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## AGENDA REGULAR MEETING

HISTORIC PRESERVATION COMMISSION  
TOWN HALL BOARD ROOM, 9 SOUTH MAIN STREET  
FEBRUARY 3, 2021  
WEDNESDAY – 2:00 PM

### A. CALL TO ORDER:

1. Welcome/Announcements
2. Adoption of Minutes
  - *Motion: Adopt December 2, 2020 meeting minutes as presented (or as corrected)*

### B. BUSINESS ITEMS:

1. Discussion of Possible Historic Preservation Fund Grant Projects
2. Discussion of Main Street Historic District

### C. OTHER BUSINESS

**D. ADJOURN** – *The next meeting of the HPC will be held on March 3, 2021.*



Sandra Owen, Chairman  
Alex McKay, Vice-Chairman  
Jeff Childers  
Rodney Conard  
Linda Ann Lee  
Ann Melton  
Bill Revis  
Lorna Sterling  
Merritt Tongen

# TOWN OF WAYNESVILLE

## Historic Preservation Commission

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Development Services  
Director  
Elizabeth Teague

### Regular Meeting

Town Hall, 9 South Main Street  
**Wednesday, December 2, 2020 – 2:00 PM**

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The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, December 2<sup>nd</sup>, 2020 at 2:00 PM in the board room of Town Hall at 9 South Main Street, Waynesville, NC.

#### CALL TO ORDER:

Ms. Sandra Owen, Chairman, via telephone, called the meeting to order at 2:00 PM. She asked if anyone had any announcements. There were none.

The following members were present in person:

Linda Ann Lee  
Jeff Childers  
Lorna Sterling

The following members were present via telephone:

Sandra Owen  
Bill Revis  
Ann Melton  
Linda Lee  
Merritt Tongen

The following members were absent:

Alex McKay

The following staff members were present in person:

Byron Hickox, Land Use Administrator  
Esther Coulter, Administrative Assistant

Chairman Sandra Owen asked for a motion to adopt the October 7<sup>th</sup>, 2020 minutes.

*A motion was made by Commission Member Bill Revis, seconded by Commission Member Lorna Sterling to approve the minutes of the October 7<sup>th</sup>, 2020 meeting as presented or as corrected. The motion passed unanimously.*

Chairman Sandra Owen asked for a motion to adopt the October 27<sup>th</sup>, 2020 minutes.

*A motion was made by Commission Member Bill Revis, seconded by Commission Member Linda Lee to approve the minutes of the October 27<sup>th</sup>, 2020 Special called meeting as presented or as corrected. The motion passed unanimously.*

**BUSINESS ITEMS:**

1. Discussion of the proposals to conduct a Historic Survey to update the Town of Waynesville's Study List.

Land Use Administrator Byron Hickox emailed all Historic Preservation Commission members the proposals from five consultants: Jaime Destefano – JLD Preservation Consulting, Dan Pezzoni – Landmark Preservation Associates, Matthew Hyland – TRC, Susan Mayer – SVM Historical Consulting, and Courtney Zimmerman – Aurora Research Associates. Mr. Hickox proposed that the HPC narrow the proposals to two and conduct follow-up interviews. However, after a lengthy discussion, the board unanimously agreed to contract with Jaime Destefano of JLD Preservation Consulting.

*A motion was made by Commission Member Ann Melton, seconded by Commission Member Bill Revis to contract with JLD Preservation Consulting, pending a review of additional written materials, to conduct a Historic Survey for the Town of Waynesville.*

*The motion passed unanimously.*

**ADJOURN**

*With no further business, A motion was made by Commission member Ann Melton, seconded by Commission Bill Revis to adjourn at 2:56 PM. The motion passed unanimously.*

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Sandra Owen, Chairman

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Esther Coulter, Administrative Assistant