



## Town of Waynesville, NC

### Town Council Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: July 25th, 2023 Time: 6:00 p.m.

---

The agenda and all related documentation may be accessed electronically at [www.waynesvillenc.gov](http://www.waynesvillenc.gov).  
Click on "Government/Mayor & Council" to download materials for Town Council meetings.

*Consider the environment ♦ Conserve resources ♦ Print only when necessary*

The Town of Waynesville provides accessible facilities, programs, and services for all people, in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or accommodation for this meeting, please contact the Town Clerk at:  
(828) 452-2491 [cpoolton@waynesvillenc.gov](mailto:cpoolton@waynesvillenc.gov)

#### A. CALL TO ORDER - Mayor Gary Caldwell

##### 1. Welcome/Calendar/Announcements

#### B. PUBLIC COMMENT

#### C. ADDITIONS OR DELETIONS TO THE AGENDA

#### D. CONSENT AGENDA

*All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.*

2.
  - a. June 27<sup>th</sup>, 2023 Regular Scheduled Meeting Minutes
  - b. Downtown Waynesville Commission Labor Day Special Event Permit
  - c. Appalachian Adventure 2023 Special Event Permit
  - d. Fiscal Year 2022-2023 Carryforwards

**Motion: To approve the consent agenda as presented.**

#### E. PRESENTATIONS

3. ABC Board Annual Report
  - Danny Wigate, ABC Board Chair
4. Remembering K9 ARCO
  - Police Chief David Adams

**F. CALL FOR PUBLIC HEARING**

5. Call for a public hearing for August 8, 2023, to consider a revised Community Development Block Grant (CDBG) application for \$1,400,000 in utility infrastructure improvements in South Waynesville.
- Karen Kiehna, McGill and Associates

**Motion: Motion to Call for the Public Hearing for August 8th, 2023.**

**G. OLD BUSINESS**

6. Reappointment of Planning Board and Zoning Board of Adjustment Members
- Jesse Fowler, Assistant Town Manager

**Motions:**

1. **Motion to reappoint Tommy Thomas and Stuart Bass to the Planning Board.**
2. **Motion to reappoint Bob Herman to the Zoning Board of Adjustment.**

7. Appointment to the Waynesville Housing Authority
- Jesse Fowler, Assistant Town Manager

**Motion: To appoint Sandra Arnold to the Waynesville Housing Authority**

**H. NEW BUSINESS**

8. Establish an “Environmental Sustainability Board”
- Councilmember Chuck Dickson

**Motion: Approve establishing an “Environmental Sustainability Board”.**

9. Request by Councilmember Feichter for the Town to begin maintaining the medians in the State rights of way.
- Councilmember Jon Feichter

**Motion: Direct the Town staff to begin maintaining the DOT medians within the Town limits.**

10. Request to cease enforcement of “Temporary Sign’ enforcement within construction areas.
- Councilmember Jon Feichter

**Motions:**

1. **Request that the Town staff non enforce the prohibition of temporary signs in areas where traffic flow is limited by construction activity on the roadways.**
2. **Request the Town staff to cease enforcement of the Temporary Sign section of the Comprehensive plan until such time as the Town Council has reviewed it.**

11. A staff request to allow sign and building permits to be waived for businesses whose signs must be relocated or replaced due to NCDOT Project U-5839.

- Byron Hickox, Land Use Administrator

***Motion:*** *To allow the Development Services Department to waive sign and electrical permit fees related to the relocation or replacement of signs that are impacted by NCDOT Project U-5839.*

12. Approve the purchase of a replacement street sweeper.

- Rob Hites, Town Manager

***Motion:*** *Approve the purchase of a street sweeper for \$280,000 (the turn-key price includes, tags, title and town installed equipment such as radio and warning lights).*

13. Amendment to ARP Project Fund-Addition of Street Sweeper

- Misty Hagood, Finance Director

***Motion:*** *Approve the ARP Budget Amendment.*

14. Resolution Approving Financing Terms

- Misty Hagood, Finance Director

***Motion:*** *To approve the Resolution Approving Financing Terms.*

15. Budget Amendment for TDA Grant Awards

- Misty Hagood, Finance Director

***Motion:*** *To approve the budget amendment as presented.*

16. Request for a double burial

- Rob Hites, Town Manager

***Motion:*** *Refer the request to the Cemetery Committee for their recommendation.*

17. Appointment of Alcohol Beverage Control Board Applicant

- Jesse Fowler, Assistant Town Manager

***Motion:*** *To appoint a new member to the Alcoholic Beverage Control Board.*

## I. COMMUNICATION FROM STAFF

18. Manager's Report

- Town Manager, Rob Hites

TOWN OF WAYNESVILLE – REGULAR SESSION AGENDA

July 25, 2023

- 4 -

---

19. Town Attorney Report

- Town Attorney, Martha Bradley

**J. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

**K. ADJOURN**