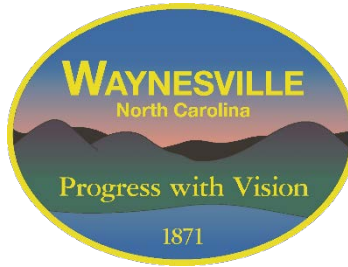


Waynesville Parks and Recreation
Department
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ADVISORY COMMISSION MEETING

**April 15, 2024
5:30 PM**

MINUTES

In attendance were Eva Hansen, Mandy Giust, Megan Hauser, Chad Carver, Landen Stevenson, Nate Webster, Mark Tongen
Absent: Jon Sears, David Hyder

Luke Kinsland, Director, staffed the meeting.

Call to Order: Eva called the meeting to order at 5:35pm

Minutes: Megan motioned the February minutes be approved as submitted and Chad seconded the motion. Megan motioned the March minutes be approved as submitted and Chad seconded the motion. Both motions were carried unanimously.

Old Business:

- Luke reported the ARP grant funds were reallocated for capital projects. \$53,000 was moved to tennis courts resurfacing and it is projected this will suffice for the next five years. \$24,000 was moved to purchase an electric mower. He reported they are moving forward with the CAPRA reaccreditation.
- Grant for which the department applied is with the Haywood Health Foundation for \$160,000 to pay for new cardio equipment. The application for the Tourism Development Authority is in process. Grant is due 5/11/24. Haywood Waterways is using grants they received to benefit Waynesville. \$10,000 Sulphur Springs and \$30,000 for fishing access on Richland Creek in Vance Park. PARTF project is in progress with constructions of the greenway trail. Planning for the East Street Park improvement collaboration is in process with an upcoming neighborhood meeting being scheduled. Landen and Jon agreed to assist with determining the neighborhood contact radius. Jon agreed to approach Danny Wingate, GM of Haywood Building Supply, to meet with Commission reps for donated materials. Luke is working on bids for the basketball court.
- Mandy is leading the Rec Center 25th anniversary planning and led discussion about leveraging opportunities for marketing and fund development. The members were most supportive of the Fun Run and 5K run. Several other ideas were discussed, and Mandy agreed to develop a more detailed written plan and incorporate past recommendations. T-

shirts commemorating the event were discussed and Luke shared the vendor for the Skate Tournament has done a great job.

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New Business/Director's Report:

- May special events are Special Olympics 5/2/24, Spring Fling 5/11/24, Trout and Fishing Tournament.
- Staffing: Continuing to experience challenges with recruiting staff for vacant positions. Hannah, Program Supervisor, is leaving at the end of summer. The town is now beginning to use the recruiting company, indeed. Mandy volunteered for her company to provide recruitment assistance.

Other Business/Chair's Comments:

There being no further business the meeting was adjourned at 7:00pm

Chair's signature: *Eva Hansen*

Respectfully Submitted,
Eva Hansen, Chairman