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**AGENDA: REGULAR MEETING**

August 8, 2019  
Thursday, 4:00 p.m.  
9 South Main Street  
Waynesville, NC 28786

**Mission Statement: The mission of the Waynesville Public Art Commission is to engage the community and enrich public spaces through original art that celebrates Waynesville's historic, cultural, natural and human resources.**

Call to Order – Chairman George Kenney

Announcements/Introductions

- 1) Minutes from the July 11, 2019 regular meeting
- 2) Treasurer's report – Sarah Jane League
- 3) Walking tour booklet and website
  - a. Contract review and timeline update
- 4) Dog show discussion
  - a. Donation and sponsorship update
  - b. General logistics
- 5) Other business?
- 6) Adjourn

The next Public Art Commission meeting: **Thursday, September 12, 2019 at 4:00 p.m.**



WAYNESVILLE PUBLIC ART COMMISSION  
MINUTES – REGULAR MEETING  
JULY 11, 2019  
THURSDAY, 4:00 P.M.  
TOWN HALL BOARD ROOM

**Mission Statement: The mission of the Waynesville Public Art Commission is to engage the community and enrich public spaces through original art that celebrates Waynesville’s historic, cultural, natural and human resources.**

Those present:

- Chairman George Kenney
- Nick DePaolo, Vice-President
- Sarah Jane League, Treasurer
- Steve Lloyd
- Jessi Stone
- Mel Bennett
- Leigh Forrester

Also Present:

- Jesse Fowler, Planner
- Carter Giegerich, The Mountaineer
- Johnathan Key, The Mounatineer

Absent:

- Libba Feichter
- Douglas Garret

Chairman George Kenney called the meeting to order at 4:00 p.m.

**1. Minutes from the June 13<sup>th</sup> regular meeting**

*Ms. Sarah Jane League made a motion, seconded by Ms. Leigh Forrester to accept the June 13<sup>th</sup>, 2019 regular meeting minutes as presented. The motion carried unanimously (7-0).*

**3. Minutes from the June 25<sup>th</sup> special called meeting**

*Mr. Steve Lloyd made a motion, seconded by Ms. Sarah Jane League to accept the June 25<sup>th</sup>, 2019 special called meeting minutes as presented. The motion carried unanimously (7-0).*

**2. Treasurer’s Report – Sarah Jane League**

Ms. Sarah Jane League presented the Treasurer’s report. Ms. League told the Commission that the account balance at the end of April was \$28,466.66 with year to date expenses being \$893.50 and a net profit loss of \$5,143.47.

Ms. League informed the Commission that she had not received the financial statements for the months of May and June, and that there was an additional \$276 and \$120 collected in April that need to be reconciled. Mr. Fowler informed the Commission that an additional \$150 collected July 10, 2019 would also need to be reconciled.

*Mr. DePaolo made a motion, seconded by Ms. Forrester to accept the July 11<sup>th</sup>, 2019 Treasurer’s Report as presented. The motion carried unanimously (7-0).*

**3. Discussion of Walking Tour Booklet and Website**

Chairman George Kenny introduced Mr. Carter Giegerich and Mr. Johnathan Key from The Mountaineer who were present to discuss the proposed contract for the publishing of the Walking Tour Booklet and building of the Waynesville Public Art Commission website.

Ms. League affirms with Mr. Giegerich and Mr. Key that the Commission will be able to review the site-map for the website prior to publishing. Mr. Giegerich discusses what the website will entail, that the Commission will be able to update some of the less technical items such as the events page and the general content, but that it would be ideal for the Mountaineer to oversee updating some of the more complicated aspects such as the site-map.

Mr. Kenny asked Mr. Key if the booklets will be able to be delivered by October 10 and Mr. Key confirmed that this was the plan and that the Commission would be able to review the Mountaineer’s design of the book before it is sent to the printers.

Mr. Kenny and Ms. League mention that there is a new art piece by the Haywood County Courthouse, as well as pieces in the cemetery that should be included in the walking tour booklet. Mr. Fowler informs the Commission that adding these pieces to the book would require adding four more pages to the book. The Commission discusses the option of adding four more page to the original design and decides that it will be best for the project to do so. Mr. Key informs the Commission that this will require changes to the contract and that the Mountaineer will make those changes.

Mr. Kenny told the Commission that a separate organization had requested an opportunity to bid on this project along with the Mountaineer. The Commission decided that it would not be appropriate to allow for a separate bid after the current contract and pricing had been made public.

*Mr. Lloyd made a motion, seconded by Ms. Forrester to accept, with revisions, the contract proposed by the Mountaineer. The motion carried unanimously (7-0).*

#### 4. Dog Show Discussion

The Commission reviewed the dog show flyer, the sponsorship letter, and the sponsorship flyer. Mr. Fowler informed the Commission that he would mail the sponsorship letters as soon as possible.

Mr. Kenny gives the Commission a list of organizations that each member had agreed to visit to promote the dog show.

Mr. Fowler informs the Commission that he received a quote for trophies and could buy each trophy for approximately \$8.50 each.

The commission discussed the idea of asking businesses to donate dog treats and toys to put in a prize basket that could be raffled off at the dog show.

Mr. Kenny informs the Commission that he will be unable to MC the dog show and Mr. Lloyd volunteered MC the event.

Mr. Kenny informs the Commission that he had requested Sarges to set up a display at the dog show, but he did not have a definite yes, so he would approach them again with the idea.

#### 5. Other Business

Ms. Forrester informs the Commission that they should use the upcoming Elk Fest in Maggie Valley as an opportunity to promote the Waynesville Public Art Commission and sell some of their merchandise. Mr. Fowler tells the commission that he will put together a calendar of events that the Commission could take advantage of.

#### 6. Adjourn

*There being no further business to discuss, Ms. Sarah Jane League made a motion, seconded by Ms. Forrester to adjourn. The motion carried unanimously (7-0). The meeting was adjourned at 4:38 p.m.*

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Jesse Fowler, Town of Waynesville, Planner

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Chairman George Kenney

*The next Public Art Commission meeting: Thursday, August 8, 2019 at 4:00 p.m.*