

Minutes of the Waynesville Housing Authority Board of Commissioners
Virtual Meeting/ Regular Meeting
January 17, 2023

The Waynesville Housing Authority Board of Commissioners held a regular meeting on Tuesday, January 17, 2023, at 3:30 p.m. at Waynesville Administrative Office 48 Chestnut Park Drive Waynesville NC.

A quorum was legally convened. Board Chairman Brian Cagle, called the meeting to order at 3:30 p.m. with the following members participating:

Board Chairman Brian Cagle, Commissioner Donald McGowan, Commissioner Mandy Haithcox, Commissioner Michael Loomis

The following staff members and professionals were present:

Executive Director Tina Okenfuss, Deputy Director Belinda Kahl, Nancy Lux auditor for Ray, Bumgarner & Kingshill

Nancy presented the audit for the year-end of September 30, 2022, to the board of commissioners. Some recommendations were given for fixed assets and capitalization of leases for future audits. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Mandy Haithcox, to adopt the audit with the recommendations. The motion passed unanimously.

The regular meeting minutes for December 20, 2022, were forwarded to the board members before review. A motion was made by Commissioner Michael Loomis, seconded by Commissioner Donald McGowan, to adopt the minutes. The motion passed unanimously.

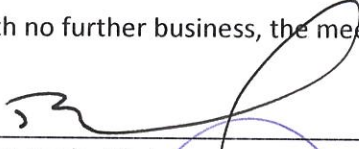
The December Financial reports were forwarded to the board members for review. A motion was made by Commissioner Michael Loomis, seconded by Commissioner Donald McGowan, to adopt the financials. The motion passed unanimously.

Executive Director Tina Okenfuss gave development updates. Updates included the status of the smoking gazebos, roofing, waiting lists, purchasing, and work orders.

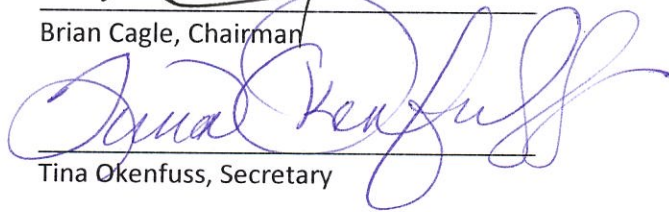
Tina presented miscellaneous business. By-laws will need to be changed to lower the number of board members and meeting dates. Currently, the Town has WHA listed as nine members. The board discussed having it flexible of 5-7 members so the by-laws will not need to change as much. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Mandy Haithcox, to change the time of the meetings to the 3rd Wednesday of the month at 9 am and the number of members to be changed to 5-7 board commissioners.

The board discussed the county helping with replacing the Tower roof and what needs to be done moving forward with the house next to the administrative office. There will be unrestricted money for the Tower in the next two years. Concrete plans on expanding in the next year.

With no further business, the meeting was adjourned at 4:37 p.m.



Brian Cagle, Chairman



Tina Okenfuss, Secretary