

Waynesville Parks and Recreation
Department
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ADVISORY COMMISSION MEETING

**August 19, 2024
5:30 PM**

MINUTES

In attendance were Eva Hansen, Mandy Giust, Landen Stevenson, Nate Webster, Mark Tongen, David Hyder

Absent: Trey Peterson, Megan Hauser

Luke Kinsland, Director, staffed the meeting.

Public member: Carol Adams, Editor of Positively Haywood

Call to Order: Eva called the meeting to order at 5:36pm

Eva welcomed members and a guest.

The June 2024 minutes were approved at this meeting due to the July meeting being cancelled.

Orientation: Members present indicated they would be available for orientation on 8/27 from 5:30-6:45.

Old Business:

- East Street Park improvement is progressing, and this coming Saturday will be a volunteer workday. It was reported the storage shed roof will need to be replaced and will probably include the whole truss system.
- Armory Ceiling Repair: Cost estimate is \$49,000; the repair was an unexpected expense, and John Burgin Construction was awarded the contract.
- Cardio equipment replacement is in progress with approximately 35% being replaced and purchased at this time through Carolina Specialty Fitness.
- I.T. Improvements to the recreation center will be done in September.
- S.T.R.A.P. Grant was awarded to Haywood Waterways Assoc. for Richland Creek clean up and the work will begin soon.
- Celebration and Fundraising re: 25th Rec Center Anniversary 12/25. Fundraiser Planning & Event Chair, Mandy, reviewed the plan documents distributed to the members. The date for the 5K has been finalized for 9/13/25. The contract has been signed and the Kick It management fee is \$4000. Other competition events will occur as well in 2025. The

purpose is to use the celebration opportunities to raise friends and funds for updating a park's master plan and support/funds to implement the plan. The Advisory members were requested to put the date on their calendars, include in their personal and business budgeting committing financial support for the coming year and prepare to share recommendations at the September meeting. Next steps are to create sponsorship packages and develop a list of potential sponsors and supporters.

New Business:

Director's Report: Luke reported the staffing status: Program Supervisor new hire is Cameron Kanetzke, Allison Fuller is the new Program Specialist and Ben Morgan was hired for a new Maintenance & Grounds Tech

- Summer Camp finished successfully and After School Program will begin in a few weeks.
- Budget will need to be adjusted in the future due to unexpected repair expenses.
- Marketing: A new contract is in place with The Mountaineer for a Parks and Rec monthly Program Guide, "Rec Link".

Items for Information:

- Discussion occurred regarding beginning an adult basketball league. Luke reported recruiting referees is a challenge and requested interested Advisory members assist with this.
- Eva reported the NC State Judo Championships will be hosted by the Waynesville Kodokan Judo Club at the Rec Center on 10/5.

There being no further business the meeting was adjourned at 7:21pm

Chair's signature: *Eva Hansen*

Respectfully Submitted,
Eva Hansen, Chairman