

Establishing Commercial Utility Service Account

Submit completed application and required documentation to Engineering Services Division
City Hall Annex, East
490 Third Street, NW
Phone: 863-291-5850 Fax: 863-291-5211
Email: engr@mywinterhaven.com

Utility Service Application available on City web site. To access, click Commercial link under Utility Application Process

Is it a change in use of the property (i.e. office to retail)?

No

Yes

Completed Applications received, reviewed, and approved by Engineering.

Applicable Expansion/Impact and other fees are determined.

Approved applications will be forwarded to Account Services by Engineering Staff.

Applicant is notified by Engineering staff to contact Account Services for account setup and payment of all applicable fees. Account setup and payment can be handled over the telephone or in person at City Hall Annex Building, located at 551 Third Street, N.W. Work request for service connection will be processed following application approval and payment of fees. Service will be turned on by close of business the next business day.

Applicant must have or apply for a Business Tax Receipt at the Code Enforcement Division – 209 Avenue F, NW 863-298-7656

Applicant needs to speak with the Planning Division regarding site plan review. Located in City Hall at 451 Third Street, NW. 863-291-5600

Submit site plan with application and application fee to Planning Division.

Review(s) completed, site plan approved.

Site improvements are completed, as per approved site plan.

All Steps Above Followed?

Yes

No

Welcome to the City of Winter Haven.

Property not in compliance with City code of ordinances.