

Waynesville Public Art Commission Gifts Review Policy

The Town of Waynesville is establishing a public art collection for the benefit of residents and visitors. These works will be available to the public through permanent and temporary display, exhibition and installation in public spaces. On behalf of the Town of Waynesville, the Waynesville Public Art Commission is pleased to consider the donation of original artworks offered to the Town that will enrich the beauty of and interest in public spaces in Waynesville. The Commission will review proposed gifts of artworks offered to the Town according to the procedures and guidelines outlined below.

PROCEDURES FOR DONATING WORKS OF ART

1. For each proposed gift of art, the donor must contact the Commission and provide a letter explaining the offer of artwork. With this letter include: photos, slides, video or other representations of the work (the actual work(s) if feasible); a copy of the artist's resume or biography; description of other examples of the artist's work; documentation of ownership, value and provenance (past ownership) of this artwork. Any further documentation about the artist such as participation in exhibitions and collections is appreciated and should also include a letter of authentication from the artist.
2. Provide a statement as to why this piece is being offered.
3. Artwork submitted for consideration should be in good condition. Conservation requirements could greatly alter acceptability of the work.

GUIDELINES

OWNERSHIP: All artwork that is accepted for ownership by the Town of Waynesville becomes its property. It is therefore subject to decisions by the Commission and/or other appropriate bodies for its display, storage and/or future disposition, which also assume responsibility for its long-term care and insurance costs.

COMMUNITY PARTICIPATION: Community comments about the work or its ownership may be solicited and considered by the Commission as appropriate.

TERM OF EXHIBITION AND DURABILITY:

Upon acceptance of the gift by the Commission, the term and exhibition frequency will be discretionary.

When work is not displayed, the work should remain properly stored.

Artwork should be suitable for display in non-archival settings.

Vandalism, conservation, and insurance concerns should be considered.

MAINTENANCE AND PRESERVATION;

The work must have reasonable maintenance costs or be accompanied by a maintenance trust by the donor.

At the time of acceptance, the artwork should not require repair or conservation.

However, in certain unusual circumstance, the Commission and the Town Board might deem it appropriate to accept a gift that needs conservation. A qualified conservator should do conservation work if the need arises.

An inventory of the gifts of art to the Town should be bi-annually updated by the Waynesville Public Art Commission . This report should be filed with the Town Clerk.

MONETARY GIFTS. Proper acknowledgement should be made for financial gifts supporting the Public Art collection. The Commission will determine the appropriate recognition for each gift and make recommendations to the Town Board.