

WINTER HAVEN

The Chain of Lakes City

AIRPORT ADVISORY COMMITTEE MEETING

Winter Haven's Gilbert Field

2073 U.S. Highway 92 West → Winter Haven → Florida → 33881

Thursday → January 10, 2019 → 3:00 P.M.

1. **CALL TO ORDER** – Bruce Lyon, Chairman
2. **ROLL CALL** – Jana Wasmund, Airport Contract & Fiscal Specialist
3. **MINUTES APPROVAL** – Bruce Lyon, Chairman
 - a. December 13, 2018 Airport Advisory Committee Meeting
4. **OLD BUSINESS** - Alex Vacha, Airport General Manager
 - a. Minimum Operating Standards – Winter Haven Regional Airport
 - b. Buildium Property Management Software
 - i. Beginning February 1st, 2019
5. **NEW BUSINESS** - Alex Vacha, Airport General Manager
 - a. 2016 Airport Master Plan Update – GIF Noise Study 11/20/2018
 - i. Expected Resolution to City Commission 1/24/2019
 - b. Seaplane Pilots Association – Update presentation to City Commission 2/11/2019
 - i. Request for time extension
 - c. Commercial Hangar Lease Updates
 - i. Presentation Gary Francis – Potential Flight School Operator
 - d. Facility Improvements – Terminal Building
6. **AIRPORT UPDATES** - Alex Vacha, Airport General Manager
 - a. Runway 11-29 Rehabilitation and Lighting – Construction NTP Jan 7th, 2019 - Preferred Materials, Inc.
 - b. Relocate Access Road (RPZ) Runway 11 –AVCON, Inc. – 100% Design.
 - c. Obstruction Survey and Removal – AVCON, Inc. - 100% Design. Construction est. 12/2019.
 - d. T-Hangar #270 10 Unit – Hanson Professional Services – 30% Design.
 - e. Utility Infrastructure Improvements – AVCON, Inc. 30% Design.
 - f. New Aviation Fuel Trucks – Invitation to Bid 1/2019.
7. **PUBLIC COMMENTS & ITEMS NOT ON THE AGENDA**

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up may not be discussed in detail at this meeting. Issues will either be discussed by the Airport Director and the Committee Members or will be scheduled for consideration at a future meeting. Comments are limited to five (5) minutes.
8. **COMMITTEE MEMBER COMMENTS**

This section is reserved for Airport Advisory Committee Members' comments. Issues may either be discussed by the Airport Director or may be scheduled to be discussed in detail at a future meeting.
9. **NEXT MEETING DATE AND TIME** – Bruce Lyon, Chairman
10. **ADJOURN** – Bruce Lyon, Chairman