

Minutes of the Waynesville Housing Authority Board of Commissioners
Virtual Meeting/ Regular Meeting
September 13, 2022

The Waynesville Housing Authority Board of Commissioners held a regular meeting on Tuesday, August 9, 2022, at 3:30 p.m. in the conference room at the administrative office, located at 48 Chestnut Park Drive, Waynesville NC.

A quorum was legally convened. Board Chairman Brian Cagle, called the meeting to order at 3:31 p.m. with the following members participating:

Board Chairman Brian Cagle, Board Vice-Chairman H.P. Dykes, Commissioner Donald McGowan, Commissioner Georgette Morand, Commissioner Michael Loomis, Commissioner Mandy Haithcox, Commissioner Jayme Sheppard (Tardy), Commissioner Christina Esmay (Tardy)

The following staff members and professionals were present:

Executive Director Tina Okenfuss, Deputy Director Belinda Kahl

The minutes of the regular meeting for August 9, 2022, were forwarded to the board members prior for review. A motion was made by Commissioner Donald McGowan, seconded by Commissioner H.P. Dykes, to approve the minutes. The motion passed unanimously.

The August financial reports were sent to the board members prior to review. The reports were sent by the fee accountant and the board discussed what they want to see in the future reports. Commissioner Jayme Sheppard joined the meeting at 3:35. Commissioner Christina Esmay joined the meeting at 3:41.

Development updates were given by Executive Director Tina Okenfuss.

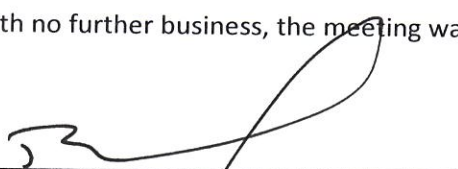
The write offs were presented to the board for review. A motion was made by Commissioner Georgette Morand, seconded by Commissioner Christina Esmay to approve the write off to collection loss.

Executive Director presented to the board a change of annual plan for the upcoming year. The annual plan is funded by the Capital Fund Grant. A motion was made by Commissioner Jayme Sheppard, seconded by Commissioner Christina Esmay to approve the change of annual plan.

The fee accountant provided the Low-Income budget revision for fiscal year ending September 30, 2022 for review. A motion was made by Commissioner Christina Esmay, seconded by Commissioner Donald McGowan to approve the Low-Income budget revision.

The fee accountant provided the Tower budget revision for fiscal year ending September 30, 2022 for review. A motion was made by Commissioner H.P. Dykes, seconded by Commissioner Christina Esmay, to approve the Tower budget revision.

With no further business, the meeting was adjourned at 4:47 p.m.



Brian Cagle, Chairman



Tina Okenfuss, Secretary