

Village of Winthrop Harbor
President and Board of Trustees Meeting
May 7, 2019
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM.

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Richard Robards,
Hartmutt "Fritz" Weiss

Also present:

Robert Long, Attorney
Julie Rittenhouse, Village Clerk
Alanna Whitmore, Newly Elected Trustee

The Invocation was led by Mayor Bruno, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

1 - A motion was made by Trustee Marabella and seconded by Trustee McCarthy to approve the **April 9, 2019 Committee of the Whole Budget Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

2 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **April 16, 2019 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

OLD BUSINESS

ORDINANCE 2019-O-10 An Ordinance of the Village of Winthrop Harbor, Lake County, Illinois, Terminating the Designation of and Dissolving the Special Tax Allocation Fund for the Triangle Redevelopment Project Area

3 - A motion was made by Trustee McCarthy and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-10** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2019-O-11 An Ordinance of the Village of Winthrop Harbor, Lake County, Illinois, Approving a Tax Increment Redevelopment Plan and Redevelopment Project for the “Sheridan Road” Redevelopment Project Area

4 - A motion was made by Trustee McCarthy and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-11** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2019-O-12 An Ordinance of the Village of Winthrop Harbor, Lake County, Illinois, Designating the “Sheridan Road” Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act

5 - A motion was made by Trustee Marabella and Seconded by Trustee Hargett to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-12** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2019-O-13 An Ordinance of the Village of Winthrop Harbor, Lake County, Illinois, Adopting Tax Increment Allocation Financing for the “Sheridan Road” Tax Increment Finance District

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6 - A motion was made by Trustee McCarthy and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2019-O-13** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

OATH OF OFFICE

Village Clerk Rittenhouse swore in the new Trustees – Trustee Buddy Hargett, Trustee Hartmut “Fritz” Weiss and Trustee Alanna Whitmore.

Mayor Bruno said that he was looking forward to working with them.

MAYOR’S REPORT

RESOLUTION 2019-R-8 A Resolution Thanking Richard Robards for a Lifetime of Dedication to the Village of Winthrop Harbor

7 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Resolution 2019-R-8** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Trustee Robards thanked his wife for allowing him to be a Trustee because without her support he wouldn’t be here today. He thanked his family who supported him all the years he was on the Fire Department. Thank you to everyone on the Board. Trustee Robards also thanked all of the Department Heads and Village residents.

Mayor Bruno thanked Trustee Robards for taking him under his wing when he was elected as a Trustee in 2005.

SWEARING IN OF JONATHAN TRIPLETT – Full-time Police Officer

Mayor Bruno swore in Full-time Police Officer Jonathan Triplett

RESOLUTION 2019-R-9 2019 Annual Appointment Resolution

8 - A motion was made by Trustee Hargett and seconded by Trustee McCarthy to approve **Resolution 2019-R-9** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

A Motion to Create the Position of Village Administrator and to Direct the Village Attorney to Draft Changes to the Wage Policy Ordinance and Village Code to Establish the Office and its Parameters

9 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to **Create the Position of Village Administrator and to Direct the Village Attorney to Draft Changes to the Wage Policy Ordinance and Village Code to Establish the Office and its Parameters.** Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Hargett, Marabella, McCarthy, Weiss, Whitmore
Nays: (1) Levin
Absent: (0)
Passed: (0)

A Motion to Appoint Greg Jackson to the Office of Village Administrator and to Pay Him \$8,333.33 per Month on an Interim Basis Until the Amendments to the Wage Policy Ordinance and Village Code Are Drafted and Approved

A motion was made by Trustee Marabella and seconded by Trustee Weiss to **Appoint Greg Jackson to the Office of Village Administrator and to Pay Him \$8,333.33 per Month on an Interim Basis Until the Amendments to the Wage Policy Ordinance and Village Code Are Drafted and Approved.**

Mayor Bruno said the Board is familiar with Mr. Jackson because he's worked for the Village for almost 2 years. Mr. Jackson has goals and initiatives for the Village. Mr. Jackson then came before the Board and gave them a list of Professional Credentials, Academic Appointments, Education, Military Service, Research and Writings, Past and Present Board/Community Service and a list of Village Administrator Objectives and Goals.

Trustee McCarthy thanked Greg Jackson for the work he's done for the last two years. If it wasn't for Mr. Jackson's help we wouldn't have the intergovernmental relations that we now have. Trustee McCarthy appreciates what Mr. Jackson has done on a part-time basis and believes he can do a lot more in the position of Village Administrator.

Trustee Weiss said that in the 12 years that he's been on the Board, this is the first time he's seen any action coming from the State, thanks to Greg Jackson. Especially from the IDNR. Mayor Bruno, Greg Jackson and Pat DiPersio have been to Springfield talking to the State Representatives and now Winthrop Harbor is starting to get recognized.

The Mayor said, without Greg, as a government affairs person, this Village would never have been possible. Mayor Bruno said he would do whatever it takes to put Winthrop Harbor on the top of the list. The Mayor thanked Pat and Greg for making the trips to Springfield.

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Trustee Whitmore asked if this could be **tabled** until the position was outlined a little better and Mr. Jackson's credentials were made clearer. Trustee Whitmore thought there should be more of a job interview. There should be more of a job outline before we make a decision. Trustee Whitmore asked what happens to that position if Mr. Jackson leaves. Attorney Long asked her to make a motion.

10 - A motion was made by Trustee Whitmore and seconded by Trustee Levin to **Table the Appointment of Greg Jackson to the Office of Village Administrator** until we have more information, outlining the position and what Greg Jackson's credentials are. Mayor Bruno declared the motion **failed** on the following roll call vote.

Mayor Bruno said he did not want to table it. Trustee Hargett said that we have had 2 years of a job interview. When Mr. Jackson came on board we told him what we needed him to do in the capacity of a legislative liaison, actually a lobbyist for the Village. We've had two years to see his commitment to the Village, his understanding of where we are trying to get to. Trustee Hargett said he doesn't take it lightly, that we are creating a new position. This is a strategic move. We're taking the ideas that Greg's been working on and accelerate them by having him here full time. Trustee Hargett is in favor of voting Mr. Jackson in tonight. Trustee McCarthy said he agrees with Trustee Hargett. Seeing the work that Greg's already done, he is in favor of Greg's appointment. Trustee Weiss is prepared to move forward and appoint Greg. During the course, we can development a position description. Trustee Whitmore asked, shouldn't we have a more concise outline of a job description before we fill the position? Trustee Hargett explained that the motion on the agenda is to approve it in the interim while wage policy is updated. Trustee Marabella asked, what the cost is. Mayor Bruno told him \$40,000, from \$60,000 to \$100,000. Trustee Marabella said, for what Greg does, that's minimal. The things Greg has done and the doors he has opened for us, it's worth the little bit extra money we will be spending. Trustee Marabella said, we're getting a bargain because we couldn't hire a person with Greg's experience. Trustee Levin said Greg is a wealth of knowledge. Trustee Levin was worried about what type of expenses we would have on top of his pay.

Ayes: (2) Levin, Whitmore
Nays: (4) Hargett, Marabella, McCarthy, Weiss
Absent: (0)
Passed: (0)

11 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to **Appoint Greg Jackson to the Office of Village Administrator and to Pay Him \$8,333.33 per Month on an Interim Basis Until the Amendments to the Wage Policy Ordinance and Village Code Are Drafted and Approved.** Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (2) Levin, Whitmore
Absent: (0)
Passed: (0)

A PROCLAMATION FOR THE ANNUAL AMERICAN LEGION POPPY SALES – May 17th & 18th, 2019

CLERK’S CORRESPONDENCE

Village Clerk Rittenhouse presented Richard Robards with a gift of appreciation from the Village for his 20 years of dedicated service and told him he would be missed.

NEW BUSINESS

Accounts Payable Warrant W2019-1

12 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2019-1** in the amount of **\$329,938.30**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

February 2019 Treasurer’s Report

13 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve **February 2019 Treasurer’s Report**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Hire Ryan Nelson to the Position – Part-time Summer Maintenance Worker

14 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **the Hiring of Ryan Nelson to the Position of Part-time Summer Maintenance Worker at the Rate of \$10.00 per Hour**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC HEARINGS

None Reported

UNFINISHED BUSINESS

Trustee Marabella – Public Works Department

- Branch pick-up started. It takes away from what PW does. We might have to consider eliminating the program. That’s something we will have to discuss.
- Baseball has started, please be careful
- PW has done most of the patches from the water main brakes

Trustee Levin – Recreation Department

- Friday for 7-9pm is the Teen Dance for 5th-8th grade
- Friday, May 17th is Gym night for k-4th grade from 7-9pm

Trustee Weiss – Finance Department

- Much luck in retirement Dick Robards. I’m going to miss you!

Trustee McCarthy – Police Department

- Congratulations to the newly elected Trustees. I’m excited for another year moving forward
- It’s been a privilege and an honor to sit next to you Dick Robards. Enjoy!

Trustee Hargett – Community Development Department

- Thanked the Board for their support with the TIF. There have been a lot of meetings and discussions.
- Welcome Trustee Whitmore and Congratulations Fritz
- Trustee Robards, it’s been a pleasure to serve with you and I’m sure I’ll still be hearing from you. Thank you for your service

Mayor Bruno

- Thank you Dick and God Bless you! Good luck in retirement. Please don’t be a stranger.
- Congratulations to the 3 elected Trustees, Buddy Hargett, Alanna Whitmore and Fritz Weiss
- Alanna will be over Recreation Department and John will be over the Fire Department
- I will be absent for the next Board Meeting so someone will have to be appointed to chair that meeting.
- Welcome Greg Jackson, our new Village Administrator

15 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:48pm on the following roll call vote:

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

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JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.