

Village of Winthrop Harbor
President and Board of Trustees
Virtual Regular Board Meeting
Tuesday, March 2, 2021 - 7:00 PM
Municipal Building – 830 Sheridan Road – Winthrop Harbor, IL

COVID – 19 VIRTUAL BOARD ATTENDANCE NOTE

In order to comply with the requirements of 5 ILCS 120/2.06(9) and 65 ILCS 5/8-2-9, and in further compliance with the Executive Orders issued by Governor Pritzker, including without limitation Executive Order 2020-52 (Covid-19 Executive Order No. 48) issued on August 21, 2020, and in furtherance of protecting public health, taking into consideration the available technology, hardware and software, as well as the likely difficulties reasonably anticipated in permitting the public to participate remotely, public comment will be limited to pre-submitted communications filed with the Village Clerk.

Any member of the public wishing to make comments in the meeting which is the subject of this Agenda must submit such comments in writing, by audio or video recording to the Village Clerk not later than 4:00 pm on the day of the meeting listed above. The Clerk, or her designee, shall play or read into the record any and all such comments received. Comments that would take longer than three minutes to read shall be distributed to the Mayor and Trustees in writing and appended to the minutes in their entirety, but shall not be read aloud.

The public may view and listen to the meeting via the Zoom platform on You Tube via:

https://www.youtube.com/channel/UCASDGaJyHbe_EKS4KUwrgg However, due to the risk of disruption by computer hackers, members of the public will not be able to speak during the meeting.

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION & PLEDGE OF ALLEGIANCE**
- 4. ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**
- 5. APPROVAL OF MINUTES OF PREVIOUS MEETING OR MEETINGS**
 - i. February 2, 2021 Virtual Regular Board Meeting Minutes
- 6. MAYOR'S REPORT**
 - i. An Ordinance Ratifying and Extending Mayoral Declaration of Emergency Relating to Coronavirus
 - ii. An Appointment Resolution Appointing Patrick DiPersio – Zone Management Board for Zion Benton Enterprise Zone
 - iii. An Appointment Resolution Appointing Robert Jones – Part-time Police Officer
- 7. VILLAGE ADMINISTRATOR'S REPORT**
- 8. CLERK'S CORRESPONDENCE**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS – COMMITTEE REPORTS**
 - A. Community Development*
 - i. An Ordinance Formally Adopting the Zoning Map for the Village of Winthrop Harbor

B. Finance

- i. Accounts Payable Warrant 2020-16 in the Amount of \$204,426.71

C. Public Works

- i. Request to Approve Covenant Cove & Village Park Pond Maintenance Contract

11. PUBLIC COMMENT

12. UNFINISHED BUSINESS

13. CLOSED SESSION for any lawful purpose including but not limited to:

- i. Appointment, employment, discipline, performance or dismissal of specific employees;
- ii. Collective Bargaining matters or consideration of salary schedules for one or more classes of employees;
- iii. Selection of person to fill a public office or discipline, performance or removal of the occupant of a public office where authorized to appoint or remove the official;
- iv. Purchase or lease of real property or setting of a price for sale or lease of municipal property;
- v. Review of closed session minutes
- vi. Litigation, pending or probable

14. OPEN SESSION

15. ADJOURNMENT

2/26/2021 "No vote may be taken on any item which has not been listed on the Agenda for the meeting. Any matter not specifically listed on this Agenda, or brought up under "Unfinished Business" may be discussed by Board members at this meeting, but a vote on the matter shall be postponed until the next Board Meeting".

Village of Winthrop Harbor
President and Board of Trustees Meeting
February 2, 2021
Village Hall Council Chambers

ZOOM BOARD MEETING - MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials **Attended Remotely**:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, Robert Marabella, John Levin, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Attorney
Greg Jackson, Village Administrator
Julie Rittenhouse, Village Clerk
Michael Sheedy, IT Director
Joel Brumlik, Police Chief
Alicia McCoy, Interim Fire Chief
Pat DiPersio, Community Development
Ed Mohn, Deputy Police Chief
Tim Neargarder, Public Works

The Invocation was led by Mayor Bruno

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

All Officials attending remotely

APPROVAL OF MINUTES

1 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **January 19, 2021 Virtual Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

MAYOR'S REPORT

ORDINANCE 2021-O-4 An Ordinance Ratifying and Extending Mayoral Declaration of Emergency Relating to Coronavirus

2 - A motion was made by Trustee Levin and Seconded by Trustee Whitmore to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2021-O-4** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Mayor Bruno said the committee for the Fire Chief position met last week by a Zoom meeting to discuss the process. The Fire Chief position has been posted.

With the last 2 snow falls, the Mayor had 13 emails, 6 text messages and numerous postings on Facebook saying what an incredible job our Public Works has done. A resident's snow blower broke and he was shoveling. One of the Public Works employees plowed out the end of his drive so he could get out. He was very grateful.

Mayor Bruno welcomed our interim Fire Chief, Alicia McCoy. Thanked her for joining us.

VILLAGE ADMINISTRATOR'S REPORT

- The Sexual Harassment training will be completed next week.
- Getting ready to go into collective bargaining with the Police Departments Union.
- Will be meeting with Superintendent Neargarder next week to lay out the final plans for the construction of the Public Works building as we submit the Grant documentation required by DCEO.
- Budget documents are being completed to be distributed to the Department Heads with a set budget amount they can work with.
- The Board Meeting on the 16th, I will be presenting to the Board, end of third, going into fourth quarter, finance report to give us a status of where our finances are going into fiscal year 21/22.
- Tim, great job on the snow plowing. Communication from residents says, what a phenomenal job our guys did. To Tim's credit, he's really streamlined it.
- Two businesses are looking to expand. Myself and Pat DiPersio met with them. Linda's will be expanding into the adjoining space at the Marina Plaza and The Sweet Stop will be expanding into the empty store front next door. We are in the process of issuing the appropriate paper work and inspections for those.

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

ORDINANCE 2021-O-5 An Ordinance Annexing Property Commonly Known as 41600 North Park Avenue into the Village of Winthrop Harbor

3 - A motion was made by Trustee Hargett and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2021-O-5** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ACCOUNTS PAYABLE WARRANT

4 - A motion was made by Trustee Weiss and seconded by Trustee McCarthy to approve **Accounts Payable Warrant W2020-15** in the amount of **\$104,832.36**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Staff Memorandum on Fire Staffing and Services Delivery

Trustee Levin said, in the Agenda Packets there is information regarding the discussion the committee had.

Trustee Hargett asked Greg or Trustee Levin to break it down.

Greg said the first part of the recommendations called for the approval of Metro Paramedic Services Contract to fulfill a 24/7 paramedic service for the remaining of the fiscal year. The estimated fiscal impact is \$17,000.00. This will be using 3 of our staff, that we have right now, who work for the contractor. Trustee Marabella said this is good. We aren't taking jobs away from people. We're trying to get full coverage with people that we have. Trustee Levin said this is not a permanent fix, it's just a band-aid to help us get through until we can find proper staffing. Greg said this dollar amount is going to exceed what we budgeted for the fiscal year by at least \$17,000.00. It will exceed what was appropriated in this current fiscal year by about \$76,000.00. In fiscal year 21/22, should the Board decide to move forward with approving a

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budget, it would be an increase to the overall budget for the Fire Department. That is not including any proposal that would come forward for both step pay and stipend increase that members of the committee felt was necessary for current personnel retention. That will be another dollar amount that will be put forward to the Board as part of the 21/22 Budget process.

APPROVAL OF CONTRACTUAL MULTI-YEAR AGREEMENT BETWEEN THE VILLAGE OF WINTHROP HARBOR AND METRO PARAMEDIC SERVICES, INC. FOR AN ANNUAL AMOUNT OF \$232,610.00

5 - A motion was made by Trustee Levin and seconded by Trustee McCarthy to approve **Contractual Multi-Year Agreement Between the Village of Winthrop Harbor and Metro Paramedic Services, Inc. for an Annual Amount of \$232,610.00**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

REQUEST APPROVAL OF CULVERT REPAIRS BID AWARD – HOLDRIDGE AVENUE OVER DEAD DOG CREEK – TO HERLIHY MID-CONTINENT COMPANY, AS THE LOWEST RESPONSIBLE BIDDER

6 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Culvert Repairs Bid Award – Holdridge Avenue Over Dead Dog Creek – to Herlihy Mid-Continent Company, as the Lowest Responsible Bidder**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Whitmore – Recreation Department

- Thanked Alicia McCoy for coming in and helping us out.
- Thanked Public Works for doing such an amazing job. Had a lot of people reach out and say how a great the roads were. Went through Gurnee and Waukegan and we definitely have the best roads.

Trustee Weiss – Finance Department

- Thanked Public Works. People reached out and said our public works did a phenomenal job.

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- Thanked the committee for the Fire Department. It's going to be a hard task to go through this.

Trustee Levin – Police Department

- Tim and his staff did an excellent job. Good job.
- Thanks to Chief Stried, Chief McCoy and Asst. Chief Stone for their hard work and dedication during this staffing issue. They did an outstanding job. Thanks to Greg for taking all of the notes and his insight and experience as well as Trustee Weiss.

Trustee Marabella – Public Works

- Public Works guys did a good job. Traveled to different communities and the streets weren't plowed as well so kudos for that.
- Thanked Alicia McCoy for taking over the Fire Department.
- We have hard times coming and I know we can rise above this as a community.
- All departments are important.
- Thanked everybody including the Police Department. Everybody did their job and our community was safe. Included Board and Staff members.

Trustee McCarthy- Police Department

- Second everything that was mentioned already. Appreciate all of our Village Employees that have to work outside. Stay warm, stay safe and take care of yourselves.
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-

Trustee Hargett - Community Development

- Congratulations to interim Chief McCoy.
- Same positive comments about Public Works. Greg, please share all of these kudos with them.
- The Governor announced today, that our region is expected to move into phase 4 tomorrow. Thanked the staff for their flexibility in opening, closing and getting things out to the businesses so they know what they're supposed to be doing. Appreciate the flexibility, adaptability of all of our staff throughout this. COVID is still very much a part of our lives but there's definitely signs of optimism. Hopefully we will see some level of normalcy by summer and see some of our programs come back and our businesses thriving again.

Greg Jackson - Village Administrator

- Welcome Alicia to the Senior Staff Team.
- Chief Brumlik, welcome back. Glad to have you back.
- Don't know where I would be without Bob Long's council. I can't say enough about Bob being a resource or sounding board. He does a great job.
- With a reduction of staff in Administration and functions being divided up between three people, Julie steps up, without hesitation, without question and is probably one of the most ideal employees I've ever had the privilege working with. So I wanted to make sure that's out there and the Board knows how valuable of an asset we have with Julie.

ADJOURNMENT

7 - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:42p.m. on the following roll call vote.

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Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.

ORDINANCE 2021 – O – ____

**ORDINANCE RATIFYING AND EXTENDING
MAYORAL DECLARATION OF EMERGENCY RELATING TO CORONAVIRUS**

WHEREAS, on March 13, 2020, the President of the United States of America declared that a national emergency arising from the widespread threat of serious illness and death due to the Coronavirus and COVID-19 was in effect immediately, and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois declared that a statewide emergency was in effect relating to the same issues, and

WHEREAS, on March 13, 2020, the Chairman of the Lake County Board similarly declared that a county-wide emergency was in effect, again relating to the same issues, and

WHEREAS, further Executive Orders, disaster declarations and related directives with the force of law have been issued by the Governor and health officials with the net effect of extending the statewide emergency with a multi-phase recovery program that allows an orderly reopening of business and civic ventures without unnecessarily endangering the populace through a recurrence of viral infections, all of which will take an indefinite period of time to come, and

WHEREAS, the Village of Winthrop Harbor and its populace is neither more, nor less susceptible to the infection of Coronavirus and the COVID-19 disease it causes than the national, state or county populations, and

WHEREAS, the Village of Winthrop Harbor continues to need access to the full emergency powers established by law, including emergency funding for first responders and containment measures, but including all other powers and funding allowed by applicable law, and

WHEREAS, the Mayor of the Village of Winthrop Harbor initially exercised the emergency powers granted to him by 65 ILCS 5/11-1-6 by declaring a Village-wide emergency existed on March 16, 2020, and he has since issued additional similar declarations of Village-wide emergency, which correspond to the ongoing nature of the coronavirus pandemic, and

WHEREAS, on March 17, 2020, the Village Board adopted Ordinance 2020 – O – 6 ratifying the said exercise of emergency powers, and again on each month since that time, the Village Board adopted similar Ordinances again ratifying the exercise of emergency powers, and

WHEREAS, the Governor's phased recovery plan includes provisions which will allow some businesses to reopen within specific limits, and the Mayor has issued a renewed and supplemental emergency order on June 2, 2020 which authorized the Village's bars and restaurants to remain open for carryout and delivery, but also to include strictly limited inside seating as well as outside sales within the parameters described in the recovery plan, but particularly limited to reasonable hours of operation to fairly balance the needs of the business community and the interests of the residents for peace and quiet in their homes, which order has since been extended, and

WHEREAS, the Village Board of the Village of Winthrop Harbor finds that it is appropriate, necessary and in the best interest of the populace of the Village that it again ratify the Mayor's declaration of emergency, ratify all acts taken pursuant to the prior emergency order to date and to extend the same for so long as the Governor's Executive Orders declaring a statewide emergency remains in effect, to the maximum period of time allowed by law,

NOW THEREFORE, BE IT ORDAINED that the state of emergency declared by the Mayor on March 16, 2020, originally ratified in Ordinance 2020 – O – 6, and ratified subsequently in Ordinance 2020 – O – 7, Ordinance 2020 – O - 9, Ordinance 2020 – O - 10, Ordinance 2020- O - 14, Ordinance 2020 –O – 15, Ordinance 2020 – O – 17, Ordinance 2020 – O – 20, Ordinance 2020 – O – 23, Ordinance 2021 – O – 1 and Ordinance 2021 – O - 4 is hereby ratified again; the acts and actions taken by the Mayor and the Administrator working under his direction in furtherance of that declaration since March 16, 2020 are ratified.

BE IT FURTHER ORDAINED that the Mayoral Tenth Supplemental And Renewed Declaration Of Continuing Emergency Relating To Coronavirus issued on February 25th, 2021 and the exercise of emergency powers described therein is hereby ratified.

BE IT FURTHER ORDAINED the Mayor is granted full emergency authority provided by law, including but not limited to the power to enter into contracts relating to public health services and purchases described in 65 ILCS 5/8-10-5 and the extension of working hours required of first responders described in 65 ILCS 5/10-3-6 during the term of this Ordinance.

BE IT FURTHER ORDAINED that this state of emergency is in effect until such time as the Governor shall declare the end of the statewide emergency, or until the first regular meeting of the Village Board in April, currently scheduled for April 6, 2021, whichever comes first.

BE IT FURTHER ORDAINED that all persons should cooperate fully with all local, county, state and federal officials with jurisdiction over emergency management and public health in assisting the containment and mitigation of the effects of this virus and the disease it causes.

This Ordinance shall take effect immediately upon passage and approval, pursuant to law.

Dated this 2nd day of March, 2021.

DR. MICHAEL BRUNO
Mayor, Village of Winthrop Harbor, Illinois

JULIE RITTENHOUSE
Clerk, Village of Winthrop Harbor, Illinois

RESOLUTION 2021-R-

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WINTHROP HARBOR, that:

SECTION ONE: The following person shall be and is hereby appointed to the Office set opposite their name:

**Patrick DiPersio - Zone Management Board for Zion
Benton Enterprise Zone**

SECTION TWO: Said appointment shall be for the term commencing from February 16, 2021 to April 30, 2022, or until their successor is appointed and qualified, whichever the case may be.

SECTION THREE: This Resolution shall be effective on its passage and signing, as provided by law.

ADOPTED AND SIGNED THIS 16th DAY OF FEBRUARY, 2021.

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

RESOLUTION 2021-R-

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WINTHROP HARBOR, that:

SECTION ONE: The following person shall be and is hereby appointed to the Office set opposite their name:

Robert Jones - Part-time Police Officer

SECTION TWO: Said appointment shall be for the term commencing from March 2, 2021 to April 30,2022 or until their successor is appointed and qualified, whichever the case may be.

SECTION THREE: This Resolution shall be effective on its passage and signing, as provided by law.

ADOPTED AND SIGNED THIS 2nd DAY OF MARCH, 2021.

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

REQUEST FOR BOARD ACTION

Date Referred to the Board: February 24, 2021



Originating Department: Community Development

Subject Matter: An Ordinance Formally Adopting the Zoning Map for the Village of Winthrop Harbor

Summary and Background: Annually as at December 31st the Village Zoning Map is reviewed and updated with changes made throughout the year. The review this year resulted in the following administrative changes;

1. Add address 208 Cavin Avenue
2. Add address 212 Cavin Avenue
3. Update Map date to December 31, 2020

State Law requires that the Zoning Map be formally adopted by the Village Board and published by no later than March 31st.

Financial Impact: None.

Community/Neighborhood Impact: As stated in the adopting Ordinance, the Zoning Map identifies the official zoning for all lots, blocks and parcels of land within the village boundaries and is therefore vital in administering the village Zoning and Land Use codes.

Documents Attached: Proposed adopting Ordinance and proposed Zoning Map dated December 31, 2020.

Staff Recommendation: Staff recommends

Department Head Signature: _____ Date: February 24, 2021

Village Administrator Signature: Gregory Jackson Date: 2/24/21

ORDINANCE 2021 – O -

**AN ORDINANCE FORMALLY ADOPTING
THE ZONING MAP FOR THE VILLAGE OF WINTHROP HARBOR**

WHEREAS, the corporate authorities of this Village have annually adopted and published a proposed zoning map for the Village, in accordance with 65 ILCS 5/11-13-19, and

WHEREAS, the proposed zoning map for the year ended on December 31, 2020 has been created by the Village Engineer and has been reviewed and discussed by the Village Board, and

WHEREAS, the Village Attorney, the Community Development Director and the Chairman of the Planning and Zoning Board have further reviewed the map and recommended that the same be formally adopted by ordinance as the official zoning map of the Village of Winthrop Harbor, Illinois,

NOW THEREFORE, BE IT ORDAINED by the Village of Winthrop Harbor, Lake County, Illinois, as follows:

SECTION ONE: The zoning map prepared by the Village’s engineering firm of Baxter & Woodman bearing effective date of December 31, 2020, and preparation date of February 10, 2021, be and hereby is adopted as the official zoning map of the Village of Winthrop Harbor, Illinois, and shall stand as the final expression of the corporate authorities of this Village as to the zoning of the various lots, blocks and parcels of land shown thereon as of December 31, 2020.

SECTION TWO: The Village Clerk is hereby directed to publish the official zoning map by linking it to the Village’s website, to post a copy of it on the bulletin board at the front vestibule of Village Hall and to post it in such other places as may be convenient and likely to provide information on a relevant and timely basis to the public.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

**PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WINTHROP HARBOR,
ILLINOIS, ON THIS 2nd DAY OF MARCH, 2021.**

ATTEST:

DR. MICHAEL BRUNO, MAYOR

JULIE RITTENHOUSE, VILLAGE CLERK

REQUEST FOR BOARD ACTION



Date Referred to the Board: February 10, 2021

Originating Department: Public Works

Subject Matter:

Request to approve Covenant Cove & Village Park Pond Maintenance Contract.

Summary and Background:

The Village of Winthrop Harbor maintains three (3) ponds during the summer months. Public Works has traditionally agreed to two (2) year contracts with Environmental Technology, A Lake Management Company. This maintenance contracts provides an outsource company with expertise to provide the needed chemicals, herbicides and algae control in our ponds.

Financial Background:

Various prices for the different treatments.

This maintenance contract is paid for through Fund 13-4530

Community/Neighborhood Impact:


The contract and service provides healthy & clean ponds that benefit the entire community

Documents Attached:

2021 Environmental Technology contract

Staff Recommendation:

Staff recommends approving one (1) year contract as presented.

Department Head Signature:  Date: 2/10/21

Village Administrator Signature:  Date: 2/11/21



Environmental Technology A LAKE MANAGEMENT COMPANY

Subject: 2021 Pond Maintenance Proposal

Dear Customer,

I am pleased to enclose our 2021 pond maintenance contract for your project.

Please take note of the (optional) enhancement treatments on the second page of the contract. The optional treatments are all additional costs from the basic monthly treatments. These optional treatments help control unwanted aquatic weed and algae regrowth and enhance overall water quality. **Please circle yes or no for treatments I can perform.**

If you need a quote on a display fountain or submerged aeration system, please let me know. Visit our website at www.airaqua.com.

If you have any questions or need any changes or additional information in the contract, please give me a call at your earliest convenience. If the contract is acceptable, please sign and return.

I look forward to working with you in the 2021 season, and would like to thank you for considering Environmental Technology A Lake Management Company.

**Submitted By,
James Benser, President
Environmental Technology
A Lake Management Company**



Environmental Technology A LAKE MANAGEMENT COMPANY

2021 Contract

**Village of Winthrop Harbor
Attn: Tim Neargarder
830 Sheridan Road
Winthrop Harbor, IL 60096**

Subject: Covenant Cove & Village Park Pond Maintenance Proposal

Under the terms and conditions listed below, Environmental Technology A Lake Management Company is pleased to offer our quotation for the pond maintenance program, per our job # 92226 as follows:

7 Month Maintenance Program:

During the time from April through October 2021 Environmental Technology A Lake Management Company will send trained technicians on visits once a month to service the 2 ponds at Covenant Cove Development and the 1 pond at the Village Park.

The Program Will Be Invoiced on a Monthly Basis of: \$400.00

The monthly price will include the cost of labor for one chemical application and the cost of algaecide to control algae. If herbicide treatments are needed, additional charges will apply. There will be additional charges for all optional treatments listed.

Basic Monthly Program Includes:

- * Algaecide treatments as needed to control submerged and free-floating algae.
(No restrictions after application)

Additional Charges for Herbicide Treatments:

- * Herbicide treatments as needed to control submerged and free-floating aquatic plant growth.
(3 to 7 days restrictions after application may apply: No Swimming, Fish Consumption, Human Consumption or Irrigation may apply to certain Herbicides)

If prior notice is required before applying these restricted herbicides, circle **Yes** or **No**

Recommended (Optional) Treatments:

- * **Blue or Black** aquatic dye added monthly to the water to filter the wave lengths of sunlight. This will in turn help reduce unwanted aquatic weed and algae growth, and enhance the overhaul aesthetic look of your lake or pond. **(No restrictions after application)**

Monthly Dosage – 4 concentrated quarts

If you would like the blue dye treatments circle **Yes** or **No** **(Cost: \$188.00 per month)**

If you would like the black dye treatments circle **Yes** or **No** **(Cost: \$248.00 per month)**

- * **Algae-Tron** treatments per month: A blend of naturally occurring beneficial microorganisms composed of aerobic & facultative anaerobic bacteria. Algae-Tron is effective in limiting growth of planktonic & filamentous algae. **(No restrictions after application)**

Monthly Dosage – 4 pounds Cost: \$104.00 per month.

If you would like the Algae-Tron treatments circle **Yes** or **No**

- * **Waste and Sludge Reducer** treatments per month: Reduces nutrient levels through accelerated microbial decomposition of organic wastes on the lake or pond bottom. This reduces the Biological Oxygen Demand, which in turn improvises fish habitat and production. **(No restrictions after application)**

Monthly Dosage – 4 pounds Cost: \$124.00 per month.

If you would like the Waste and Sludge Reducer treatments circle **Yes** or **No**

- * **Phoslock** treatments per month: Phoslock is a water treatment product intended to control soluble phosphate in water. The product also works as a clarifying agent by agglomerating and settling out suspended dirt particles.

Monthly Dosage – 30 pounds, Cost: \$157.50 per month.

If you would like the Phoslock treatments circle **Yes** or **No**

Fountain Removal Pricing: \$200.00 per fountain

- * **October removal, power washing, inspection and delivery to storage area.**

If you would like the fountain removal circle **Yes** or **No**

Fountain Installation Pricing: \$200.00 per fountain

- * March or April installation depending on weather.

If you would like the fountain installation circle **Yes** or **No**

Fountain Storage Pricing: \$100.00 per fountain

- * 5 Month storage charge.

If you would like the fountain storage circle **Yes** or **No**

Note:

- * Environmental Technology A Lake Management Company does not do manual removal of garbage debris or aquatic plant growth.
- * Environmental Technology A Lake Management Company will get prior approval before using any products or performing any additional work that is not specifically stated in above maintenance program.
- * If any permits are required, customer will be responsible for all charges.

Additional Work:

If any additional work is required, labor will be charged at a rate of \$75.00 an hour per man, plus travel time and the cost of material used.

Terms of Payment:

Payment will be due within thirty days of receipt of invoice. A service charge of 18% per month will be applied on all past due balances.

The customer shall be responsible for any and all collection and legal costs incurred by Environmental Technology A Lake Management Company in the event of any and all unpaid invoices.

Customer Acceptance:

I hereby understand and accept all the terms list and spelled out in the above contract, and allow Environmental Technology A Lake Management Company to begin their maintenance program.

Customer Acceptance: _____ Date: _____