

WINTER HAVEN

The Chain of Lakes City

RESERVED PARKING PROGRAM

Per Section 18-53(b) of the City of Winter Haven Code of Ordinances, the City is permitted to lease up to 10% of all individual parking spaces in City-owned parking facilities on a year-to-year basis. The following Reserved Parking Program and associated operational and management procedures are developed in accordance with Section 18-53(b).

Program Administration

The Reserved Parking Program is administered by Community Redevelopment Agency (CRA) Staff in the Growth Management Department with enforcement assistance from the Winter Haven Police Department.

The leasing of spaces is done on a year-to-year basis from October 1 through September 30. Lessees will be required to execute a new lease and make full payment each year prior to October 1. Any space not renewed will be made available for lease through a lottery process.

Eligible Facilities

For the purpose of the Program, the following City-owned, public parking facilities will be utilized as noted:

<u>Surface Lot Parking Facilities</u>	<u>Structured Parking Facilities</u>
LOT A: 4 th Street, SW/Central Avenue LOT B: 4 th Street, NW/Avenue B, NW LOT C: 3 rd Street, SW/Avenue A, SW LOT D: Avenue A, SW @ 2 nd Street, SW LOT E: Avenue A, NW @ Post Office	Avenue A, NW Parking Garage LOT GC: Covered - Levels 1 & 2 LOT GU: Uncovered - Level Roof

**These facilities may be removed and/or others added as deemed appropriate based on demand and/or other conditions.*

Leased Spaces

Parking spaces/stalls leased through the Program are done so on either a Business Day (7am until 5pm, Monday through Friday) or Full Day (24 hours, Sunday to Saturday) time period. For the Structured Parking Facility ONLY, the lessee will have the option of designating the time period based on his/her individual needs. It should be noted, however, that if a lessee opts for a Business Day lease, the designated space will be subject to general public parking after 5pm during the week and all day on weekends.

Term of Lease

The leasing of parking spaces will be administered with an individual Lease Agreement for each available space with a term not to exceed one calendar year beginning no earlier than October 1 and terminating no later than September 30. Spaces leased after October 1 will be prorated for the balance of the year based on the first day of the month in which the space is leased. Refunds will not be provided for spaces no longer needed.

Fees

In exchange for the guarantee of a reserved parking space, lessees are required to pay an annual lease fee. The fee schedule varies based on the type of parking facility and in the case of the Parking Garage, the time reserved for each day (Business Day versus Full Day).

The following fees plus tax shall apply:

LOT A: Business Day \$300/year* (\$25/month)*	LOT GC: Business Day \$600/year* (\$50/month)*
LOT B: Business Day \$300/year* (\$25/month)*	LOT GC: Full Day \$900/year* (\$75/month)*
LOT C: Business Day \$300/year* (\$25/month)*	LOT GU: Business Day \$300/year* (\$25/month)*
LOT D: Business Day \$300/year* (\$25/month)*	LOT GU: Full Day \$600/year* (\$50/month)*
LOT E: Business Day \$300/year* (\$25/month)*	OTHER

**Plus Tax*

Enforcement

Each space designated for the Program will be assigned a control number. Once a space is leased, an identification sign will be placed at the front of the stall and the lessee will be given a colored mirror hanger displaying the control number that must be properly displayed at all times while using the leased space. Enforcement associated with the Program will be managed by the Winter Haven Police Department. Any vehicle parked in a leased space without authorization shall be fined ten dollars (\$10.00) for the first offense and twenty-five dollars (\$25.00) for all subsequent offenses. In addition, the unauthorized vehicle may be towed by an authorized towing company to a designated impound yard. Vehicles towed shall be restored to the registered vehicle owner upon payment of towing, storage, and administrative fees. A Police hold shall be placed on the vehicle pending payment of all administrative fees and fines.