

Village of Winthrop Harbor
Committee of the Whole
President and Board of Trustees Meeting
April 5, 2018
Village Hall Counsel Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 6:00 PM.

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Richard Robards, Hartmut "Fritz" Weiss

Absent: Dana McCarthy

Also present:

Lisa Shaw, Finance Director

Greg Jackson, Consultant

Julie Rittenhouse, Village Clerk

Pat DiPersio, Community Development Director

Tim Nearing, Public Works Director

Joel Brumlik, Police Chief

Justin Stried, Fire Chief

Scott Fuller, Recreation Director

Michael Sheedy, IT

The meeting was called to discuss the following item.

2018-19 Capital Improvement Budget

Finance Director Shaw said that all of the Department Heads have worked hard on the Capital Improvement Budget. She then asked Greg Jackson, CIP Facilitator, if he would go over the proposed Capital Improvement Plan document that he had prepared and handed out to the Board. Greg gave a brief introduction of the CIP and how important it is to the Village and its citizens. The proposed budget includes a capital plan totaling \$2.85 million for facility repair projects, IT investments, water and sewer infrastructure repair and/or replacement as well as safety and public works equipment purchases. Greg Jackson said that Public Health and Public Safety should be at the top of everyone's list. He went on to talk a little bit about funding sources such as grants, loans, bonds, home ruled and non-home ruled sales tax referendums. An estimated \$338,000 will be available in the Capital Improvement Fund. A million-dollar loan will cost us \$130,000 a year. Grants are no guarantee. Home-ruled and SSA's won't help this year but will in the future. When this budget is adopted, he recommended, the board send a letter to the residents that the Village has adopted FY 18/19 budget that gives specifics as it

pertains to Capital Improvements and general operating. He would be willing to draft a letter. He wants to show how little Municipal services costs the homeowner for what they get, in comparison to the whole tax bill.

ADMINISTRATION

Administration Department has made no capital improvement requests for FY 18/19

INFORMATION TECHNOLOGY

Requested a Network Server Replacement for \$36,000, PC Replacements for \$15,000 Fiber Optic Upgrade for Village Hall/Cameras for \$45,000 and Municipal Building Camera Equipment Upgrade for \$15,000 for a total of \$111,000. Michael Sheedy, IT Dept., explained that both the Network Server and PC Replacements need to be done because there is no more extended warranty plans available. The Fiber Optic Upgrade and the Municipal Building Camera Equipment upgrade can wait until after the E911 dispatch consolidation. There might be a possibility for a grant. **APPROVED: \$51,000.00**

COMMUNITY DEVELOPMENT

Requested a Water Heater for the Village Hall in the amount of \$13,000 and a Fountain for Village Park in the amount of \$25,000 for a total of \$38,000. Pat DiPersio, Com. Dev. Director, said that he thought the money for a Memorial Fountain, in memory of Jana J. Lee, to be added to Village Park, shouldn't come out of the Capital Improvement budget but should be funded by having a fund raiser instead. Therefore, his request is for \$13,000 for the Water Heater. **APPROVED: \$13,000.00**

POLICE DEPARTMENT

Requests Patrol Car Camera Replacements for \$30,000, Repurpose Dispatch Space for \$25,000, Dispatch Consolidation for \$50,000, Purchase of StareCom Radios for \$114,965, Body Cameras for \$70,000, Security Cameras for \$27,000, Electronic Lock Replacement for \$45,000 and Vehicles 2/yr. for \$70,000 for a total of \$431,965. Chief Brumlik said that they were not going to do the body cameras at this time. It's not mandated yet. Electronic Locks we will hold off on for now. \$100,000.00 will be transferred into the fund from the E911 fund to offset some of these expenses. It has to be used for 911 purposes. Mundelein will be purchasing the Radios so the \$114,965 can be removed. Repurposing the Dispatch space, can be delayed until a later date when donations or funding become available. The Squad cameras are an absolute necessity. We do have some grant money for that. Not looking for anything except maintaining our vehicle fleet. **APPROVED: \$75,000**

FIRE DEPARTMENT

Requested Station Repairs for \$30,000, Cardiac Monitors for \$60,000 and a Rescue Boat for \$85,000 for a total of \$175,000. Both the Cardiac Monitors and the Rescue Boat are subject to funding, based on Federal Grants and outside funding. We have a grant for the boat but our

portion is 5% which is \$4,000. We also have donations of \$17,000 towards the Cardiac Monitors which leaves a payment of \$14,000 that won't begin until next year.

APPROVED: \$175,000

PUBLIC WORKS

Requested a Sewer Vactor for \$361,500, Public Works Building Remodel for \$525,000, Hydrant Replacement for \$50,000, Street Improvements for \$300,000, Zero Turn Mower for \$13,000, S-10 Pick-up Truck for \$30,400, Water Main Replacement for \$200,000, Sewer Lining for \$105,000, Storm Sewer Upgrades for \$20,000 and Fuel Tank Replacements for \$40,000 for a total of \$1,644,900. Tim is looking to secure a used 2012 Sewer Vac for \$200,000 with a payment not being required until 2020. Everything was approved from the Hydrant Replacement down. **APPROVED: \$758,400**

RECREATION

Requests Basketball Court Renovations in the amount of \$51,205. **APPROVED: \$51,205.00**

EMA

Requested a Vehicle for \$35,000 and EMA Facility/Grounds Improvements for \$105,000 for a total of \$140,000. The requested items were removed from the Capital Improvement list for FY 2018/19. **APPROVED: \$0**

TOTAL CAPITAL IMPROVEMENTS - APPROVED: \$1,123,605 (After Grants and Donations are considered, only \$1,000,000 of financing is needed)

ADJOURNMENT

1 - A motion was made by Trustee Weiss and seconded by Trustee Robards to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:25 p.m. on the following roll call vote:

Ayes: (5) Hargett, Levin, Marabella, Robards, Weiss
Nays: (0)
Absent: (1) McCarthy
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.