



**VILLAGE OF WINTHROP HARBOR**

Village Administration  
830 Sheridan Road  
Winthrop Harbor, Illinois 60096  
(847) 872-3846  
www.winthrop harbor.com

*Memorandum*

**TO: Mayor Bruno and Village Board Trustees**

**FROM: Gregory Jackson, Village Administrator** *Gregory Jackson*

**DATE: June 12, 2021**

**RE: FY 21/22 Appropriations Ordinance**

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The Illinois Municipal Code (65 ILCS 5/8-2-9) requires that the corporate authorities of all municipalities with less than 500,000 people pass an appropriation ordinance within the first quarter of each fiscal year (by July 31). The Municipal Code also dictates that the draft document be available for viewing at least 10 days prior to a public hearing, which must occur before the Board may consider the Appropriation Ordinance.

A notice indicating availability of the attached draft Appropriations Ordinance for Fiscal Year (FY) 2021/22 for viewing will be published in the Chicago Tribune/New Sun no later than July 9, 2021. The notice will also set the public hearing date of July 20, 2021.

The amounts reflected in the attached Appropriations Ordinance match the budget presented and anticipated to be approved by the Village Board on June 15, 2021, plus a contingency to decrease the likelihood the Village will go over its spending authority. The 5% contingency is built in to account for unforeseen items that are not currently reflected in the budget. Staff is still responsible to spend within the budget that was passed, and the spending of contingency funds are subject to board review and approval prior to purchase.

**Village of Winthrop Harbor**  
**Estimate of Anticipated Revenues**  
**General Fund**  
**FY 21/22**

Estimated Cash on Hand 04/30/21	472,371
Property Tax Levy	547,537
Ambulance Tax Levy	248,852
Fire Tax Levy	248,852
Sales Tax	327,696
Local Use Tax	205,985
State Income Tax	650,950
Cannabis Tax	1,052
Commonwealth Edison	141,218
North Shore Gas	103,874
Sheridan Road Contract	29,595
Excise Tax	106,302
Illinois Replacement Tax	7,621
Liquor License	33,974
Food & Restaurant License	1,865
Tobacco License	3,600
Other Licenses	3,743
Video Gaming Distributor Fees	2,225
Basic Business License	2,232
Building Department Receipts	1,333
Building Permits	71,645
Landfill Host Agreement	424,845
Circuit Court Fines	95,157
Local Police Fines	16,203
Debt Recovery Fines	4,976
Adjudication Court Fines	1,027
Marina Contract	15,000
Cell Tower Revenue	2,000
Grant Proceeds	150000
IDOT Highway Safety Grant	16,186
Ambulance Services	231,692
Fire Protection District	60,000

Video Gaming Revenue	134,819
Metra Revenue	12,183
Interest Income	2,558
Cable Franchise Fees	107,504
Dance Proceeds	2,204
Gym Rentals	2,233
Basketball Registrations	8,773
Baseball Sign-Up Registrations	22,519
Volleyball Sign-Up Registrations	2,773
League Sponsors	2,559
Non-Resident Registrations	318
Softball Registrations	80
Athletic Late Fees	697
Recreation Craft Fair Fees	937
Community Center Rental	4,606
Schlader Building Rental	4,609
Shelter Reservations	650
Recreation Activities	14,915
Miscellaneous Income	10,000
Overweight Vehicle Permits	3,742
Groot Recycling Stickers	412
Westrec Boat Slip Fees	25,000
Returned Check Fees	303
Police Department Tow Fees	27,871
Cash Summary Adjustments	345
<b>TOTAL GENERAL FUND</b>	<b>4,149,847</b>

**Village of Winthrop Harbor**  
**Estimate of Anticipated Revenues**  
**Water and Sewer Fund**  
**FY 21/22**

Estimated Cash on Hand 04/30/21	373,360
Unbilled Penalty Water-Sewer	13,181

Water Sales	628,838
Water Tap Fees	1,910
Water Meter Fees	350
Debt Service Fee	225,000
Miscellaneous Income	1,700
Sewer Penalties	4,350
Sewer Sales	213,615
Sewer Tap On Fees	1,000
Sewer Frontage	1,000
Sewer Reserves Interest	75
<b>TOTAL WATER AND SEWER</b>	<b>1,464,379</b>

**Village of Winthrop Harbor**  
**Estimate of Anticipated Revenues**  
**TIF Fund**  
**FY 21/22**

Estimated Cash on Hand 04/30/21	4,959
TIF Fund Tax Extension	83,000
<b>TOTAL TIF FUND</b>	<b>87,959</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Police Forfeiture Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	67,024
Miscellaneous Income	20,000
<b>TOTAL POLICE FOREFEITURE</b>	<b>87,024</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
FICA Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Property Tax Levy	179,151
<b>TOTAL FICA FUND</b>	<b>179,151</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Tort Insurance Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Property Tax Levy	266,899
IPRF Grant	15,000
<b>TOTAL TORT INSURANCE</b>	<b>281,899</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
IMRF Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Property Tax Levy	208,072
<b>TOTAL IMRF FUND</b>	<b>208,072</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Audit Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Property Tax Levy	26,953
<b>TOTAL AUDIT FUND</b>	<b>26,953</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Tourism and Promotion Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	50,441
Hotel/Motel Tax	13,500
<b>TOTAL TOURISM FUND</b>	<b>63,941</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
MFT Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	473,780
Motor Fuel Tax	300,000
MFT Rebuild Illinois	148,108
Interest Income	200
<b>TOTAL MFT FUND</b>	<b>922,088</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Toys for Tots Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Donations	8,000
<b>TOYS FOR TOTS FUND</b>	<b>8,000</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Softball/Baseball Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	-
Registration Fees	4,500

Spirit Wear Sales	2,500
Advertising	1,900
<b>TOTAL SOFTBALL/BASEBALL</b>	<b>8,900</b>

**Village of Winthrop Harbor  
Estimate of Anticipated Revenues  
Police Pension Fund  
FY 21/22**

Estimated Cash on Hand 04/30/21	95,447
Property Tax Levy	178,088
Police Pension Receipts	60,000
<b>TOTAL POLICE PENSION</b>	<b>333,535</b>

**TOTAL ESTIMATED APPROPRIATED REVENUES                    \$7,824,748**



**ANNUAL APPROPRIATION ORDINANCE  
VILLAGE OF WINTHROP HARBOR  
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE APPROPRIATING SUCH SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE VILLAGE OF WINTHROP HARBOR, COUNTY OF LAKE AND STATE OF ILLINOIS, FOR THE FISCAL YEAR OF SAID VILLAGE COMMENCING MAY 1, 2021 AND ENDING APRIL 30, 2022.**

**BE IT ORDAINED, by the President and Board of Trustees of the Village of Winthrop Harbor, Lake County, Illinois:**

**SECTION 1:** That the sums hereinafter specified, or so much thereof as may be authorized by law, be and the same hereby appropriated for the corporate objects and purposes of the Village of Winthrop Harbor, County of Lake, State of Illinois, for the fiscal year commencing May 1, 2021 and April 30, 2022.

**SECTION 2:** That the appropriations set forth herein shall not be construed as any determination or approval by the President and Board of Trustees for the expenditures of the sums so specified or for the payment of any obligation of liability of such Village, whether fixed, contingent, or otherwise, but shall be deemed only as the general provision of funds as required by law for the payment of legal obligations of the Village when as the bills invoices or other evidence of such obligation have been duly presented, audited and approved by the President and Board of Trustees.

**SECTION 3:** That the corporate objects and purposes, and the sums appropriated therefore, are as follows:

**I. General Corporate Fund**

**Dept. 05 Community Development Expenditures**

	<b>Appropriation</b>
Salary and Hourly Wages	119,562
Health Insurance Premium	11,414
Maintenance of Building and Grounds	32,550
Maintenance Vehicles/Equip.	525
Meeting & Dues Expenses	1,050
Training	788
Engineering	2,100
Other Professional Services	5,250
Inspection Services	25,200
Supplies	1,050
Fuel	683

Sheridan Road Loan Payment	21,740
Equipment	3,255
<b>TOTAL</b>	<b>225,166</b>

**Dept. 10 Administration**

	<b>Appropriation</b>
Salary and Hourly Wages	248,385
Board Salary	28,350
Health Insurance Premium	35,243
Cleaning Service and Supply	26,250
Maintenance Vehicles/Equip.	2,100
Postage Machine Rental	1,925
Meeting & Dues Expenses	1,575
Training	1,575
Travel	1,050
Postage	4,200
Legal Services	115,500
Other Professional Services	9,450
Payroll & Credit Card Monthly Services	13,125
Harris Software Annual Maintenance	9,660
Supplies	10,500
Fuel	1,050
Newsletter	10,500
Miscellaneous Expenses	2,100
Vehicle	7,875
Equipment	8,820
<b>TOTAL</b>	<b>539,233</b>

**Dept. 11 Police Department**

	<b>Appropriation</b>
Salary & Hourly Wages	882,145
Overtime	63,000
Health Insurance Premium	123,977
Maintenance Bldgs./Grounds	3,150
Maintenance Vehicles/Equipment	14,700
Meetings & Dues	2,625

Training	21,000
Other Professional Services	15,750
Supplies	117,096
Fuel	44,100
Clothing/Uniform Allowance	18,900
Police Commission	2,100
Debt Service	56,834
Vehicle Lease	40,896
Equipment	43,050
<b>TOTAL</b>	<b>1,449,324</b>

**Dept. 12 Fire Department**

	<b>Appropriation</b>
Salary & Hourly Wages	477,761
Maintenance Bldgs./Grounds	5,250
Maintenance Vehicles/Equip	47,880
Rental	1,155
Meetings & Dues	1,050
Training Expense	18,900
Other Professional Contracts	311,090
Ambulance Billing Services	16,800
Supplies	7,875
EMS Supplies	9,450
Fuel	9,975
Clothing/Uniform Allowance	8,400
Vehicle Lease	75,240
Equipment	31,500
Grants	-
<b>TOTAL</b>	<b>1,022,325</b>

**Dept. 13 Public Works (Streets) Department**

	<b>Appropriation</b>
Salary & Hourly Wages	204,142
Overtime	26,250
Health Insurance Premium	52,500
Maintenance Bldg. & Grounds	42,000

Maintenance Vehicles/Equip	31,500
Forestry	12,600
Maintenance Streets & Sidewalks	47,775
Metra Lot / Beautification*	14,700
Maintenance of Public Property	15,750
Street Lighting	94,500
Rental	7,875
Meeting & Dues	2,625
DCEO Holdridge Bridge and PW Building Remodel	42,000
Other Professional/Inspection Services	13,125
Supplies	5,250
Fuel	12,600
Clothing & Uniform Allowance	2,730
<b>TOTAL</b>	<b>627,922</b>

**Dept. 15      Parks & Recreation Department**

	<b>Appropriation</b>
Salary & Hourly Wages	121,169
Overtime	-
Health Insurance Premium	30,104
Maintenance Bldg. & Grounds	22,313
Maintenance Vehicles/Equip	4,793
Athletic Equipment	4,725
Athletic Uniforms	15,750
Baseball Fees	1,575
Utilities	3,150
Training	1,313
Other Professional Services	15,750
Supplies	735
Advertising	525
Fuel	2,888
Recreation Activities	11,025
Equipment	2,310
<b>TOTAL</b>	<b>238,123</b>

**Dept. 17 Special Police Details**

	<b>Appropriation</b>
Salary & Hourly Wages	12,600
Supplies	919
Clothing & Uniform Allowance	353
Marina Equipment	1,764
<b>TOTAL</b>	<b>15,636</b>

**Dept. 19 Information Technology Department**

	<b>Appropriation</b>
Salary and Hourly Wage	34,418
Health Insurance Premium	2,310
Maintenance Vehicles/Equip	1,575
Communications	35,123
Other Professional Services	44,100
Supplies	32,424
Equipment	21,000
<b>TOTAL</b>	<b>170,949</b>

<b>08</b>	<b>TIF</b>	<b>56,490</b>
<b>18</b>	<b>Police Forfeiture</b>	<b>52,500</b>
<b>22</b>	<b>FICA</b>	<b>177,933</b>
<b>23</b>	<b>Insurance</b>	<b>368,174</b>
<b>24</b>	<b>IMRF</b>	<b>86,459</b>
<b>25</b>	<b>Audit</b>	<b>28,298</b>
<b>26</b>	<b>Tourism and Promotion</b>	<b>38,850</b>
<b>40</b>	<b>Motor Fuel Tax</b>	<b>427,326</b>



Maintenance of Public Property	15,750
Water Purchase	73,500
Postage	1,680
Other Professional & Inspection Services	525
Supplies	1,365
Fuel	2,415
Clothing Allowance/Uniforms	525
Capital Equipment Lease	9,450
Sewer Vac Loan Repayment	48,300
<b>TOTAL</b>	<b>225,559</b>

**Sewer Reserves** **\$152,000**

### Appropriation Summary

**General Fund**

Community Development	225,166
Administration	539,233
Police	1,449,324
Fire	1,022,325
Public Works (Streets)	627,922
Parks & Recreation	238,123
Special Police Details	15,636
Information Technology	170,949
<b>TIF</b>	<b>56,490</b>
<b>Police Forfeiture</b>	<b>52,500</b>
<b>FICA</b>	<b>177,933</b>
<b>Insurance</b>	<b>368,174</b>
<b>Audit</b>	<b>28,298</b>
<b>Tourism and Promotion</b>	<b>38,850</b>
<b>Motor Fuel Tax</b>	<b>427,326</b>
<b>Toys for Tots</b>	<b>8,400</b>
<b>Softball/Baseball</b>	<b>4,200</b>

<b>Police Pension</b>	21,105
<b>Miscellaneous Contingency</b>	125,000
<b>Water Operating</b>	823,888
<b>Sewer Operating</b>	225,559
<b>Sewer Reserves</b>	152,000
<b>TOTAL ALL APPROPRIATIONS</b>	<b><u>6,798,401</u></b>

**SECTION 4:** Any sums of money appropriated prior to this Ordinance and nor previously expended or drawn against, and which monies are now in the Treasury, together with those monies that come into the Treasury after passage of this Ordinance, are hereby specifically reappropriated for the same general and special purposes for which those sums were originally appropriated. Funds that have not previously been appropriated which come into the Treasury after passage of this Ordinance shall be appropriated to the General Fund of the Village.

**SECTION 5:** That any unexpected balance of any item of an appropriation made by this Ordinance may be used to make up any insufficiency in any other item of appropriation made by this ordinance.

**SECTION 6:** That if any clause, sentence, paragraph or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared be invalid.

**SECTION 7:** That the Village Clerk is hereby authorized and directed by the President and Board of Trustees to publish this Ordinance in accordance as required by law.

**SECTION 8:** That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED AND APPROVED THIS TWENTIEETH DAY OF JULY, 2020.**

**APPROVED**

**DR. MICHAEL BRUNO  
MAYOR**

**ATTEST:**



**JULIE RITTENHOUSE  
VILLAGE CLERK**

**AYES:  
NAYS:  
ABSENT**

