

Village of Winthrop Harbor
President and Board of Trustees Meeting
October 15, 2019
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Alanna Whitmore

Also present:

Robert Long, Attorney
Greg Jackson, Village Administrator
Julie Rittenhouse, Village Clerk
Justin Stried, Fire Chief
Joel Brumlik, Police Chief

The Invocation was led by Tom King of North Point Church, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

1 - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to approve the **October 1, 2019 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

OLD BUSINESS

ORDINANCE 2019-O-18 An Ordinance Authorizing and Regulating the Legal Marketing of Recreational Cannabis

2 - A motion was made by Trustee Marabella and Seconded by Trustee McCarthy to approve **ORDINANCE 2019-O-18** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

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Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

VILLAGE ADMINISTRATOR’S REPORT

Greg Jackson told the Board that he is still working aggressively on the Budget. He had meetings with the Auditor regarding the recent audit on the last fiscal year as well as a management report. Greg is moving forward with the data collection on wage and compensation study for the entire staff.

MAYOR’S REPORT

EMS Valor Award – Assistant Chief Keenen Stone, Lieutenant Joshua Trice, Engineer Douglas Winston, Engineer Ayman Reffat, Firefighter/Paramedic Tyler Howard and Firefighter/Paramedic Joshua Keene

Chief Stried gave a brief description of the outstanding job his team did, saving a life down by the Marina on September 14, 2019. A bystander, who happened to be a nurse, started CPR before they got down to the Marina. When the crew got there they performed lifesaving procedures, what they do every day, and got a pulse back. By the time the patient got to the hospital, the patient was awake, pulled his breathing tube out and was talking to the ER staff. Chief Stried thought it was appropriate to acknowledge the staff with the Valor Pin. The Mayor then passed out a Valor Pin to each of the staff, shook their hands and thanked them.

Traffic Study – Sheridan Road Design Concept Coordination

3 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve the **Traffic Study – Sheridan Road Design Concept Coordination with Baxter and Woodman** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

ORDINANCE 2019-O-19 An Ordinance Adopting and Levying a Municipal Cannabis Retailers’ Occupation Tax

4 - A motion was made by Trustee Hargett and Seconded by Trustee McCarthy to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-19** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)

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Absent: (1) Weiss
Passed: (0)

CLERK'S CORRESPONDENCE

None Reported

NEW BUSINESS

ORDINANCE 2019-O-20 An Ordinance Approving a Variance to Joseph J. Rushforth to Allow an Accessory Structure on a Residential Lot Without a Principal Building

5 - A motion was made by Trustee Hargett and Seconded by Trustee McCarthy to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-20** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (3) Hargett, McCarthy, Whitmore
Nays: (2) Levin, Marabella
Absent: (1) Weiss
Passed: (0)

Accounts Payable Warrant

6 - A motion was made by Trustee McCarthy and seconded by Trustee Hargett to approve **Accounts Payable Warrant W2019-11** in the amount of **\$156,506.44**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

September 2019 Treasurer's Report

7 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve **September 2019 Treasurer's Report** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

Acceptance of Annual Financial Audit FY 18/19, Statements and Management Discussion and Analysis

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8 - A motion was made by Trustee Whitmore and seconded by Trustee McCarthy to approve **Annual Financial Audit FY 18/19, Statements and Management Discussion and Analysis** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

Request Approval to Enter into an Agreement with Government Windows for Payment Processing Including POS (Point of Sale), Web and Phone, Initially for Credit Card Processing and Eventually Utility and Recreation Department Billing Among Others

9 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve **Request Approval to Enter into an Agreement with Government Windows for Payment Processing** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

Approval of an Intergovernmental Agreement for Supplemental Medicaid Payments (Ground Emergency Medical Transportation

10 - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **an Intergovernmental Agreement for Supplemental Medicaid Payments (Ground Emergency Medical Transportation** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

ORDINANCE 2019-O-21 An Ordinance to Extend a Sewer Recapture Ordinance for Dennis Crawford for an Additional 5 (five) years

11 - A motion was made by Trustee Marabella and Seconded by Trustee Levin to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-21** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

Approve an Extension of an Existing Agreement with Stormwater Management Commission Through 12/31/2020 or Until Grant Funding is Exhausted

12 - A motion was made by Trustee Whitmore and seconded by Trustee Hargett to approve **an Extension of an Existing Agreement with Stormwater Management Commission Through 12/31/2020 or Until Grant Funding is Exhausted** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

PUBLIC HEARINGS

None Reported

UNFINISHED BUSINESS

Trustee Marabella – Public Works Department

- There was a sewer repair over the weekend and should be completed Wednesday. This delayed branch pick-up.
- Branch pick-up will continue the rest of October.

Trustee Levin – Fire Department

- Congratulations to Chief Stried and his crew for an excellent job with the limited resources that they have.

Trustee McCarthy – Police Department

- Thanked the Fire Department for all they do. Thank you for the report. Keep up the good work.

Trustee Whitmore – Recreation Department

- Commented on the Fire Departments amazing story. Very awesome how they handled the situation.
- On-line registration is now open for Zumba Classes. The class starts on October 24. Every Thursday from 5:30-6:30
- Gym Night is this Friday, October 18th. \$5.00 entry and there will be a costume party this month.
- Annual Halloween Party is Saturday, October 26th, from 3:30-5:00. There will be a Trunk-or-Treat Event, for the first time, from 5:00-6:00. We have 30 participants so far.

Greg Jackson – Village Administrator

- Has asked Baxter and Woodman to put together proposals for a sewer study, water study and storm water study. He encourages the Board to approve this as part of the next Capital Improvement Plan so we can start moving this forward.

Mayor Bruno

- Congratulated the Firefighters and thanked Chief Stried for his comments
- Jeff McCartney, president of the Covenant Courts HOA, couldn't make it tonight but will be here the first meeting in November. Update: they have paid, in full, all debt accrued

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from unpaid bills. They have placed a deposit with Lakeland Biologists out of Waukesha, WI who have been out to start the clean-up of the ponds. The electrical boxes and pumps have been cleaned out and the aerators are currently up and running. They still do not have a permanent access to the South Pond. They are using a cut out between the South property line and the farm field. It costs too much to engage in a legal battle with their own HOA owners. They have collected a number of property owners past dues but there are some refusing to pay. They are working with the attorney to take corrective action and have all dues paid in full.

ADJOURNMENT

13 - A motion was made by Trustee Hargett and seconded by Trustee McCarthy to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:46pm on the following roll call vote:

Ayes: (5) Hargett, Levin, Marabella, McCarthy, Whitmore
Nays: (0)
Absent: (1) Weiss
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.