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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
TOWN HALL BOARD ROOM, 9 SOUTH MAIN STREET
NOVEMBER 3, 2021
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER:

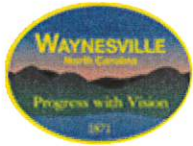
1. Welcome/Announcements
2. Adoption of the October 6, 2021 Minutes

B. BUSINESS ITEMS:

1. Presentation of Survey by Jaime Destefano of JLD Preservation Consulting
2. Discussion of HPC Member Handbook
3. Discussion of Sulphur Springs Spring House

C. OTHER BUSINESS

D. ADJOURN – *The next meeting of the HPC will be held on December 1, 2021.*



TOWN OF WAYNESVILLE

Historic Preservation Commission

9 South Main Street
Waynesville, NC 28786
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Sandra Owen, Chairman
Alex McKay, Vice-Chairman
Jeff Childers
Rodney Conard
Linda Ann Lee
Ann Melton
Bill Revis
Lorna Sterling

Development Services
Director
Elizabeth Teague

Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786
Wednesday, October 6th, 2021 – 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, October 6th, 2021 at 2:00 PM in the Board Room of Town Hall.

A. CALL TO ORDER:

Ms. Sandra Owen, Chairman, welcomed everyone and called the meeting to order at 2:07p.m.

The following members were present:

Sandra Owen, Chairman
Alex McKay, Vice Chairman
Ann Melton
Lorna Sterling
Rodney Conard
Bill Revis

The following members were absent:

Jeff Childers
Linda Ann Lee

The following staff members were present:

Byron Hickox, Land Use Administrator
Esther Coulter, Administrative Assistant

Chairman Owen asked and there were no announcements.

A motion was made by Commission Member Lorna Sterling, seconded by Commission Member Alex McKay to approve the minutes of the September 1st, 2021 meeting as presented or as corrected. The motion passed unanimously.

1. Discussion of Green Hill Cemetery Tour

The Commission Members discussed and finalized the plans for the Green Hill Cemetery Tour. Commission members mentioned that the articles about the tour in the local newspapers were nicely written. Each member will be attending the tour. The shuttle will run 3:15 till 4:00.

2. Discussion of HPC Member Handbook

Commission Member Lorna Sterling discussed details of the handbook and suggested reading through it and coming up with more ideas. Member Rodney Conard agreed to write up a short opening section.

3. Other Business Discussion

The Commission briefly discussed taking photos of the Russ Avenue Pizza Hut before it is demolished, various future NCDOT projects, and cleaning around the Sulphur Springs Spring House.

B. ADJOURN

With no further business, a motion was made by Commission Member Lorna Sterling, seconded by Commission Member Alex McKay to adjourn at 2:42pm. The motion carried unanimously.

Sandra Owen, Chairman

Esther Coulter, Administrative Assistant