

REGULAR MEETING
TOWN OF WAYNESVILLE
PUBLIC ART COMMISSION
5:30 P.M. THURSDAY, SEPTEMBER 13, 2007

MEMBERS PRESENT: MIKE GILLESPIE, PHILAN MEDFORD, MARILYN SULLIVAN, KAAREN STONER, SARAH KUCHARSKI, CHRIS SYLVESTER, NORETTA TAYLOR

MEMBERS ABSENT: NICOLE WILHELM, PETER STERLING

The mission of the Waynesville Public Art Commission is to engage the community so as to enrich the public realm through original public art that celebrates Waynesville's unique historic, cultural, natural and human resources.

Chairman Mike Gillespie called the meeting to order at 5:30 P.M.

APPROVAL OF THE MINUTES OF AUGUST 9, 2007

Kaaren Stoner moves that the minutes be approved as read. Philan Medford seconds. The minutes were unanimously approved.

TASK FORCES

Projects – A revised version of the initial guidelines and policy statements was reviewed and changes were discussed and agreed upon. Version 3 will be available by the October meeting.

Artist Relations – No report.

Community Relations - Since our August meeting, the Community Relations Task Force has met several times and covered items concerning fund raising. They developed a plan for requesting that the Town of Waynesville consider an ordinance that would establish a percent for Art program. They also created a resolution that explains how such a program would work and the importance to the success of our public art mission.

They also planned what would be our first fund raising effort having identified the place, scheduled a date and talked to a caterer. Most of the details for this event were in place with the exception of how to fund it.

In pursuing the question of funds available they encountered several obstacles and uncovered questions and concerns about the process of accounting for current funds as well as funds that would be received in future.

At this point we know the following:

- . We have \$1500.00 available to us as a result of our request to the Town Board.
- . There is some unknown amount available through DWA as leftover from the Streetscapes program. No one has been willing or able to quantify this amount.
- . There is a \$5000.00 CD in a DWA account that is to be used only for the purchase of art.

The Community Relations Task Force met with Lee Galloway, Town Manager on August 31. As a result of their presentation, Lee suggested that we present an additional request to the Town Board for money to begin the fund raising effort. He also suggested that there be a drawing or model representation of the project that can be presented to the attendees. The Task Force decided not to pursue the percent for art at this time.

The Commission members than discussed what would be needed in a budget to present to the Town at the next board meeting September 25. This should be ready for review by Lee Galloway and Fred Baker on September 17. Kaaren Stoner wrote down the amounts we discussed and developed a format to be used.

NEW BUSINESS

We interrupted these discussions briefly for Mike Gillespie to read a letter just received from Peter Sterling asking to resign from the Commission since he would be out of town for the next 4 months and unable to contribute to our work. Discussion followed.

Motion: Kaaren Stoner moved that we accept the resignation. Philan Medford seconds.
The motion was unanimously approved.

Discussion followed about a replacement. Each member will consider this and we will address again at the October meeting.

Another aspect of fund raising is also pursuit of grants and do we have the grant writing expertise on the Commission or is this something we would need to hire. There will be an application process coming up in January so we will return to this topic prior to that time.

There was discussion about how to handle funds when we do start receiving them. It is apparent that the Town cannot, within their financial management system, guarantee that every check received at the Town and identified as being a donation to Public Art, could be properly identified and accounted for. We need to be able to know exactly what is received and from whom so that letters can be written for tax purposes and so that we know exactly what funds we have available. It was suggested that we have our own bank account and PO Box. Currently, DWA has offered to receive funds on our behalf and list the items before turning the money over to the Town. Kaaren Stoner, Treasurer, wants to do the listing and accounting herself.

It was decided that this possibility and several other items, be reviewed with the Town attorney.

We need to know exactly what the tax status is, whether or not we can have a separate account and/or PO Box and any other advice he might have regarding the handling of donations. During the coming week, each Commission member is to develop a list of questions we need answered by the attorney.

We agreed there must be documentation somewhere concerning past fund raising activities and wondered if it would be possible to see files at DWA that would help us understand this process. No action was taken at this time.

Due to several schedule conflicts, we discussed changing the date for the October meeting.

Motion: Sarah Kucharski moved that we change the October meeting from October 11 to October 8. Kaaren Stoner seconds. The motion was unanimously approved.

ADJOURNMENT

Philan Medford moved that we adjourn. Kaaren Stoner seconds. The motion was unanimously approved.

Meeting was adjourned at 7:35P.M.

Chairman, Mike Gillespie

Secretary, Marilyn Sullivan