

MINUTES OF THE TOWN OF WAYNESVILLE PLANNING BOARD
REGULAR MEETING
July 15, 2013

THE WAYNESVILLE PLANNING BOARD held a regular meeting on Monday July 15, 2013 at 5:30 p.m. in the board room of the Town Hall, 9 South Main Street, Waynesville, NC.

A. CALL TO ORDER

1. Welcome/Calendar/Announcements

Chairman Patrick McDowell welcomed everyone and called the meeting to order at 5:30 p.m. With the following members present:

Marty Prevost
Danny Wingate
Shell Isenberg
H. P. Dykes, Jr.
Jon Feichter
Brooks Hale
Don Stephenson
Chairman Patrick McDowell

The following staff members were present:

Paul Benson, Planning Director
Eddie Ward, Deputy Town Clerk

2. Minutes of June 17, 2013

Board Member Marty Prevost made a motion, seconded by Board Member Don Stephenson to approve the minutes of June 17, 2013 as presented. The motion passed unanimously.

B. TRAINING SESSION

3. Training session on quasi-judicial procedures with Attorney Michael Egan

Planning Director Paul Benson introduced Attorney Michael Egan of Hendersonville, NC, and asked him to do a presentation and training session. Mr. Egan has been in practice for forty years and specializes in Land Use Law and Local Government Law, and does training sessions for protocol in quasi-judicial hearings. Some of the highlights in Mr. Egan's power point included witnesses, staff presentations, applicants' cases, testimonies, rebuttals, arguments, deliberations, motions, and votes. After the presentation, a mock case that involved the staff and board members proved to be very beneficial, and the members of the board had a better understanding of quasi-judicial hearings.

C. SIGN COMMITTEE

4. Consideration of sign committee membership

At the June 17, 2013 meeting, the Planning Board had agreed to form a study committee for the review of the Town of Waynesville's sign ordinance. Mr. Benson stated there had been several people express interest in serving on the committee. At this point, the staff recommends that the review process start with a subcommittee composed of two or three members of the Planning Board working with Town staff to become familiar with the ordinance and issues with the ordinance before presenting recommendations for public comment. After the subcommittee review, staff recommends that interested citizens be invited to become involved in a workshop process.

Chairman McDowell asked if anyone wanted to serve on the committee. Volunteers were Board Member Shell Isenberg, Board Member Danny Wingate, and Board Member Jon Feichter.

Chairman McDowell also reminded the Board that an election of a Planning Board Chairman and Vice Chairman will be held at the next regular meeting.

D. ADJOURN

With no further business, Board Member Brooks Hale made a motion, seconded by Board Member Marty Prevost to adjourn the meeting at 6:52 p.m. The motion passed unanimously.

Patrick McDowell, Chairman

Eddie Ward, Deputy Town Clerk