

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**November 6, 2018**  
Village Hall Council Chambers

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## **MINUTES**

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The meeting was called to order by Mayor Bruno at 7:00 PM.

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Richard Robards,  
Hartmutt "Fritz" Weiss

Also present:

Robert Long, Attorney  
Julie Rittenhouse, Village Clerk

The Invocation was led by Mayor Bruno, followed by the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve the **October 16, 2018 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Hargett, Levin, Marabella, McCarthy**

**Nays: (0)**

**Absent: (0)**

**Passed: (2) Robards, Weiss**

### **OLD BUSINESS**

None Reported

### **MAYOR'S REPORT**

**DRAFT-ORDINANCE 2018-O- An Ordinance Repealing and Readopting a New Chapter 126 to Title IX of the Winthrop Harbor Municipal Code Regulating and Licensing Tobacco and E-Cigarette Dealers**

**2** - A motion was made by Trustee Marabella and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First Reading *only* with

Regular Board Meeting Minutes 11/06/18

the Second Reading to be read at the first meeting in December. Mayor Bruno declared the motion carried on the following roll call vote.

The Second Reading will be at the December 4<sup>th</sup>, 2018 Regular Board Meeting after all of the Tobacco/Vape Shop Licensees have been given a copy of the Draft Ordinance so we can get their feedback.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**Continued Discussion of the Covenant Courts Ponds Following Notice to the Property Owners of the Maintenance Issues, with a Possible Motion to Consider a Resolution Declaring the Ponds to be Public Nuisances at a Later Date.**

Attorney Long explained that the HOA Contract states that they are responsible for maintaining the ponds. If they do not maintain the ponds, then the Village would have to intervene and hire someone (at prevailing wage) to maintain them and the Covenant Courts Residents would be responsible for paying the fees. The Village would have to place liens on their properties. The Village does not want to have to do that. Several homeowners from the Covenant Courts Subdivision were present. One of them said they had tried several times to contact the HOA President. He would not answer the door or return their calls. Several said they had made HOA payments but don't know what was done with the funds. The residents want to take care of this but didn't know how to proceed since they are unable to get a hold of the HOA President. It was suggested they talk to Chief Brumlik to file a report regarding theft of funds by the HOA President and for them all to get together and vote in a new HOA President. The homeowners all agreed to get together and try to resolve this matter. The Village Board agreed to give them time to take care of this matter. It will be revisited again in the near future.

**CLERK'S CORRESPONDENCE**

None Reported

**NEW BUSINESS**

**ORDINANCE 2018-O-16 An Ordinance Vacating Part of a Public Alley Located North of 8<sup>th</sup> Street Between Whitney Street and Sheridan Road in the Village of Winthrop Harbor**

**3** - A motion was made by Trustee Hargett and Seconded by Trustee Marabella to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2018-O-16** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**

Regular Board Meeting Minutes 11/06/18

Passed: (0)

4 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2018-11** in the amount of **\$188,259.21**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss

Nays: (0)

Absent: (0)

Passed: (0)

5 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **September 2018 Treasurer's Report** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss

Nays: (0)

Absent: (0)

Passed: (0)

**Professional Services Agreement with Azavar Audit Solutions**

6 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Professional Services Agreement with Azavar Audit Solutions**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss

Nays: (0)

Absent: (0)

Passed: (0)

**Motion to Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$59,749.00, Based Upon the Extremely Limited Number of Potentially Qualified Bidders and the Nature of the Professional Services to be Rendered Along with the Equipment Being Purchased, Installed and Configured, Which Requires a High Level of Confidence in the Vendor.**

7 - A motion was made by Trustee McCarthy and seconded by Trustee Robards to **Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$59,749.00**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss

Nays: (0)

Absent: (0)

Passed: (0)

**Motion to Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$2,606.00, Based Upon the Extremely Limited Number of Potentially Qualified**

**Bidders and the Nature of the Professional Services to be Rendered Along with the Equipment Being Purchased, Installed and Configured, Which Requires a High Level of Confidence in the Vendor**

8 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to **Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$2,606.00.** Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**Motion to Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$34,450.00, Based Upon the Extremely Limited Number of Potentially Qualified Bidders and the Nature of the Professional Services to be Rendered Along with the Equipment Being Purchased, Installed and Configured, Which Requires a High Level of Confidence in the Vendor**

9 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to **Waive the Bidding Process and Award a Contract to Computer Help Key in the Amount of \$34,450.00.** Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**Motion to Waive the Bidding Process and Award a Contract to Radicom in the Amount of \$57,517.49, Based Upon the Extremely Limited Number of Potentially Qualified Bidders and the Nature of the Professional Services to be Rendered Along with the Equipment Being Purchased, Installed and Configured, Which Requires a High Level of Confidence in the Vendor**

10 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to **Waive the Bidding Process and Award a Contract to Radicom in the Amount of \$57,517.49.** Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**RESOLUTION 2018-R-36 A Resolution Authorizing a Two (2) Year Extension of the Intergovernmental Agreement with the Benton Township Road District**

11 - A motion was made by Trustee Marabella and seconded by Trustee Robards to approve **RESOLUTION 2018-R-36** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

## Regular Board Meeting Minutes 11/06/18

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

### **PUBLIC HEARINGS**

Marty Butler – 2808 13<sup>th</sup> Street- Asked if there would be a meeting on November 20<sup>th</sup> and was told yes

### **UNFINISHED BUSINESS**

Trustee Marabella – Public Works Department

- Thanked Police Department for all they do and for passing out the glow necklaces for Halloween. The kids love them.
- Leaf pick-up has started
- Friday we might get snow. If they need to, they will salt thoroughfares but not side streets
- Basketball Season is coming up.

Trustee Levin – Recreation Department

- Thanked the Volunteers for their help on the Halloween Parade and Party.

Trustee Hargett – Community Development

- Everyone should have received the Draft of the TIF Eligibility Report from Pat. That phase of the contract is wrapping up.
- One item that was highlighted in our Comprehensive Plan was a developer discussion panel. We've received the grants to do that. We've had that meeting a couple of times with a group of developers, the Mayor, Pat, myself and Margo Nelson, the EDC Chairperson. It was encouraging. One developer described us as throw-back community in the best way possible. They have some very interesting ideas.

Trustee McCarthy – Police Department

- Thanked the Recreation Dept. for the Halloween festivities. I appreciate all of the work that goes into the Parade.
- Miss Winthrop Harbor, Kylie Write, had a fundraiser this past Sunday at the Schlader Building, a pasta dinner, for a Veteran's Memorial. She's been working with the V.F.W.
- Thanked the Chief of Police for all of the work that's gone into the 911 consolidation.

Trustee Robards – Fire Department

- Fire Department monthly report
- Disappointed that the vote for Greg Jackson's contract wasn't tabled until all of the Trustees were present so there could be more discussion on it.

Mayor Bruno

- Thanked the Recreation Department for the Halloween Parade. Thanked Scott and the Rec. Board.
- Last Thursday, I met with Jim Lewis from Advance Disposal and the Regional Vice-President. If successful with the expansion, they would like to discuss the contract with Winthrop Harbor.
- Last Sunday I went to the mostaccioli dinner for Jr. Miss Kylie Write

Regular Board Meeting Minutes 11/06/18

- Home Rule Referendum did not pass

**ADJOURNMENT**

**12** - A motion was made by Trustee Robards and seconded by Trustee McCarthy to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:22pm on the following roll call vote:

**Ayes: (6) Hargett, Levin, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**APPROVED:**

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**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

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**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**