

Waynesville Parks and Recreation Department  
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## **ADVISORY COMMISSION MEETING**

**September 20, 2017  
5:30 PM**

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### **MINUTES**

The meeting was called to order at 5:35 pm.

In attendance were: Dan Schultz, Kenny Mull, Wallace Messer, Sarah Massie, Lee Starnes, Don Frady, Mackie McKay and Rhett Langston. Michelle Claytor was unable to attend.

Lee Starnes made a motion to accept the August 16 minutes as presented by Chairman Kenny Mull. Sarah Massie seconded the motion. All voted and the motion was carried.

#### New Business:

- Mitch Parris was introduced to everyone. He is a senior at Western Carolina University and he is majoring in parks and recreation. He is a senior and should graduate this December. He is completing an internship with the Waynesville Parks and Recreation Department this fall.
- The monthly report for August was reviewed.
- Rhett reported that Mitch has been concentrating on the CAPRA standards that the department is trying to complete in order to achieve the national certification.
- Rhett presented CAPRA standard 4.4.1 to the advisory commission. This is a leadership succession procedure for the department. Lee Starnes made the motion to accept the standard as presented. Dan Schultz seconded it. The advisory commission voted and the motion was carried.
- Rhett showed a sample of the new directional signage for the parks. The signs will be ordered very soon.
- The Town of Waynesville Board of Aldermen will have a fall retreat on October 6.
- The Waynesville Recreation Center will close for the annual maintenance week on September 29—October 5 and will reopen on October 6. The swimming pool and water park will reopen on October 9.
- Rhett presented the drawings for the all abilities playground for both phase 1 and phase 2. He informed the commission that he also presented the drawings to the development committee. Dan Schultz made the motion to accept both phase 1 and phase 2 as presented. Sarah Massie seconded it. The advisory commission voted and the motion was carried.
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There being no further business, the meeting was adjourned at 6:43 pm.

Respectfully Submitted,

Rhett Langston

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