

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**April 21, 2020**  
Village Hall Council Chambers

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## **VIRTUAL BOARD MEETING - MINUTES**

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The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials **Attended Remotely**:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Alanna Whitmore

Also present:

Robert Long, Attorney  
Greg Jackson, Village Administrator  
Julie Rittenhouse, Village Clerk  
Michael Sheedy, IT Director  
Scott Fuller, Recreation Director

The Invocation was led by Mayor Bruno

### **ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**

All Officials attending remotely

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to approve the **March 3, 2020 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (1) Weiss**  
**Passed: (0)**

**2** - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to approve the **March 17, 2020 Emergency Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**

**Absent:** (1) **Weiss**  
**Passed:** (0)

### MAYOR'S REPORT

#### **RESOLUTION 2020-R-5 A Resolution to Appointing Erik Waring as a Part-time Police Officer**

**3** - A motion was made by Trustee Marabella and seconded by Trustee Hargett to approve **Resolution 2020-R-5** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (5) **Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays:** (0)  
**Absent:** (1) **Weiss**  
**Passed:** (0)

#### **Adjustment of License Payments**

**4** - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **the Adjustment of License Payments** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

This is to ease the financial burden on the local businesses and extend business license payment due dates due to the pandemic.

**Ayes:** (5) **Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays:** (0)  
**Absent:** (1) **Weiss**  
**Passed:** (0)

### VILLAGE ADMINISTRATOR'S REPORT

- In Winthrop Harbor we have launched a regional partnership call every Monday with Wadsworth, Beach Park, Zion, Benton Township, Zion Township, Grade School District, High School District, Zion Benton Library and Zion Park District as a way of pulling information and resources. It has been a great success. Our Village has taken a lead on this. Congressman Schneider and State Rep. Mason participate in our calls and next week Senator Bush will participate in our call. This give us a better direct line to talk about issues such as PPE equipment for our first responders.
- The Mayor has made calls to all of the businesses in the Village to let them know we are there to support them. We distributed information to them relating to grant and funding opportunities. Out of 12 thousand applications submitted in Illinois, 2 of the businesses in our community received awards on these grants.
- We've been seriously addressing issues of Revenues coming into the Village. The Lake County Municipal League, for the purpose of Congressman Schneider's efforts, have asked us how much money we anticipated to spend on the Covid 19 responses. The numbers were provided to the Congressman and this evening an email was received from his District Chief of Staff saying, thought they were able to secure another half a

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billion dollars in funding, they were extremely distressed for not being able to secure money for the States and Local Government on the front line of this crisis. In the note from the Congressmen, it said that he will re-double his efforts to secure funding in the next package.

- There was an attempt to delay property tax payments to the local units of Government. We aggressively lobbied, Representative Mason, Representative Morgan, County Board Member, Frank and County Board Member Paxton, and as of yesterday they are not introducing to legislation and the delay in the property tax distribution, for now, has been set aside.
- We are still working with the Marina. This evening we received communication from the charter fisherman, that I passed on to Rep. Mason, who will be passing it on to the IDNR. The Governor has been adamant in his position of not opening up boating. The State-run marinas are hoping to be able to persuade him to think otherwise.
- I will be reaching out to each of the Trustees individually, regarding the Revenue shortfalls for the upcoming fiscal year. This is over and beyond what was originally projected.
- Community Development has a potential redevelopment on Sheridan Road, The Tavern, and also a company who's looking to potentially locate their corporate headquarters off of 9<sup>th</sup> and Lewis.
- Branch pick-up will continue as planned with 2-man crews versus 4-man crews, for the health and safety of our staff.
- We will be distributing the TIF funds from the dissolved TIF District.

Mayor Bruno thanked Greg for all that he's doing. When the Board gets the packet regarding fiscal impact with the Covid 19, please read it thoroughly and if you have any questions, get in touch with Greg.

Trustee Marabella said that having a Village Administrator has proven so well in these times. We are at the forefront and ahead of most. We are being proactive instead of reactive. Thank you for what you are doing Mr. Jackson. I was hesitant to make the move to hire an Administrator, but I am so happy we did. This has taken the burden off the entire Board and Attorney. Greg is so in-tuned with everything. It has opened my eyes to how bad this Village needed someone like Greg.

### **CLERK'S CORRESPONDENCE**

None Reported

### **OLD BUSINESS**

None Reported

### **NEW BUSINESS**

**Accounts Payable Warrant**

5 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve **Accounts Payable Warrant W2019-20** in the amount of **\$200,243.81**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (1) Weiss**  
**Passed: (0)**

**Request Approval to Accept a Proposal to Replace a Village Hall Boiler Circulation Pump from Complete Temperature Systems Inc. in the Amount of \$5,375.00**

6 - A motion was made by Trustee Hargett and seconded by Trustee McCarthy to approve **Request to Accept a Proposal to Replace a Village Hall Boiler Circulation Pump from Complete Temperature Systems Inc. in the Amount of \$5,375.00**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (1) Weiss**  
**Passed: (0)**

**RESOLUTION 2020-R-6 A Resolution Adopting a Concussion Management Policy Relating to Parks Athletic Activities**

7 - A motion was made by Trustee Whitmore and seconded by Trustee Marabella to approve **Resolution 2020-R-6** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (1) Weiss**  
**Passed: (0)**

**A Request for Approval of Capital Purchase of a Utility Vehicle, not to Exceed \$16,000.00**

8 - A motion was made by Trustee Whitmore and Seconded by Trustee McCarthy to approve the **Request for a Capital Purchase of a Utility Vehicle, not to Exceed \$16,000.00**. Mayor Bruno declared the motion carried on the following roll call vote

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (1) Weiss**  
**Passed: (0)**

**PUBLIC COMMENT**

None Reported

**UNFINISHED BUSINESS**

Trustee Hargett – Community Development

- Thank you, Greg, and all of the Staff for their work and adapting throughout this to keeping the Village moving forward.
- Everyone be safe and looking forward to being back together

Trustee Hargett McCarthy – Police Department

- Everything Trustee Marabella said earlier I agree. What would our situation be if we didn't have Greg in this position now? Many municipalities took much longer to react. I'm very thankful the Mayor's leadership, all the staff, Greg, Julie, everybody who's working hard. I've been thinking about the staff that have had to make the sacrifices.
- Very thankful for the Police and Fire Departments who continue to put themselves at risk. I appreciate all that they do.

Trustee Whitmore – Recreation Department

- Just to repeat what Trustees Hargett and McCarthy stated, thank you. I know it's not easy now and definitely doesn't make it any easier not being able to have face to face meetings. Thank you so much for all of the time and energy and efforts that all of you have been putting in to make everything continually work.
- Thank you to our First Responders. Every call is a little scarier and hazardous.

Trustee Marabella

- Hopes everyone stays safe. I look forward to meeting with everyone again.

Trustee Levin

- Everybody stay safe and healthy.
- Thank you for all of the hard work everybody has been putting in. A special, huge gratitude to the Fire Department as well as Police in these times. We've lost a few people and they are working twice as hard in these difficult times. Hopefully there will be some changes soon.

Mayor Bruno

- Like everyone else has said regarding the Village, the Board Members, thanks for all that you do and thanks for this meeting to go on. Thanks to the Department Heads. I know they are working harder because they are short-handed and the staff in the office, Julie, Greg, Lisa and Debbie. They are working harder too, answering calls and calling seniors. The First Responders, are all gearing up as if they are going into an infected area. I think that's part of the reason that we haven't seen the cases here in town or in the Fire Department. That's commendable.
- Hope we get back to normal as soon as things are ideally possible.
- Thanked everyone for meeting tonight and stay safe.

**ADJOURNMENT**

9 - A motion was made by Trustee Marabella and seconded by Trustee McCarthy to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:34p.m. on the following roll call vote:

**Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**

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**Absent: (1) Weiss**

**Passed: (0)**

**APPROVED:**

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**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

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**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**