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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
JUNE 7, 2023
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER:

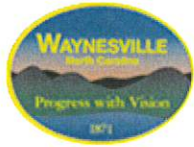
1. Welcome/Announcements
2. Adoption of the May 2023 minutes (as presented or corrected)

B. BUSINESS ITEMS:

1. Discuss Preservation Plan Meetings
2. Sulphur Springs Park

C. OTHER BUSINESS

D. ADJOURN – *The next meeting of the HPC will be held on July 5, 2023.*



TOWN OF WAYNESVILLE

Historic Preservation Commission

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Alex McKay-Chairman
Rodney Conard-Vice-Chair
Clare Bass
Judi Donovan
Glenn Duerr
Linda Ann Lee
Anne Marie Miller
Bill Revis

Development Services
Director
Elizabeth Teague

Regular Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786

Wednesday May 3, 2023, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday May 3, 2023, at 2:00 PM in the Conference Room of the Municipal Building.

A. CALL TO ORDER:

Chairman Alex McKay welcomed everyone and called the meeting to order at 2:04 PM.

The following members were present:

Alex McKay
Rodney Conard
Judi Donovan
Glenn Duerr
Linda Ann Lee
Bill Revis
Caroline Williamson

The following members were absent:

Clare Bass
Anne Marie Miller

The following emeritus members were present:

Ann Melton
Sandra Owen

The following staff members were present:

Byron Hickox, Land Use Administrator

Chairman Alex McKay asked for a motion to adopt the April 5, 2023, minutes.

A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Bill Revis, to approve the minutes of the April 5, 2023 meeting as presented. The motion passed unanimously.

A. BUSINESS ITEMS:

1. Review of Application for Local Historic Landmark Designation – Haywood County Hospital, 486 East Marshall Street

Mr. Hickox referenced the attached application for Local Historic Landmark Designation made by Brookmont Lofts LLC for the Historic Haywood County Hospital. HPC members were supportive of the application and a motion was made by Rodney Conard and seconded by Bill Revis to forward the application to SHPO for comment. The motion passed unanimously.

2. Discussion with Annie McDonald and Hannah Beckman-Black

RGA consultant Annie McDonald and Hannah Beckman-Black of NC SHPO were in attendance in preparation for the preservation plan meeting to be held that evening in the Town Hall Board Room. They spoke to the HPC about the goals of the two public meetings and of the smaller stakeholder meetings. They also laid out the basic process for creating the preservation plan for Waynesville's three historic commercial areas – Main Street, Frog Level, and Hazelwood.

Ms. McDonald said that the project will be completed by the end of October 2023. She asked if the HPC members and staff could provide names and contact information of individuals who might be interested in participating in the stakeholder meetings (this was the next agenda item).

The final product will give recommendations to the HPC for preservation activities that focus on these three commercial districts and hopefully guide the town to achieve local historic district designations.

3. Contact List for Stakeholder Meetings – Main Street, Frog Level, and Hazelwood

HPC members discussed several individuals and organizations who should be considered for inclusion in the stakeholder meetings. Included were prominent property owners and representatives of various organizations, such as the Chamber of Commerce, Downtown Waynesville Commission, and the Haywood County Historical and Genealogical Society. HPC members agreed to send any other names that should be considered to Byron Hickox.

B. ADJOURN

With no further business, a motion was made by Bill Revis and seconded by Glenn Duerr to adjourn at 3:15 PM. The motion passed unanimously.

Alex McKay, Chairman

Esther Coulter, Administrative Assistant