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## **AGENDA SPECIAL CALLED MEETING**

**HISTORIC PRESERVATION COMMISSION  
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET  
NOVEMBER 2, 2022  
WEDNESDAY – 2:00 PM**

### **A. CALL TO ORDER:**

1. Welcome/Announcements
2. Adoption of the October 2022 Minutes (as presented or corrected)

### **B. BUSINESS ITEMS:**

1. Historic Signage
2. Historic Preservation Fund Grant

### **C. OTHER BUSINESS**

**D. ADJOURN** – *The next meeting of the HPC will be held on December 7, 2022.*



Alex McKay-Chairman  
Rodney Conard-Vice-Chair  
Clare Bass  
Linda Ann Lee  
Anne Marie Miller  
Bill Revis  
Caroline Williamson

# TOWN OF WAYNESVILLE

## Historic Preservation Commission

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Development Services  
Director  
Elizabeth Teague

### Regular Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786  
**Wednesday, October 5<sup>th</sup>, 2022, 2:00 PM**

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The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, October 5<sup>th</sup>, 2022, at 2:00 PM in the Conference Room of the Municipal Building.

#### **A. CALL TO ORDER:**

Chairman Alex McKay welcomed everyone and called the meeting to order at 2:02 PM.

The following members were present:

Alex McKay  
Clare Bass  
Anne Marie Miller  
Caroline Williamson

The following members were present by phone:

Rodney Conard

The following members were absent:

Linda Ann Lee  
Bill Revis

The following emeritus members were present:

Ann Melton  
Sandra Owen

The following staff members were present:

Byron Hickox, Land Use Administrator  
Esther Coulter, Administrative Assistant

Chairman Alex McKay asked for a motion to adopt the September 7<sup>th</sup>, 2022 minutes.

*A motion was made by Commission Member Clare Bass, seconded by Commission Member Rodney Conard, to approve the minutes of the September 7<sup>th</sup>, 2022 meeting as presented or amended. The motion passed unanimously.*

Historic Preservation Commission Minutes  
Regular Meeting  
October 5<sup>th</sup>, 2022

**B. BUSINESS ITEMS:**

1. Green Hill Cemetery Tour Planning

Land Use Administrator Byron Hickox stated that the Green Hill Cemetery Tour would be held on Saturday October 15<sup>th</sup>. Mr. Hickox said that he had flyers for the event and suggested that board members use social media and word of mouth to inform people of the event. The board confirmed all the final details for the tour.

2. Historic Signage

Commission Member Bill Revis shared examples of historic signage and a price quote from A-to-Z Signs. Mr. Hickox suggested placing signs in public rights-of-way, and not on private property. Chairman Alex McKay confirmed that the first four signs will consist of two on Main Street, one in Frog Level, and one in Hazelwood.

**C. OTHER BUSINESS:**

Mr. Hickox informed the commission that contractor Austin Lee has started work on the renovation of the Spring House at Sulphur Springs Park.

**D. ADJOURN**

*With no further business, a motion was made by Commission Member Anne Marie Miller, seconded by Commission Member Clare Bass, to adjourn at 2:24 PM. The motion carried unanimously.*

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Alex McKay, Chairman

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Esther Coulter, Administrative Assistant