

The mission of the Waynesville Public Art Commission is to engage the community and enrich public spaces through original art that celebrates Waynesville's unique historic, cultural, natural and human resources.

REGULAR MEETING
TOWN OF WAYNESVILLE
PUBLIC ART COMMISSION
5:30 P.M. THURSDAY, MAY 8, 2008

MEMBERS PRESENT: MIKE GILLESPIE, PHILAN MEDFORD, MARILYN SULLIVAN, KAAREN STONER, SARAH KUCHARSKI, CHRIS SYLVESTER, NORETTA TAYLOR, KAREN KAUFMAN

Chairman Mike Gillespie called the meeting to order at 5:30P.M.

APPROVAL OF THE MINUTES OF APRIL 10 REGULAR MEETING AND MAY 1 SPECIAL MEETING

Noretta Taylor moves that the minutes be approved as read. Karen Kaufman seconds. The minutes were unanimously approved.

Because Chris Sylvester has to leave early, we altered the agenda to begin with the report from Community Relations task force.

Chris referred to the task force minutes sent to all board members which include details of the upcoming fund raiser. The matter of table cloths is still not decided. It was suggested that since this is a casual, BBQ dinner, why not use butcher paper on the tables instead of table cloths (which would have to be rented). Kaaren Stoner agreed to check into the availability and cost of a roll of butcher paper and Karen Kaufman will check on a plastic version that could be used as a decorative feature in addition to the plain paper.

There was discussion about flowers for the tables and it was agreed that this should also be very simple, possibly in small galvanized buckets or something similar. We also agreed that a budget for flowers of \$250 was reasonable. Sarah Kucharski will contact Jackee Brown to let her know the amount of money she will be working with.

Glasses for beer and wine will be purchased by Karen Kaufman. It was estimated that 200 of each was sufficient.

It was suggested that we have galvanized tubs for soft drinks. Several board members agreed to bring these.

The permit for beer and wine has been done. We will have both available for purchase and there will be a professional bartender on duty. Wine is being donated by R. Miller. One keg is being donated by Heinzelmännchen brewery with an additional keg being purchased.

There will be two porta johns available. The cost is \$65 each.

Cocktail napkins will be purchased for the bar.

RSVP's will go to a number at Sarah Kucharski's home. The message was checked and it asks that the caller leave name, phone number and the number attending.

Chris is working on the label for the CD.

There are many commitments for silent auction items but so far, not many yet available. We talked about cleaning up the room at the Shelton House where the silent auction will be held. It was also pointed out that we will need large trash receptacles near the eating area. Philan Medford will check into the availability of large cans from the Town.

Chris said the sign that will be installed at the Miller Street site will cost \$355 including delivery. The size is 4 x 4 and it is full color. We have permission from the town to install. Due to spending concerns, we will wait until June to approve this expense.

Treasurer's Report

Kaaren Stoner presented financial reports showing sources and uses of funds to date. Although we currently have a balance of \$21,287.00 we have just been advised that we cannot spend more than the \$9000 originally requested as our budget prior to the end of the fiscal year unless there is a budget amendment. At the moment, we have spent \$2729.53 and with expenses being incurred for the fund raiser and with the \$5000 due the artist, there is concern about how we will manage this. Kaaren will find out if we can somehow get the amendment to the budget in the May 13 Town Board meeting. There was also discussion of the TDA grant which has a time element involved. Mike will send a copy of the TDA letter to Eddy Caldwell.

Philan Medford moved that the treasurer's report be accepted as written. Sarah Kucharski seconded. The motion was unanimously approved

Artist Relations

All items have been sent to the Town Clerk for including on the May 13 Town Board agenda.

The contract for the artist is in the final format. Kaaren will review to insure dates are correct. It has been reviewed by the Town Attorney, Lee Galloway and Fred Baker who agree it is good to go. Only date changes would require alteration. The \$5000 fee will be due the artist upon execution of this agreement

Kaaren suggested that we review the critiques from the artists in the June or July meeting. Mike will call the three finalists after May 13 to advise them of the results and will follow this with a letter.

New Business

Philan Medford had contacted Rux Gardens concerning plantings for the Miller Street site and had sent to board members a copy of the proposed budget for these plants. However, Jonathan Yates has a budget for such items and will handle this so it will not come out of our budget. Philan will call Rux to cancel this arrangement.

Regarding recent emails concerning a commemorative plaque for the 75th anniversary of the GSMNP Philan referred to our brochure where it talks about celebrating our identity and collective memory and chronicle of our public experience. She has done research on how to transfer an image to something permanent that celebrates this unique aspect of Waynesville and the GSMNP. She concluded that more would be done later since the actual anniversary is not until 9/09.

ADJOURNMENT

Noretta Taylor moves that we adjourn. Kaaren Stoner seconds. The motion was unanimously approved. Meeting adjourns at 7:30 P.M.

NEXT MEETING

The next meeting will be held at 5:30 P.M. June 12, 2008.

Chairman, Mike Gillespie

Secretary, Marilyn Sullivan