

CITY OF WINTER HAVEN
REGULAR COMMISSION MEETING
CITY COMMISSION ACTION
Monday, December 9, 2019, 6:30 p.m.

MINUTES

- A. October 9, 2019 City Commission Agenda Review Session Minutes **(APPROVED 5:0)**
- B. October 14, 2019 Regular City Commission Meeting Minutes **(APPROVED 5:0)**
- C. November 12, 2019 Regular City Commission Meeting Minutes **(APPROVED 4:0.**
Commissioner Chichetto abstained from voting and filled out Form 8B Memorandum of Voting Conflict.)

ORDINANCE(S) – SECOND READING - PUBLIC HEARING

- A. O-19-36 - Administrative request to amend the 2025 Future Land Use Map on two parcels and a portion of two additional parcels from Institutional Future Land Use to Industrial Future Land Use **(APPROVED 5:0)**
- B. O-19-51 – Budget Ordinance **(APPROVED 5:0)**

CONSENT AGENDA

- A. Motorola Radio Purchase **(APPROVED 5:0)**
- B. Lift Station #182 Rehabilitation – Piggyback Contract Award to Utility Technicians, Inc. (Umatilla, Florida) **(APPROVED 5:0)**
- C. Approval of Quiet Zone Implementation Task Order with Pennoni **(APPROVED 5:0)**
- D. Contract Renewal with Advanced Disposal to Cover Seamless Solid Waste Transition **(APPROVED 5:0)**
- E. Wastewater Treatment Plant #3 Digester Upgrades – Approval of Task Order #21 with Chastain-Skillman Inc., (Winter Haven, FL) **(APPROVED 5:0)**
- F. Chain of Lakes Fieldhouse & Conference Center - Change Order **(APPROVED 5:0)**
- G. Waste Water Treatment Plant #3- Task Order #19 – Award to Jones Edmunds & Associates, (Winter Haven, FL) for Design and Construction of Automated Control of Reject and Reclaimed Water Project **(APPROVED 5:0)**
- H. Waste Water Plants - Purchase of HACH WIMS Software **(APPROVED 5:0)**
- I. Award ITB-20-02 Aviation Fuel Trucks at the Winter Haven Regional Airport, to Skymark Refuelers, LLC **(APPROVED 5:0)**

RESOLUTION(S)

- A. R-19-41 - Acceptance of the conveyance of real property from Sherry Elizabeth Doling, Lisa Fay Doling and Alexandra Nichole Doling Small (1704 E. Lake Cannon Drive, N.W.) **(APPROVED 5:0)**
- B. R-19-42 - Approving Project Sugar Cane as a designated Qualified Target Industry and a High Impact Sector Employer and providing for local monetary financial support **(APPROVED 5:0)**

ORDINANCE(S) – FIRST READING

- A. O-19-44 - PUBLIC HEARING - Request by HRB Industrial Park, LLC to assign Industrial Future Land Use to three annexed parcels (4900 Dundee Road) **(APPROVED 5:0 on first reading for transmittal to the Florida Department of Economic Opportunity (DEO) for review)**
- **Second Reading and Public Hearing – To be determined at a later date**
- B. O-19-45 - Request by HRB Industrial Park, LLC to assign Light Industrial (I-1) zoning district to three annexed parcels (4900 Dundee Road) **(Companion ordinance to O-19-44)**
- **Second Reading and Public Hearing – To be determined at a later date**
- C. O-19-46 - Request by Dunson Harvesting, Inc. to amend the 2025 Future Land Use on two parcels from Residential-Low Density to Commercial. General Location: 400 Eagle Lake Loop Road
- **Second Reading and Public Hearing – Monday, January 13, 2020***
*(*12/23 Regular City Commission Meeting is cancelled)*
- D. O-19-47- Request by Dunson Harvesting, Inc. to rezone two parcels from Planned Unit Development (PUD) zoning district to General Commercial (C-4) zoning district. General Location: 400 Eagle Lake Loop Road
- **Second Reading and Public Hearing – Monday, January 13, 2020***
*(*12/23 Regular City Commission Meeting is cancelled)*
- E. O-19-48 - Request by CG/27 Opportunity Fund Ltd. to rezone a parcel from Agricultural (AG) zoning district to Planned Unit Development (PUD) zoning district
- **Second Reading and Public Hearing – Monday, January 13, 2020***
*(*12/23 Regular City Commission Meeting is cancelled)*
- F. O-19-49 - Administrative request to rezone two parcels and a portion of two additional parcels from Public Institutional (PI) zoning district to Planned Unit Development (PUD) zoning district
- **Second Reading and Public Hearing – Monday, January 13, 2020***
*(*12/23 Regular City Commission Meeting is cancelled)*
- G. O-19-50 - Request by Winter Haven OBGYN, LLC to rezone two parcels from Multi-family Residential- Low Density (R-3) zoning district to Mixed Use (MX) zoning district. General Location: 420 and 422 Avenue A NE
- **Second Reading and Public Hearing – Monday, January 13, 2020***
*(*12/23 Regular City Commission Meeting is cancelled)*

NEW BUSINESS

- A. Approval of Naming Rights Partner for the Chain of Lakes Park Fieldhouse & Conference Center **(APPROVED 5:0)**
- B. Certifications of the November 5, 2019, City of Winter Haven Regular Municipal Election for Commission Seat #1 and the December 3, 2019, City of Winter Haven Run-Off Municipal Election for Commission Seat #1 **(APPROVED 4:0. Commissioner Twyford abstained from voting and filled out Form 8B Memorandum of Voting Conflict.)**

CITY CLERK REPORT

- A. Authorization for Travel and Training - FDOT Multi-use Corridors of Regional Economic Significance (M-CORES) Task Force Meeting (Birdsong) **(APPROVED 5:0)**
- B. Authorization for Travel and Training - Tampa Bay Area Regional Transit Authority (TBARTA) & Metropolitan Planning Organization (MPO) Chairs Coordinating Committee (CCC) Board Meeting (Birdsong) **(APPROVED 5:0)**
- C. Authorization for Travel and Training - Florida League of Cities (FLC) Institute for Elected Municipal Officials (IEMO) in Jacksonville (Mercer and Yates) **(APPROVED 5:0)**
- D. Authorization for Travel and Training - Florida Regional Councils Association (FRCA) Policy Board Meeting (Birdsong) **(APPROVED 5:0)**



Vanessa Castillo, MMC, City Clerk

**CITY OF WINTER HAVEN FACT SHEET
CITY COMMISSION MEETING
December 9, 2019**

DATE: October 29, 2019
TO: Honorable Mayor and City Commissioners
VIA: Mike Herr, City Manager
FROM: Cal Bowen, Financial Services Department Director
SUBJECT: Budget Ordinance NO. O-19-51

BACKGROUND:

During the course of each fiscal year, events occur which were not anticipated in the beginning budget for that particular year. When the unanticipated event(s) causes a Department or Fund to exceed the annual budget allocation, a budget amendment is required.

When sufficient surplus budgeted funds are available in departments, other than the department sustaining the cost of the unanticipated event(s), a simple City Commission approved budget transfer is all that is required. However, if the unanticipated event(s) requires additional funds to be appropriated, the annual budget ordinance must be amended by ordinance. The FY 2019 required budgetary adjustments fit the latter budget situation and require an ordinance.

A description of the budgetary changes are as follows:

The FY 2019 Community Development Block Grant Fund Budget listed \$213,585 for capital projects. However, FY 2019 expenditures in the Fund were made as follows:

Skate Park	\$ 14,617.50
Lake Howard Dock	\$307,136.92
Senior Adult Center	\$276,632.00
Advertising	<u>\$ 178.00</u>
	\$598,564.42

Federal grant dollars will pay the expenditure amount, however since the balance exceeded the budget the funds must be appropriated. Ordinance O-19-51 appropriates the additional dollars.

RECOMMENDATION:

Staff recommends the City Commission approve Ordinance NO. O-19-51

ATTACHMENTS:

Ordinance NO. O-19-51

ORDINANCE NO. O-19-51

**AN ORDINANCE AMENDING ORDINANCE NO. O-18-66
APPROPRIATION OF FUNDS FOR DEFRAYING THE EXPENSES
OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINTER
HAVEN FOR THE FISCAL YEAR COMMENCING OCTOBER 1,
2018, PROVIDING AN EFFECTIVE DATE.**

WHEREAS, revenue and expenditure estimates are made prior to the beginning of each fiscal year, and

WHEREAS, events occur during each fiscal year which were not anticipated by the beginning estimates;
and

WHEREAS, departmental budgets shall not exceed their appropriations;

**NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF WINTER HAVEN,
FLORIDA AS FOLLOWS:**

1. The following revenue line in the Community Development Block Grant Fund is hereby amended as follows:

103-331553-505	
Grant	Increase from \$213,585 to \$650,000.

2. The following expenditure line in the Community Development Block Grant Fund is hereby amended as follows:

103-10-506-9928	
Public Facilities	Increase from \$0 to \$436,415.

This Ordinance shall take effect immediately upon passage.

INTRODUCED on first reading this 12 day of November, 2019

PASSED on second reading this 9 day of December, 2019

CITY OF WINTER HAVEN, FLORIDA

Mayor-Commissioner

ATTEST:

City Clerk

Approved as to form:

City Attorney