between vehicles, but allow for only 1 vehicle to park on any given day. Lost, destroyed, or stolen passes are the responsibility of the pass holder. Replacement fee of \$20.00 applies. Pass holder must report the lost or stolen pass in person at Village Hall.

GENERAL METRA LOT REGULATIONS: **Vehicles parked in violation will be ticketed and fined at \$25.00 per offense.** No vehicle larger than a standard automobile, van, or single-axle pickup truck may park in the METRA lots at any time. There is no fee for Handicapped Parking in the spaces designated as such in the small parking lot directly adjacent to the train station. A valid, State issued Handicapped Permit must be properly displayed. The Village of Winthrop Harbor assumes no responsibility for damage or theft of property incurred while parking in this facility. Owners assume all risk for vehicles and contents while parked on these lots.

KISS 'N GO PARKING

Kiss 'n Go Parking (with no fee) is available in the small lot adjacent to the station. Parking limit is 10 minutes and is for the drop-off or pick-up of passengers only. Time will be extended for trains arriving late. For safety considerations, you are encouraged to use these spaces in lieu of parking on the street for drop-offs or pick-ups.

Application for 6-Month Parking Pass Winthrop Harbor Metra Train Station



APPLICATION — PLEASE PRINT:

Full Name (as it appears on your driver's license)

Home Address: (Street, City, State & Zip - No P.O. Boxes)

Phone numbers: (Please list at least two)

Home: _____ Work: _____ Cell: _____

Your Driver's License Number, State, and Expiration date:

This Application is for a 6-Month Parking Pass to begin on the first day of: ___/___ (Month / Year) and to expire after the last day of: ___/___ (Month / Year). All passes are effective on the first day of a given month and expire at the end of the sixth month following.

Fee: \$175.00 (please see payment method options on reverse side)

Please Check One: New Parking Pass Renewal

If Renewal, please provide current Parking Pass number: _____

List the license plate information for each vehicle that may use this Pass:

Plate # _____ State _____ Plate # _____ State _____ Plate # _____ State _____

Signature of Applicant

× _____ Date ___/___/___

Village staff to complete this section.

Date Application Received: ___/___/___ Pass # Issued or Renewed: _____ By: _____