

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**January 7, 2020**  
Village Hall Council Chambers

---

## **MINUTES**

---

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Attorney  
Greg Jackson, Village Administrator  
Julie Rittenhouse, Village Clerk  
Joel Brumlik, Police Chief

The Invocation was led by Pastor Doug Carlson from Grace Missionary Church, followed by the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve the **December 3, 2019 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

### **OLD BUSINESS**

None Reported

### **VILLAGE ADMINISTRATOR'S REPORT**

Village Administrator, Greg Jackson, told the Board that the budget cycle continues and they are making an effort to reduce spending. Based on the current budget report, we have succeeded in making sure we are below budget. However, we are looking at revenue short falls and the

Regular Board Meeting Minutes 01/07/20

significant one is the Landfill tipping fees. Greg will be meeting with SWALCO later this week to discuss a lot of things related to the landfill. All Capital Improvement Requests are in. We were at 2.2 million and brought it down to about 1 million in our requests. Debt Tolerance Analysis will hopefully be done by the end of January. The RFP for our website has been released and we've had 3 responses so far. We are looking into an IT Consortium to improve services with IT. Entities that are interested in being part of the consortium are, Wadsworth, Beach Park, Round Lake, Zion Park District and Zion Library District. The Senior Advisory Committee will have their first meeting on Thursday about senior programs and senior outreach. Human Resources is working on no tolerance language for the employee manual and the CBA's as it relates to cannabis. Greg sent the new laws for 2020 to the Board that took effect on January 1<sup>st</sup>. Things to take a look at are the bathroom provisions and minimum wage. We are working on the distributions of the old TIF Fund. Regarding cannabis, we have a company who is engaged with an LOI or in the process of doing a LOI, we hope to have more information by the end of the week. Harbor Brewing has been approved by the State of Illinois for the Lake Front craft beer garden at the Marina. They will be coming to us for a liquor license and to discuss their plan. We will be meeting with the owner tomorrow. The narrowing of Sheridan Road traffic study was done by Baxter and Woodman. In 2021 IDOT has plans to do work on Sheridan Road. IDOT said it meets the criteria and wants to meet with CMAP to see how they can work it into their plan. There is a \$25 million grant for funding for Parks and Rec for park equipment. Greg will be working on the grant which is due on the 21<sup>st</sup>.

**MAYOR'S REPORT**

**Adoption of Code of Behavior and Conduct for Village Elected and Appointed Officials**

**2** - A motion was made by Trustee Weiss and Seconded by Trustee Whitmore to **approve the Adoption of Code of Behavior and Conduct for Village Elected and Appointed Officials** as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**Approval of Contract Consolidation of Copier Equipment and Services – Impact Networking, LLC**

**3** - A motion was made by Trustee Marabella and seconded by Trustee Weiss to **Approve the Contract Consolidation of Copier Equipment and Services with Impact Networking, LLC** as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**ORDINANCE 2020-O-1 An Ordinance Amending BYOB Regulations Making the Pilot Program Permanent and Expanding it to Additional Businesses**

4 - A motion was made by Trustee Marabella and Seconded Weiss by Trustee to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2020-O-1** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**CLERK'S CORRESPONDENCE**

None Reported

**NEW BUSINESS**

**Accounts Payable Warrant**

5 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2019-15** in the amount of **\$119,101.05**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**November 2019 Treasurer's Report**

6 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **November 2019 Treasurer's Report** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**RESOLUTION 2020-R-1 A Resolution Appointing the Chief Elected Official to the Zone Management Board for the Zion Benton Enterprise Zone**

7 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **Resolution 2020-R-1** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Regular Board Meeting Minutes 01/07/20

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**PUBLIC HEARINGS**

Marquis Barnes – perspective cigar lounge business (BYOB) – He asked the board if there was any way they could change the hours of operation, just for Friday and Saturday, to stay open until 1:00am. He was told that the Village Administrator, Greg Jackson, and Trustee Hargett will be meeting to discuss liquor licenses and they will talk about business hours at that time.

**UNFINISHED BUSINESS**

Trustee Whitmore – Recreation Department

- Spring baseball/softball open for registration
- Winter Zumba starts on January 16<sup>th</sup>. Every Thursday at 5:30pm through March 5<sup>th</sup>.
- Kids Fit Class starts next Tuesday. Every Tuesday through March 17<sup>th</sup>
- Teen Night will be on January 10<sup>th</sup> for 5<sup>th</sup>-8<sup>th</sup> graders
- Gym Night will be January 17<sup>th</sup> for K-4<sup>th</sup> grade

Trustee McCarthy – Police Department

- Thanked the Police Department for all of their hard work over the last month

Trustee Hargett – Community Development Department

- There was a grassroots social media effort to recognize businesses in the area. People nominated and then voted on the best. There were 5 businesses in town that were recognized. They were, best bar or tavern, Harbor Brewing, best daycare provider, Kirsten’s Home Day Care, best insurance agent, Michelle Funk, best pet grooming, Bark and Call and best pizza, Roma’s. Congrats to all of them.

Trustee Weiss – Finance Department

- Proposed a retreat for the Trustees to go over finance, infrastructure, operations and personnel. Department Heads would make their presentation to the Board explaining what they do and how they operate so we can get a better understanding of each and every one of the Department Heads operations and how they perform. It would help us understand the departments that we (the Trustees) oversee.

Trustee Marabella – Public Works Department

- Public Works is in the process of hiring a new employee. We will be interviewing.
- There has been very little salt use which is good
- Because of the good weather we’ve been able to patch roads

Mayor Bruno

- Thanked everyone for coming out tonight

**ADJOURNMENT**

8 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:31p.m. on the following roll call vote:

Regular Board Meeting Minutes 01/07/20

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**APPROVED:**

---

**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

---

**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**