

**COMMITTEE OF THE WHOLE MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF WINTHROP HARBOR
WAS HELD ON APRIL 24th, 2017 AT THE
MUNICIPAL BUILDING, 830 SHERIDAN ROAD,
WINTHROP HARBOR, IL**

The meeting was called to order by Mayor Pro-tem Robards at 6:00 PM.

Upon roll call the following Officials were present:

Trustee.....Kimberly D. Braden
Trustee.....Buddy Hargett
Trustee.....Dana McCarthy (7:06)
Trustee.....Richard Robards
Trustee.....Hartmut "Fritz" Weiss
Trustee.....Robert Marabella (6:15)

Absent:

Mayor..... Robert D. Loy

Mayor Loy was not present at this meeting, so Trustee Robards was mayor pro-tem. He opened the meeting with a roll call. Trustees present were Braden, Weiss, Hargett, McCarthy and Marabella. Department Heads present were Chief Brumlik, Julie Rittenhouse, Pat DiPersio, Scott Fuller, Tim Nearing and Lisa Shaw and Mike Bitton. Mayor Elect Bruno and Trustee Elect Levin were also present.

Community Development- Director, Pat DiPersio went over a summary of his budget noting that he was decreasing his budget from last year. He explained that the department vehicle was in need of large maintenance repairs, and noted that it was suggested that he purchase a newer vehicle. The Board agreed to allow him \$15,000 to purchase a vehicle. Trustee Hargett asked Finance Director Shaw if it would be financed, and she noted that it would just be purchased outright due to the cost. Pat also explained he needed a new copier for the department, as the current one is now hard to get parts for. Trustee Hargett discussed getting a new TIF district and the cost to start a new one, would be about \$50,000. The current one is for 23 years, and the consultant suggested it be practical to close that one out and start a new one, as there is currently not much value where it is. **Board approved budget for \$211,255.00.**

Administration- Director, Julie Rittenhouse went through her budget line items and it was noted that her budget has decreased from last year. There were a few adjustments needed in training and meeting and dues because Julie and Lisa would like to go to more training this year. Last year was a difficult year to go with the transition. Service Charges were also increased due to the new payroll service, Pay Com. It is very much worth the cost as it is easier

for all users, employees and administration. Operating Expense was adjusted up, due to actual costs. **Board approved budget for \$481,727.00.**

Tourism & Promotion- Pat DiPersio explained that Tourism Budget has also decreased from last year due to not running the Harbor Shuttle. If there is a need that will arise in the future, he will start up the program again. Also, tourism activities were decreased by 50%, due to no need for sponsoring Harbor Days this year. Trustee Hargett noted that the website was going to be redesigned soon and he would be working with Mike Bitton to accomplish that. **Board approved budget for \$18,300.00.**

Recreation Department- Director, Scott Fuller reviewed his budget request for this coming year. Everything was about the same as last fiscal year, however, he did request a couple maintenance of grounds and equipment items. The north parking lot needs to be seal coated, and as long as they are there doing the paving project at the west lot, he would like to get that done. The Board agreed and Trustee Robards told him to ask the contractor if he would lower the seal coating price due to the larger project he is doing. Scott said he would ask. The project will be done by NP Paving. The Schlader Building is also in need of a new HVAC system. The current one has been repaired as much as it can. The Surveillance cameras need upgrades to the system and that will cost about \$2,000. The VFW has agreed to purchase a camera that will be put on the VFW Memorial. That will be of no cost to the Village. **Board approved budget of \$243,015.00.**

I.T. Department- Mike Bitton explained that the Village will need to be purchasing replacement computers for all departments. After discussing with Finance Director Shaw, they agreed that it would be better on the cash flow to stagger the program of replacing about 9-10 every year, so that the purchases will not be all at the same time. An extension of maintenance service on the Dell computers would be in place for the ones not being replaced. Mike would also like to get approval for a one time purchase of a protective server cabinet to be installed at the Schlader Building. The way the server is currently stored, is not acceptable. **Board approved budget \$154,325.00.**

EMA Department- There was not much discussion regarding the operating needs of the EMA department. It is \$2,550.00 less than last year. **Board approved budget \$40,050.00.**

Police Department- Chief Joel Brumlik discussed his budget, stating that there was not real large requests. The salary has gone down in his department, as Mike Bitton's salary is now in I.T. Department, and \$23,000 is put into EMA budget for Carl Simmons. Also, \$40,000 is allocated to 911 for dispatch salaries. He did note that they are down one Full- Time officer, and may not be able to replace him with Part-Time officers. The Union is pushing to replace with a full-time officer and may affect negotiations in the future. **Board approved budget \$1,527,125.00.**

Restricted Funds- Finance Director Shaw reviewed the Restricted Funds section. These funds consist of FICA, IMRF, Tort Insurance and Audit. These are funds that come from Property

Taxes. She noted that due to high worker's comp costs, that fund is having to be supplemented by the General Fund.

MFT Fund- Public Works Superintendent, Tim Nearingard explained that the MFT 's budget is a combination of last year's reserve due to not doing any large project, and will be combined with this year's revenue. This is giving \$300,000 to do projects for the upcoming budget year. Bid openings came in at \$259,000 leaving almost \$40,000 for extra patch work.

911 Fund- Chief Brumlik explained that we may have an extension for the new State mandate to consolidate 911 Centers. This may be possible since we are a smaller community before the new dispatch change-over is required. They are still in talks with Gurnee who will be the ones to contract with, and it makes sense because Zion is using them. The downside is that it may cost the Village more, and the service will not be the same to the residents. Our PD will recommend dispatchers that already work here, so the transition will be a little better. **Budget for 911 is \$101,000.**

Street Department- Tim Nearingard discussed his request to add a new employee to the Public Works roster. He said with so many of his employees out due to injuries and vacations, he has not had full staffing for a lot of the year. His goal is to have two to three guys on different projects at the same time, and also to help with on-call weekends, and vacation times. He would like to hire the employee that has been working there that started out as summer help, and he has kept on as Part-Time. His hourly rate would be \$20.00, and he has figured that and benefits in his request to be allocated between Streets, Water and Sewer. He also needs to add \$6,000 to replace two pond fountains that the Village is responsible for. After a discussion of what could be cut to pay for the new employee, he said he could adjust the Forestry line item by 50%, and adjust the maintenance of streets and buildings and grounds. **Budget approved for \$520,030.00**

Finance Director Shaw will come back at the next meeting with a clear number where the budget stands after tonight's adjustments. Next meeting will be discussing Water and Sewer, Public Works Building, Wage Policies and Salaries.

ADJOURNMENT

1 - A motion was made by Trustee Weiss and seconded by Trustee Braden to adjourn the meeting. Mayor Pro-tem Robards declared the motion carried and the meeting adjourned at 8:47PM. with the following roll call vote.

Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

RICHARD ROBARDS, MAYOR PRO-TEM

ATTEST:

JULIE RITTENHOUSE, CLERK