

Minutes of the Waynesville Housing Authority Board of Commissioners
Virtual Meeting/ Regular Meeting
April 14, 2020

The Waynesville Housing Authority Board of Commissioners held a virtual meeting on Tuesday, April 14, 2020 at 3:30 p.m.

A quorum was legally convened. Board Chairman Brian Cagle called the meeting to order at 3:45 p.m. with the following members participating:

Board Chairman Brian Cagle, Board Vice-Chairman H.P. Dykes, Commissioner Joan Robb, Commissioner Donald McGowan, Commissioner Alfred Caldwell (Tardy), Commissioner Rob Roland, Commissioner Georgette Morand

The following staff members were present:

Interim Executive Director Belinda Kahl

The minutes of the regular meeting for March 24, 2020 were forwarded to the board members prior for review. A motion was made by Commissioner Rob Roland, seconded by Commissioner Joan Robb, to approve the minutes of the regular meeting on March 24, 2020 as presented. The motion passed unanimously.

The financial reports were sent to the board members prior for board review. Commissioner H.P. Dykes discussed the steps being taken to make the reports easier to interpret, all financial items have been appropriately explained. A motion was made by Commissioner Donald McGowan, seconded by Commissioner H.P. Dykes, to approve the financial reports. The motion passed unanimously.

Commissioner Alfred Caldwell joined the Conference Call at 3:49 p.m. Board Chairman Brian Cagle discussed the meeting he and Belinda Kahl had with Troy White of Aprio. Items discussed included money available from the government for COVID-19 purchases, how the strategic plan will move forward, etc.

The board tabled the Executive Director Search Committee.

The board tabled the tour of the WHA properties.

Information and comparisons of fresh air detectors were sent to the board members prior for review. Belinda Kahl stated that USDA has approved for the funding of the fresh air detectors from the Waynesville Tower Reserve Account. A motion was made by Commissioner Joan Robb, seconded by Commissioner Georgette Morand, to move forward with the purchase of the fresh air detectors.

Belinda Kahl discussed the measures that Waynesville Housing Authority has completed due to the COVID-19 crisis. Ms. Kahl also discussed the CARES act and the amount of tenants that are known to be affected, as well as rents paid and how WHA is not allowed to move forward at this time for nonpayment of rent.

Commissioner Rob Roland discussed a complaint he received from the town from a previous employee.

Board Chairman Brian Cagle brought to the attention to the board the bylaws not having any language to include virtual/telephone meetings and the need to update the bylaws for this to be included after the mandatory virtual meetings at this time.

With no further business, a motion was made by Commissioner Joan Robb, Seconded by Commissioner Rob Roland to adjourn the meeting at 4:06 p.m. The motion passed unanimously.



Brian Cagle, Chairman



Belinda Kahl, Acting Secretary