

Waynesville Parks and Recreation
Department
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ADVISORY COMMISSION MEETING

**November 16, 2022
5:30 PM**

MINUTES

The meeting was called to order at 5:35 pm.

In attendance were Eva Hansen, Kim Gardner, Corey Johnson, Megan Houser, Laura Turner,
Absent: Regina Zachary, Nicole Kott, Chad Carver, David Hyder, Wallace Messer, and Dan Schultz.

Luke Kinsland, Interim Director, is the assigned staff for the Advisory meeting. Jesse Fowler, Assistant Town Manager, and Candace Poolton, Town Clerk, were also in attendance.

New Business:

- The minutes for the October meeting were not approved due to lack of quorum.
- Kim mentioned the possibility of renting out field space to AYSO by 2024. Their lease with a local church will be ending in the future.
- The member removal/appointment process was discussed. Mr. Fowler pointed out that if the commission formally voted off a member due to excessive absence, then the unanimous motion could be conveyed to the Board of Aldermen to approve and open a vacancy.
- Luke provided project updates. The dog park renovations are progressing, the bridge dedication will be in January, and six new part time lifeguards have been hired in the aquatics department. Our online member portal (Webtrac) was given priority to updating the parks & recreation website. We also discussed the process of building the parks 3D map. Mr. Fowler stated that this process has been paused several times due to other high priorities. We will revisit this as soon as possible with our website consultant.
- Grant and donation processes were discussed. Mr. Fowler recommended that we setup a donation account that is restricted with our finance department for any funds that will be donated in the future. Eva mentioned going after TDA grants. We will also request in next year's budget to updating the master plan.

There being no further business the meeting was adjourned at 6:35 pm.

Chair's signature _____

Respectfully Submitted,
Luke Kinsland, Interim Director

