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ADVISORY COMMISSION REGULAR MEETING

**March 16, 2026
5:30 PM**

Agenda

1. Call to Order

- Welcome
- Roll Call

2. Disc Golf Tournament Planning Discussion

Discussion **Haywood County Disc Golf Club** regarding the upcoming tournament.

Topics may include:

- Event overview
- Course preparation and logistics
- Roles and responsibilities
- Timeline and coordination
- Support from Parks & Recreation staff, including Athletics Supervisor **James Brown**

3. Public Comment

Members of the public may address the Commission regarding items related to Parks & Recreation.

4. Approval of February Minutes

- Review of February meeting minutes
- Motion to approve

5. Department Project Updates

- Updates on current Parks & Recreation projects
- Status and timelines for ongoing initiatives

6. Parks & Recreation Master Plan Update

- Progress update on the Master Plan process
- Recap of recent engagement efforts
- Upcoming meetings and public input opportunities

7. Discussion – County Funding Support

Discussion regarding coordination with the **Haywood County Parks and Recreation Advisory Board** related to a potential county funding request.

Topics may include:

- Potential joint meeting
- Presentation of parks and recreation needs
- Next steps for engagement with county leadership

8. PARTF Grant Application Discussion

Discussion regarding the regular cycle application for the **North Carolina Parks and Recreation Trust Fund (PARTF)** grant.

Topics may include:

- Required application elements
- Public input meeting requirements
- Community surveys and engagement
- Advising Town Council on redirecting the previously allocated **\$200,000 Helene PARTF match funding** toward the regular PARTF grant cycle after the previous application was withdrawn due to timeline constraints
- Potential project scope to replace the existing wooden playground structure

9. Playground Replacement Project Discussion

Discussion of potential playground improvements associated with the PARTF application.

Topics may include:

- Potential playground elements and design concepts
- Budget considerations
- Scope of project to recommend to Town Council

10. Department Updates / Commission Questions

Opportunity for Commission members to ask questions regarding department updates, projects, or other Parks & Recreation matters.

11. Other Business

12. Adjournment

