



Village of Winthrop Harbor  
830 Sheridan Road  
Winthrop Harbor, IL 60096

Phone: 847-872-3846 - Fax: 847-872-0639 - Web: www.WinthropHarbor.com

## APPLICATION FOR LICENSE OR PERMIT

### Liquor, Food, Tobacco Licenses

New  Renewal

Commercial Business \$25

### LIQUOR LICENSE

<input type="checkbox"/>	Class "A" Tavern	(Pouring & Package)	\$3000
<input type="checkbox"/>	Class "B" Package	(Package only)	\$2500
<input type="checkbox"/>	Class "C" Club	(Pouring)	\$1000
<input type="checkbox"/>	Class "D" Beer & Wine Restaurant	(Pouring)	\$2500
<input type="checkbox"/>	Class "E" Temporary	(Special Events, One Day License)	\$ 75
<input type="checkbox"/>	Class "F" Beer & Wine Package	(Package)	\$2500
<input type="checkbox"/>	Class "G" 60/40 Restaurant	(Pouring)	\$2500
<input type="checkbox"/>	Class "H" Beer Garden	(Pouring)	\$ 500
<input type="checkbox"/>	New Manager/Agent Processing Fee		\$ 150
<input type="checkbox"/>	First time Applicant (Non-Refundable)		\$ 250

### TOBACCO DEALERS

<input type="checkbox"/>	Class A – General Tobacco Sales Retailer	\$ 250
<input type="checkbox"/>	Class B – Primary Tobacco Sales Retailer	\$3000
<input type="checkbox"/>	Class C – E-Cigarette Sales Retailer	\$3000

### FOOD DEALERS

<input type="checkbox"/>	Restaurant	\$ 100
<input type="checkbox"/>	Itinerant	\$ 100
<input type="checkbox"/>	Prepackaged Food	\$ 50
<input type="checkbox"/>	Seasonal Sandwich Stand (License good for 6 months from date of issuance. The number of Seasonal Mobile Sandwich Stand Food License shall be one)	\$ 50

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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**NAME OF BUSINESS:** \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name, Address and Date of Incorporation with State of Illinois:

\_\_\_\_\_

Date of Incorporation: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you ever applied for a liquor license before? \_\_\_ Yes \_\_\_ No

If yes, where? \_\_\_\_\_

When? \_\_\_\_\_ Was License Approved: \_\_\_ Yes \_\_\_ No

If License was approved, how long did you operate under such license? \_\_\_\_ Months \_\_\_\_ Years

**TOBACCO ONLY**

Character of Business: \_\_\_\_\_

Length of time applicant has been in business of that character. \_\_\_\_\_

STATE License Number from the Illinois Department of Revenue: \_\_\_\_\_

(Unless already bonded under the Cigarette Tax Act of the Cigarette Use Tax Act)

Have you ever applied for a tobacco license before? \_\_\_ Yes \_\_\_ No

If yes, where: \_\_\_\_\_

Has any state or subdivision thereof, or by the federal government license ever been revoked?



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\_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

I (We) Understand that the license hereby applied for shall become null and void if there is any change in ownership or corporate structure. I (We) further understand this license is non-transferable between owner(s) or locations.

I (We) certify that all the information given is true and correct to the best of my (our) knowledge.  
Applicant's Signature(s):

1. \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

2. \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

3. \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OWNER'S INFORMATION**



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Owner of Premises: \_\_\_\_\_

Are you the sole owner of the business for which this license is applied?

\_\_\_\_\_ Yes (If yes, please fill out #1 below only)

\_\_\_\_\_ No (If no, list all partners, or if a corporation, list all officers of the corporation and the percentage of ownership of each)

1 \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
(Name)

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License Number: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

How long at current address: \_\_\_\_\_ Percentage of Ownership: \_\_\_\_\_%

Place of birth: \_\_\_\_\_ US Citizen? \_\_\_ Yes \_\_\_ No

Naturalized Citizen: \_\_\_ Yes \_\_\_ No If Yes, place of Naturalization: \_\_\_\_\_

Have you ever been convicted of a felony or immoral conduct? \_\_\_ Yes \_\_\_ No

If yes, explain where: \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

**NOTARY CERTIFICATION (Mandatory)**

The foregoing signature was executed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Notary Signature**

*Notary Seal*

2 \_\_\_\_\_ Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_



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(Name) \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License Number: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone Number: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_

How long at current address: \_\_\_\_\_ Percentage of Ownership: \_\_\_\_\_%

Place of birth: \_\_\_\_\_ US Citizen? \_\_\_ Yes \_\_\_ No

Naturalized Citizen: \_\_\_ Yes \_\_\_ No If Yes, place of Naturalization: \_\_\_\_\_

Have you ever been convicted of a felony or immoral conduct? \_\_\_ Yes \_\_\_ No

If yes, explain where: \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

**NOTARY CERTIFICATION (Mandatory)**

The foregoing signature was executed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Notary Signature**

*Notary Seal*

3 \_\_\_\_\_ Social Security Number \_\_\_\_-\_\_\_\_-\_\_\_\_  
(Name)



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Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License Number: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone Number: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_

How long at current address: \_\_\_\_\_ Percentage of Ownership: \_\_\_\_\_%

Place of birth: \_\_\_\_\_ US Citizen? \_\_\_ Yes \_\_\_ No

Naturalized Citizen: \_\_\_ Yes \_\_\_ No If Yes, place of Naturalization: \_\_\_\_\_

Have you ever been convicted of a felony or immoral conduct? \_\_\_ Yes \_\_\_ No

If yes, explain where: \_\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

**NOTARY CERTIFICATION (Mandatory)**

The foregoing signature was executed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Notary Signature**

*Notary Seal*

STATE OF ILLINOIS)  
)

SS:



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**COUNTY OF LAKE )**

**PERSONAL NON-SURETY BOND  
FOR TOBACCO SALES LICENSE**

**KNOWN BY ALL THOSE PRESENT:**

**FIRST:** That the undersigned is a signatory to an application for a license to sell tobacco in the Village of Winthrop Harbor, and submits this bond in support of that application;

**SECOND:** That the undersigned has received a copy of the Village's Tobacco Ordinance and understands the requirements of the same;

**THIRD:** That the undersigned does hereby personally agree and undertake to ensure that the business enterprise which may receive the license applied for herewith will at all times comply in all respects with the requirements of the said Tobacco Ordinance;

**FOURTH:** That this Bond is submitted to the Village of Winthrop Harbor by the undersigned as and for evidence of the undersigned persons' agreement to ensure the applicant's faithful performance of all obligations imposed by the said Tobacco Ordinance, and to stand as security for the payment of all fines and penalties that may be imposed under the said Ordinance during the term of the license applied for herewith;

**FIFTH:** That aside from the personal guaranty of the undersigned reflected by the signature on this instrument, no surety or other surety is pledged by the undersigned herewith;

**SIXTH:** That the extent of the obligation of the undersigned on this bond is limited to the penal sum of FIVE HUNDRED (\$500.00) DOLLARS.

IN WITNESS WHEREOF, the undersigned has set his or her hand and seal on the date below:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

FORM AND SUBSTANCE OF BOND IS ACCEPTED AND APPROVED:

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**The following items must accompany your application:**



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- \_\_\_\_\_ Fingerprints of all Principals (new applicants only or change in ownership)
- \_\_\_\_\_ \$500.00 Liquor License Bond **LIQUOR ONLY**
- \_\_\_\_\_ Articles of Incorporation (non-residents or changes)
- \_\_\_\_\_ Copy of Building Lease
- \_\_\_\_\_ If applying for a Class "H" Beer Garden License, you must provide a diagram showing the size and location of Beer Garden. **LIQUOR ONLY**
- \_\_\_\_\_ Copy of the corporate charter currently on file with the Illinois Secretary of State  
(If applicable) **TOBACCO ONLY**
- \_\_\_\_\_ Copy of Driver's License of all Principals

**BASSETT CERTIFICATION LIQUOR ONLY**

**The undersigned acknowledges and agrees that as a condition of the grant of this license, there shall always be at least one BASSET-certified on duty at the premises at any and all times that liquor sales are being conducted. Allowing any sales to occur at any time when no BASSET-certified person is on duty is a violation of this license and may result in penalties including fines, suspension or revocation.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Liquor Penalty – 110.99 PENALTY.**





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(A) (1) Whoever violates any provisions of § [110.33](#) shall be subject to imprisonment in a penal institution other than the penitentiary for not more than six months for any offense, and shall further be fined pursuant to the following chart, or both:

<i>1st Offense</i>	<i>2nd Offense</i>	<i>3rd Offense</i>
\$250	\$500	\$750

('79 Code, § 2116(f))

(2) Whoever violates the following series of code sections shall be fined pursuant to the chart set forth hereinbelow:

<i>Offense Section Number</i>	<i>1st Offense</i>	<i>2nd Offense</i>	<i>3rd Offense</i>
§ <a href="#">110.25</a>	\$250	\$500	\$750
§ <a href="#">110.34</a>	\$250	\$500	\$750
§ <a href="#">110.39</a>	\$250	\$500	\$750
§ <a href="#">110.40</a>	\$100	\$200	\$300

(B) Any person, firm, or corporation violating any provision of this chapter other than §§ [110.33](#), [110.34](#), [110.39](#) or [110.40](#) shall be fined not less than \$250 nor more than \$750 for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

(C) In addition to any other penalties imposed pursuant to this chapter, any person who violates any regulation of this chapter may be required to complete a duly licensed Beverage Alcohol Sellers and Servers Education And Training (“BASSET”) program. See ILCS Ch. 235, Act 5, § 6-27. Failure to complete the BASSET program when so required shall constitute a violation of this chapter.

(D) In further addition, the imposition of a penalty under this section shall not affect the right of the Local Liquor Commissioner to seek the imposition of penalties, including, but not limited to suspension or revocation of any licensee for any alleged violations of this chapter.

('79 Code, § 2125) (Am. Ord. 2006-O-17, passed 9-5-06; Am. Ord. 2008-O-6, passed 3-18-08; Am. Ord. 2013-O-12, passed 8-20-13; Am. Ord. 2015-O-23, passed 10-20-15)

**Tobacco Penalty - § 126.99 PENALTY.**



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Any person, firm or corporation violating any provisions of this chapter (other than the specific fines and suspension provisions set forth in § [126.12](#)) shall be fined not less than \$25 nor more than \$750 for each offense.

**Food Penalty - § 116.99 PENALTY.**

Any person, firm, or corporation violating any provision of §§ [116.10](#) through [116.21](#) shall be fined not less than \$20 nor more than \$500 for each offense; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

('79 Code, § 1203(15))