

SEEDLAB RENTAL

GENERAL INFORMATION

The SEEDLab (**S**cience, **E**xploration, **E**ducation and **D**esign) at the Winter Haven Public Library is available for daily rentals to businesses or Polk County non-profit groups including civic groups, public education agencies and religious organizations.

The SEEDLab includes 12 iMac computers with high speed Internet access and the capability of running in an Apple or Windows environment.

Library staff will set up the SEEDLab prior to your facilitator's arrival and can assist with most technical issues. Please note installation of software is not permitted.

The SEED Lab may be reserved up to 60 days in advance. Polk County non-profit organizations must provide current 501(c)(3) documentation to receive the discounted rate.

The SEEDLab is available for rent during regular Library hours of operation.

SOFTWARE & HARDWARE

iMacs contain the following programs:

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|------------|-------------------|
| Facetime | Adobe Photoshop |
| GarageBand | Adobe Lightroom |
| iMovie | Adobe In Design |
| iPhoto | Adobe Illustrator |
| Keynote | Adobe Dreamweaver |
| Numbers | Adobe Muse |
| Pages | Adobe Acrobat |
| | and more... |

Windows 10 includes Microsoft Office 2013 and Skype.

Hardware: Apple TVs, ceiling projector, large projector screen, and a headphone for each computer.

Skype and Facetime can be used for video and audio calls for meetings and training sessions.

LIBRARY HOURS

Monday & Wednesday 9 a.m.—6 p.m. Tuesday & Thursday 10 a.m.—7 p.m. Friday & Saturday 9 a.m.—5 p.m.

ROOM FEES



Business or Commercial Entity	Polk County Non-Profit
\$100 up to 2 hours	\$50 up to 2 hours
\$150 up to 4 hours	\$75 up to 4 hours
\$200 up to 6 hours	\$100 up to 6 hours
\$300 up to 8 hours	\$150 up to 8 hours
Plus \$100 Damage Deposit, fully refundable. Sales tax will be calculated when appropriate.	

