

Minutes of the Waynesville Housing Authority Board of Commissioners  
Virtual Meeting/ Regular Meeting  
November 10, 2020

The Waynesville Housing Authority Board of Commissioners held a regular (virtual) meeting on Tuesday, November 10, 2020 at 3:30 p.m. in the activity room of The Tower, 65 Church Street, Waynesville NC.

A quorum was legally convened. Board Chairman Brian Cagle called the meeting to order at 3:30 p.m. with the following members participating:

Board Chairman Brian Cagle, Board Vice-Chairman H.P. Dykes (Tardy), Commissioner Joan Robb, Commissioner Georgette Morand, Commissioner Walter Bryson (Tardy), Commissioner Rob Roland, Commissioner Donald McGowan, Commissioner Jamye Sheppard, Commissioner Sharon Cullins (Tardy)

The following staff members were present:

Interim Executive Director Belinda Kahl

The minutes of the regular meeting for October 13, 2020 were forwarded to the board members prior for review. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Rob Roland, to approve the minutes of the regular meeting on October 13, 2020 as corrected. The motion passed unanimously.

The October financial reports were not ready at this time and will be presented at the next meeting.

Board Chairman Brian Cagle stated that the draft strategic plan should be ready anytime and will be forwarded to the board for review when it is received. Commissioners Walter Bryson, H.P. Dykes, and Sharon Cullins joined the meeting at 3:33.

The board postponed the Executive Director Search Committee.

The board discussed the playground located in Ninevah. The board appointed Commissioner Joan Robb and Commissioner Jayme Sheppard to a committee to establish a budget and provide a recommendation for the playground area and basketball court. A motion was made by Commissioner Donald McGowan, Seconded by Commissioner Walter Bryson, to keep the budget not to exceed \$50,000, including the basketball court goals and barriers at the playground.

Belinda Kahl discussed the fence at Chestnut Park and when it is expected to be completed.

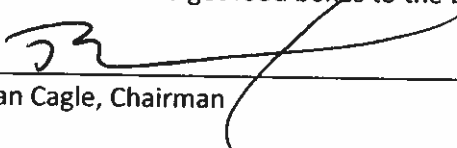
The bids for window and drywall repair work at the Tower were forwarded to the board members prior for review. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Georgette Morand, to accept the bid proposals from Service Master and Price Drywall LLC. The motion passed unanimously.

Updated by-laws were forwarded to the board members prior for review. A motion was made by Commissioner Joan Robb, seconded by Commissioner Georgette Mordand, to approve the updated by-laws. The motion passed unanimously.

Maternity leave was discussed as Belinda Kahl is due in early January. Belinda decided that she would like to get a laptop, work from home, and come in as needed to the office. It was suggested by Jamye Sheppard to contact Robin Black to see if she would be available if Belinda is unable to come into the office as needed.

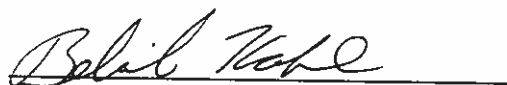
With no further business the meeting was adjourned at 4:18 p.m.

All members using Zoom logged off; However, with a quorum still legally convened, the board discussed providing food and COVID-19 boxes to the Low-Income residents. A motion was made by Commissioner Donald McGowan, seconded by Commissioner Walter Bryson, to authorize to spend money out of the Cares Act funds to get food boxes to the Low-Income tenants. The motion passes unanimously.



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Brian Cagle, Chairman



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Belinda Kahl, Acting Secretary