

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**October 18, 2016**  
Village Hall Counsel Chambers

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## **MINUTES**

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The meeting was called to order by Clerk Rittenhouse at 7:00 PM.

The following Elected Officials were present:

Trustees:

Kimberly Braden, Buddy Hargett, Robert Marabella, Dana McCarthy, Richard Robards, Hartmut "Fritz" Weiss

Also present:

Attorney, Robert Long  
Julie Rittenhouse, Village Clerk

Clerk Rittenhouse asked for a motion to appoint a chairperson for tonight's meeting.

**1** - A motion was made by Trustee Braden and seconded by Trustee Weiss to select Trustee Robards as Mayor Pro-Tem for the meeting. Clerk Rittenhouse declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

The Invocation was led by JC from North Point Church, followed by the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

**2** - A motion was made by Trustee Marabella and seconded by Trustee Braden to approve the October 4, 2016 Regular Board Meeting Minutes as presented. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

### **OLD BUSINESS**

**MAYOR'S REPORT**

**RESOLUTION 2016-R-35 A Resolution Approving Distribution of Fact Sheet on Pending Referendum Question – Village Clerk Position**

**3** - A motion was made by Trustee McCarthy and seconded by Trustee Braden to approve **Resolution 2016-R-35** as presented. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

Attorney Long explained that the Resolution did two things. The Fact Sheet is in fact factual and does not profess to state a position on whether or not this particular question should be adopted by the voters. The Village Board cannot take a position on the topic at hand. However, we can provide explanatory information.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**RESOLUTION 2016-R-36 A Resolution Appointing Michael Knowls as Part-time Mechanic/Snow Plow Driver**

**4** - A motion was made by Trustee Braden and seconded by Trustee Marabella to approve **Resolution 2016-R-36** as presented. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**CLERK'S CORRESPONDENCE**

None reported

**NEW BUSINESS**

**ORDINANCE 2016-O-17 An Ordinance Adopting a New Village Comprehensive Plan**

**5** - A motion was made by Trustee Braden and seconded by Trustee Marabella to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance-2016-O-17** and approve as submitted. Mayor Loy declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**

**Passed: (0)**

**6** - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2016-11** in the amount of **\$162,108.27**. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

#### **2015-16 ANNUAL AUDIT**

**7** - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **2015-16 Annual Audit** as presented. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

#### **V.F.W. – Requests Permission to lay a Slab Down at 38 Acre Park for a Decommissioned M4 Sherman Tank from Fort Sheridan to be put on Display**

**8** - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to approve **A Slab at 38 Acre Park to Display a Decommissioned M4 Sherman Tank Obtained from Fort Sheridan**. Mayor Pro-Tem Robards declared the motion carried on the following roll call vote.

Rich Coombe was asked if he knew when they would get the tank and if the V.F.W. was going to hire their own contractor to pour the cement slab. He told the board it would be a while and he would keep them informed and yes, they would take care of the cement slab. There will be no cost to the Village.

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

#### **PUBLIC HEARINGS**

Rich Coombe from the V.F.W. presented a check for \$500.00 to the Fire Department.

Commander Mike Bitton thanked Pat, Celia and the Administration Department for all of their hard work moving furniture for the new carpet.

**UNFINISHED BUSINESS**

Trustee Hargett – Police Department

- Thanked the V.F.W.

Trustee McCarthy – Recreation Department

- Thanked the V.F.W. for everything they do for the Village.
- The Halloween Party is this Saturday at the Schlader Building from 3-5 followed by the parade at 5:30. It starts at the Schlader Building and ends at the Schlader Building.
- The Baseball field looks great.
- Encouraged the voters to look at the Fact Sheet.

Trustee Marabella – Public Works

- Branch Pick-up is still going on.
- Leaves are starting to come down, please be careful.
- Trick or Treat will be here so be aware and watch for the kids.

Trustee Braden – Community Development

- Thanked everyone that was involved on the Comprehensive Plan for all of their hard work. It took 2 long years. Thank you Chairperson Mosteller for coming and for his hard work.
- Thanked Rich Coombe and the V.F.W. for their donation.
- Thanks to everyone who helped with the baseball field. It looks awesome.

Trustee Weiss – Finance Department

- Thanked the V.F.W. and Rich for the support in our community. We really appreciate it.

Trustee Robards

- Thanked the V.F.W.
- Thank you for the ball field.

**ADJOURNMENT**

9 - A motion was made by Trustee Weiss and seconded by Trustee Braden to adjourn the meeting. Mayor Pro-Tem Robards declared the meeting adjourned at 7:16pm on the following roll call vote:

**Ayes: (6) Braden, Hargett, Marabella, McCarthy, Robards, Weiss**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (0)**

**APPROVED:**

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**RICHARD ROBARDS, MAYOR PRO-TEM**

**ATTEST:**

Regular Board Meeting Minutes 10/18/2016

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**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**