

Village of Winthrop Harbor
President and Board of Trustees Meeting
February 18, 2020
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Attorney
Greg Jackson, Village Administrator
Julie Rittenhouse, Village Clerk
Scott Fuller, Recreation Director
Joel Brumlik, Police Chief

The Invocation was led by Pastor Tim Bycroft from North Point Church, followed by the Pledge of Allegiance.

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

No Absent Officials wanting to Attend Remotely

APPROVAL OF MINUTES

1 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve the **February 4, 2020 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (1) Marabella

MAYOR'S REPORT

Approval of an Intergovernmental Agreement and By-Laws to Establish the Lake County Land Bank Authority

2 - A motion was made by Trustee Weiss and seconded by Trustee Hargett to approve an **Intergovernmental Agreement and By-Laws to Establish the Lake County Land Bank Authority** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

RESOLUTION 2020-R-2 A Resolution Appointing Alex Delli Paoli to the Economic Development Commission

3 - A motion was made by Trustee Hargett and seconded by Trustee Weiss to approve **Resolution 2020-R-2** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

VILLAGE ADMINISTRATOR'S REPORT

- RFP's for the Village Website are under review and recommendations will be made at the March 3rd meeting
- There was a meeting with the residents of Prairie Estates and the surrounding area regarding the landfill.
- Lake County Municipal League Breakfast – Federal and Local Legislators were there.
- Meeting with the Benton Township Fire District regarding our IGA with the Fire District looking for an increase in fees for services which they agreed to an increase.
- Budget update –met last Friday with the Department Heads. Asked for a 9.5% cut over last year's spending. Each department has been given their target number.
- Wage Analysis – finished it today. It will be distributed to each Trustee to look over and discuss.

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

4 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve **Accounts Payable Warrant W2019-18** in the amount of **\$321,481.02**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Docket #05-PZB-19: PZB Recommendation to *Deny* the Petitioner Spring Bluff School, LLC's Request for Variances to the Off-Street Parking Section of the Winthrop Harbor Zoning Code.

5 - A motion was made by Trustee Hargett and Seconded by Trustee Weiss to ***Deny* Docket #05-PZB-19: the Petitioner Spring Bluff School, LLC's Request for Variances to the Off-Street Parking Section of the Winthrop Harbor Zoning Code**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Levin, McCarthy, Weiss
Nays: (0)
Abstain (2) Marabella, Whitmore
Absent: (0)
Passed: (0)

Trustee Hargett said this has been worked on for the past 6 months and he thanked the Staff and the PZB for their hard work. There wasn't sufficient paperwork to show a hardship. Trustee Marabella asked if we did everything we could to resolve this and work with the petitioner. Trustee McCarthy said he would like to see a workable solution. Attorney Long said there was nothing in the petition about a fence, landscaping or a garage when notifying the neighbors. Trustee Hargett said we do have the authority to vote on this motion, to deny this variance and separately vote, as an in structural vote to staff, to allow the petitioner 60 days to file another variance request.

Recommend an Instructional Vote to Staff for a Stay of 60 (sixty) Days While the Petitioner Submits a New Detailed Variance Request

6 - A motion was made by Trustee Hargett and seconded by Trustee Weiss to approve the **Recommendation of an Instructional Vote to Staff for a Stay of 60 (sixty) Days, While the Petitioner Submits a New Detailed Variance Request**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval of Proposal for Professional Services from Tria Architecture to Provide an Existing Roof Assessment for the Village Hall Complex in the Amount of \$2,250.00

7 - A motion was made by Trustee Hargett and Seconded by Trustee Weiss to approve the **Proposal for Professional Services from Tria Architecture to Provide an Existing Roof Assessment for the Village Hall Complex in the Amount of \$2,250.00** as submitted. Mayor Bruno declared the motion carried on the following roll call vote

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Approve Westrec Marina Contract for the Provision of Marina Security Services

8 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to approve the **Request to Approve Westrec Marina Contract for the Provision of Marina Security Services** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Approve Design Services for Holdridge Avenue Over Dead Dog Creek Culvert Repairs Contracted with Baxter & Woodman Consulting Engineers

9 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **Request to Approve Design Services for Holdridge Avenue Over Dead Dog Creek Culvert Repairs Contracted with Baxter & Woodman Consulting Engineers** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval to Begin Hosting Self Defense Classes in Winthrop Harbor

10 - A motion was made by Trustee Whitmore and seconded by Trustee Marabella to approve the **Request to Begin Hosting Self Defense Classes in Winthrop Harbor** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Regular Board Meeting Minutes 02/18/20

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval of Proposed Recreation Building Rental Fees Increase and Allow Non-Residents to Rent Winthrop Harbor Facilities

11 - A motion was made by Trustee Whitmore and seconded by Trustee McCarthy to approve the **Proposed Recreation Building Rental Fees Increase and Allow Non-Residents to Rent Winthrop Harbor Facilities** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

Jane Hall – Asked about the fees for Recreation building rental for residents and non-residents. Does a Village Business owner pay resident or non-resident fees? It was clarified as follows - if their personal address is not in the Village, they are considered a non-resident.

UNFINISHED BUSINESS

Trustee Marabella – Public Works Department

- Salt barn is full. We haven't used a lot this year.
- Hired a new person who is starting soon.
- Worked very well and have been down a guy. Tim's done a good job with what we have.

Trustee Weiss – Finance Department

- March 21st is the target date for the Trustee Retreat.

Trustee McCarthy – Police Department

- Attended the Town Hall Meeting with Congressman Schneider. Huge attendance (82) of residents. It's the first time that he has been here. It was good to see that recognition for our Village.

Trustee Whitmore – Recreation Department

- This Friday is Gym Night for K-4th grade from 7-9pm for \$5.00
- February 29th is the Annual Fun Fair from 11am-4pm. Free to get in and 25cent games. We are also raising money to upgrade park equipment so we are doing a pie in the face fundraiser, also at the Fun Fair.

Mayor Bruno

- When Congressman Schneider was here, he asked us about our Sustainability Committee. Each congressman gets the opportunity to highlight an item in their district and he will be highlighting our Sustainability Committee. It will be on CSPAN.

Regular Board Meeting Minutes 02/18/20

ADJOURNMENT

12 - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:56p.m. on the following roll call vote:

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.