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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
MAY 1, 2019
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER:

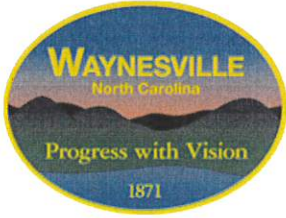
1. Welcome/Announcements
2. Adoption of Minutes
 - ***Motion:** Adopt April 2019 meeting minutes as presented (or as corrected)*

B. BUSINESS ITEMS:

1. Sign proposal for Green Hill Cemetery – Bill Revis
2. Speaker Series Discussion
3. Seminar for Historic Property Owners

C. OTHER BUSINESS

D. ADJOURN – *The next meeting of the HPC is scheduled for June 5, 2019.*



TOWN OF WAYNESVILLE

Historic Preservation Commission

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Development Services
Director
Elizabeth Teague

Sandra Owen, Chairman
Alex McKay, Vice-Chairman
Ann Melton
Linda Ann Lee
Abigail Carver
Glenn Duerr
Jeff Childers
Virgil Messer
Bill Revis

Regular Meeting

Municipal Building, 16 South Main Street, Waynesville, NC 28786
Wednesday, April 3rd, 2019 2:00 pm

The WAYNESVILLE HISTORIC PRESERVATION COMMISSION held a regular meeting on Wednesday, April 3rd, 2019 at 2:00 p.m. in the conference room of the Municipal Building, 16 South Main Street, Waynesville, NC.

A. CALL TO ORDER:

1. Welcome/Calendar/Announcements

Ms. Sandra Owen, Chairman, welcomed everyone and called the meeting to order at 2:00 p.m.

The following members were present:

Sandra Owen
Alex McKay
Linda Ann Lee
Glenn Duerr
Bill Revis

The following members were absent:

Ann Melton
Abigail Carver
Jeff Childers
Virgil Messer

The following staff members were present:

Byron Hickox, Land Use Administrator
Chelle Baker, Administrative Assistant

2. Adoption of Minutes from the March 6, 2019 Meeting

Commission Member Glenn Duerr made a motion, seconded by Commission Member Bill Revis, to approve the minutes of the March 6, 2019 meeting as presented. The motion passed unanimously.

B. BUSINESS ITEMS:

1. Sign proposal for Green Hill Cemetery

Commission Member Bill Revis presented to the Commission the sign proposal information for Green Hill Cemetery. He advised that on the proposed sign, the year of 1811 matched the Historic Plaque for the cemetery. He informed the Commission that a correction in the spelling of Green Hill, in the presented materials was noted and would be corrected. He also advised that the sign would only be 48 inches in height, so it would not block the view of any cemetery plots, and it would also have landscaping around the base. Mr. Revis also suggested lighting. Commission members talked about solar lights. The Commission discussed a second Green Hill Cemetery sign at Shelton Street with the same design.

Mr. Revis stated that he spoke with Mr. Higgins at the cemetery and showed an example of the map and brochure that the cemetery currently hands out. He suggested an all-weather brochure holder with a suggested donation wording and a tri-fold brochure.

Mr. Byron Hickox recommended quotes on three different sizes of signs to present to the Board of Aldermen. Commission Member Duerr suggested adding the phrase "a national register property" to the sign. Mr. Hickox agreed stating that even though it would be an additional cost it is very rare for a cemetery to be placed on The National Register and Chairman Sandra Owen agreed that it was extremely important as well. The Commission decided to remove the hours from the sign and add "National Register of Historic Places".

2. Speaker Series Discussion

The Commission applauded Alex McKay for doing a good job on his presentation during the Speaker Series. They discussed arrangements for the next speaker.

3. SHPO Grant Application to fund survey of Love Lane Neighborhood

Mr. Byron Hickox advised that the SHPO grant application to fund the survey of Love Lane Neighborhood was submitted last week. He stated that the application was for \$6,000 and the Town will match \$4,000. The awards will be announced at the end of May.

4. Other Business

Mr. Glenn Duerr asked about the dates of the workshop for the Historic property owners. Mr. Hickox advised he would contact SHPO and remind them in regards to setting a date.

Mr. Alex McKay advised the Commission that Bette Sprecher's memorial service was scheduled for Saturday, April 27th 6 p.m. to 10 p.m. R.S.V.P. was needed to attend by April 19th to 456-3923.

C. ADJOURN

With no further business, Commission Member Glenn Duerr made a motion, seconded by Commission Member Bill Revis to adjourn at 2:53 pm. The motion carried unanimously.

Sandra Owen, Chairman

Chelle Baker, Administrative Assistant

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