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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
FEBRUARY 6, 2019
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER:

1. Welcome/Announcements
2. Adoption of Minutes
 - **Motion:** *Adopt January 2019 meeting minutes as presented (or as corrected)*

B. BUSINESS ITEMS:

1. Finalization of 2019 Speaker Series Arrangements
2. Discussion of Letter to Study List Property Owners & Possible Workshop for Owners
3. Update on Spread Out Walking Tour Booklet

C. CALL ON THE AUDIENCE

D. ADJOURN – *The next meeting of the HPC is scheduled for March 6, 2019.*



TOWN OF WAYNESVILLE Historic Preservation Commission

9 South Main Street

Sandra Owen, Chairman
Alex McKay, Vice-Chairman
Ann Melton
Linda Ann Lee
Abigail Carver
Glenn Duerr
Jeff Childers
Virgil Messer
Bill Revis

Development
Services Director
Mark H. ...

Regular Meeting

The Windover Inn, 40 Old Hickory Street, Waynesville, NC 28786

Wednesday, January 9th, 2019 2:00 pm

The WAYNESVILLE HISTORIC PRESERVATION COMMISSION held a regular meeting on Wednesday, January 9th, 2019 at 2:00 p.m. at The Windover Inn, 40 Old Hickory Street, Waynesville, NC.

A. CALL TO ORDER:

1. Welcome/Calendar/Announcements

Ms. Sandra Owen, Chairman, welcomed everyone and called the meeting to order at 2:00 p.m.

The following members were present:

Sandra Owen
Alex McKay
Ann Melton
Linda Ann Lee
Abigail Carver
Glenn Duerr
Jeff Childers
Virgil Messer
Bill Revis

The following members were absent:

None

The following staff members were present:

Byron Hickox, Land Use Administrator
Chelle Baker, Administrative Assistant

2. Adoption of Minutes

Historic Preservation Commission Minutes
Regular Meeting
January 9, 2019

Commission Member Abigail Carter made a motion, seconded by Commission Member Virgil Messer to approve the minutes of the December 5, 2018 meeting with the following corrections: Commission Member Glenn Duerr marked from present to absent. The motion passed unanimously.

B. BUSINESS ITEMS:

1. 2019 Speaker Series

Mr. Byron Hickox, Land Use Administrator, discussed with the Commission Members the possible speakers for each month for the upcoming 2019 Speaker Series. In reviewing notes from last month's meeting and updating the scheduling of possible speakers, the following was decided for each month:

February: The Commission decided to start the Speaker Series this year in March to June.

March: Alex McKay
Historic Photographs

April: Patrick Womack
Plott Creek/ Hyatt Creek

May: Reverend Bill Lowry
Point of Contact: Nancy Watkins
History of Lake Junaluska

June: Thomas Woltz (Placeholder)
Landscape architect and designer

Commission discussed that the Speaker Series would be held at the Historic Courthouse at 4 p.m. on the 1st Thursday of each month, beginning this year in March to June.

2. Discussion of The Study List (Addition of New Properties)

Mr. Byron Hickox, Land Use Administrator, distributed a handout of the study list that included new property additions, including Dix Hill Cemetery and Love Lane Historic District.

Discussion from the Commission took place regarding their goals for the coming year. Commission Members Childers and Duerr discussed a town-wide survey to update the study list. Commission Member Ann Melton stated that Love Lane Historic District and Sulphur Springs were both priorities. Commission Member Alex McKay agreed that Sulphur Springs was a priority and that a survey of Hazelwood, including downtown Hazelwood, Brookmont neighborhood and main street Hazelwood. Chairman Owen agreed with the priority of the Love Lane District. Commission Members discussed the local landmark nomination process and the historic register nomination process. Commission Members agreed to begin the process of the state application for the Sulphur Springs Spring House with the subcommittee.

Commission Member Jeff Childers made a motion, seconded by Commission Member Abigail Carver to direct staff to write a grant application for the purpose of funding a survey of Love Lane, to the hopeful ends of having it placed on the National Register. The motion carried unanimously.

Commission Members discussed sending a form letter, drafted by Jeff Childers, which would inform the owners of properties on the Study List about their placement.

Commission Member Abigail Carver left at 3:11 p.m.

Mr. Hickox asked the commission to list three properties in town that they would like to work on for placement onto the study list. The Commission discussed the following properties:

- 1) The Spring House
- 2) Hazelwood Farmacy
- 3) Hilltop- 768 South Main Street
- 4) Joe Sam Queen's house – by the cemetery

3. Recognition of The Windover Inn's Listing on The National Register of Historic Places

Commission Member Glenn Duerr welcomed the Commission to The Windover Inn and invited the Commission to take a tour. He advised that the house was built in 1910 and gave a brief history. He stated that he and his wife had lived there since 2006 and had the home placed on the Study List. He then attended a workshop conducted by the HPC in 2009, and the HPC helped them navigate the steps to become a local Historic Landmark, which they did. In 2018, the home was placed on the National Register.

C. ADJOURN

With no further business, Commission Member Ann Melton made a motion, seconded by Commission Member Alex McKay to adjourn at 3:39 pm. The motion carried unanimously.

Sandra Owen, Chairman

Chelle Baker, Administrative Assistant