

Consider the environment ♦ Conserve resources ♦ Print only when necessary

The Town of Waynesville provides accessible facilities, programs and services for all people, in compliance with the Americans with Disabilities Act (ADA). Should you need assistance or accommodation for this meeting, please contact the Deputy Clerk at: (828) 456-8647, eward@waynesvillenc.gov.

AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET**

**April 5, 2017
WEDNESDAY, 2:00 PM**

A. CALL TO ORDER:

1. Welcome/Announcements
2. Adoption of Minutes
 - **Motion:** Adopt March 1, 2017 meeting minutes as presented (or as corrected).

B. COMMUNICATIONS FROM STAFF

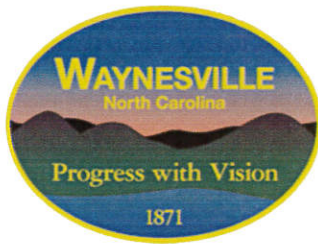
1. Information on the CLG training in Asheville on Friday, April 21, 2017.
2. Information on historic plaques for the Frog Level Historic District.

C. BUSINESS ITEMS:

1. The historic coloring book project.
2. The Spread Out Historic District walking tour booklet.
3. Historic Speaker Series (last-minute issues, speakers for the May panel, etc.).

D. CALL ON THE AUDIENCE

E. ADJOURN – *The next Meeting is scheduled for May 3, 2017 at 2:00 PM.*



TOWN OF WAYNESVILLE

Historic Preservation Commission

9 South Main Street
Waynesville, NC 28786
Phone (828) 456-8647 • Fax (828) 452-1492
www.waynesvillenc.gov

**Development Services
Director**
Elizabeth Teague

Chairman
Sandra Owen
Board Members
Ann Melton (Vice)
Joanna Swanson
Coley Bartholomew
Bette Sprecher
Glenn Duerr
Ronald Sullivan
Alex McKay

**REGULAR MEETING
HISTORIC PRESERVATION COMMISSION
TOWN OF WAYNESVILLE
TOWN HALL
16 SOUTH MAIN STREET
March 1, 2017**

Members present:

Alex McKay
Ann Melton
Ron Sullivan
Joanna Swanson
Sandra Owen
Coley Bartholomew
Glenn Duerr

Absent:

Bette Sprecher

Also present:

Development Services Director, Elizabeth Teague
Byron Hickox, Land Development Administrator

A. CALL TO ORDER:

1. Welcome and announcements

Chairman Sandra Owen called the meeting to order at 2:00 pm, and welcomed everyone.

2. Adoption of Minutes

Chair Owen asked the Commission to review the minutes of January 4, 2017.

A motion was made by Commission Member Joanna Swanson, seconded by Commission Member Alex McKay to approve the minutes of the January 4, 2017 minutes as presented. The motion passed unanimously.

Chair Owen asked the Commission to review the minutes of February 1, 2017.

A motion was made by Commission Member Anne Melton, seconded by Commission Member Glenn Duerr to approve the minutes of the February 1, 2017 minutes as presented. The motion passed unanimously.

B. COMMUNICATIONS FROM STAFF:

Ms. Elizabeth Teague, Development Services Director, gave a report on the Greenhill Cemetery nomination stating that the nomination had been forwarded on to the Federal Government level by the State Committee. The State Historic Preservation Office emailed that the Town should hear something back by early April.

Byron Hickox, Land Development Administrator reported on multiple items:

1. **Coloring Book Project:** Mr. Hickox contacted LuAnn Welter of Henderson County regarding costs to do the Hendersonville coloring book which was \$1492 for 1250 books. He also passed out cost estimates from Chris Kuhlman of The Print Haus in Waynesville which provided cost estimates by number and size. After discussion, the Commission determined to use the 11x17 sized paper which folds in half to make the pages of the book with 8.5 x 11 pages. Coley Bartholomew noted that the coloring books would be good to have at tourism events and as well as schools. Glenn Duerr and Coley Bartholomew stated that their research indicated that the HPC should target books to the approximately 800, 4th grade aged children in Haywood County.

Glenn Duerr volunteered to contact Kris Sylvester, a local artist who did the Christmas tour guide, to get an estimate for 32-40 images, possibly re-using stock images she may have already created of Waynesville historic structures. Elizabeth Teague asked Glenn to request a proposal and cost estimate from her. Glenn will ask particularly for any new drawings of structures or of Greenhill Cemetery. Ms. Bartholomew also stated that along with the coloring books the HPC should explore doing an art contest. Chair Owen stated that they had done that in the past and had also done an essay contest.

2. **Walking Tour Booklet:** Mr. Hickox passed out a second cost estimate from the Print Haus for the Walking Tour books for the Spread Out District. After discussion the Commission agreed that using a 8.5 x11 based booklet similar to the existing guide book because it is easy to carry around. The Commission also determined that it needs to be in color and of good quality, glossy paper. Ms. Bartholomew asked that once completed it be given to Bed and Breakfasts, the Chamber and the Downtown Waynesville Association for distribution. She added that it

would be nice to do a walking tour in conjunction with the coloring book for school age children. Alex McKay asked that the guide include the stories of people who lived in the houses as well as the historical information from the nomination, and suggested that Bette Sprecher might be a good resource. Other comments were to indicate potential parking areas and to use the Sandborn Maps.

3. **CLG Grant Application:** Staff submitted the CLG Grant application to the state to conduct a study of the Pigeon Street Neighborhood Area. Mr. Hickox handed out copies of the grant application to the Commission. Ms. Teague added that the Town will be working with Haywood County to acquire property for a park at Calvary and Craven Streets which will create opportunities to incorporate historic information or art installations.
4. **Frog Level Plaques:** Mr. Hickox reported on the Frog Level plaque project and showed the Commission a copy of what the plaque will look like. The Town will cost share with property owners and assist with installation. Commission asked that the Town provide over-sight into the installation of plaques to insure uniformity of height, general location on building and that they are installed properly.

C. BUSINESS ITEMS:

1. Election of Officers

Anne Melton made a motion and Glenn Duerr seconded the motion, to keep the Chair person as Sandra Owen. Ms. Owen agreed to continue if the HPC so chose. HPC voted unanimously to keep Ms. Owen as the Chair.

Joanna Swanson made a motion and Glenn Duerr seconded the motion, to elect Alex McKay as Vice Chair. Mr. McKay agreed that he was willing to take on that role. The HPC voted unanimously to elect Mr. McKay as Vice Chair.

2. Speaker Series Items

Mayor Gavin Brown will be speaking on William Holland Thomas. Sandra Owen will provide the introduction.

In April, Libba Feichter will speak at the Folkmoot Center. In May, there will be a panel. Alex McKay will contact Shawn Leatherwood and Charles McDarris to confirm their participation. Elizabeth Teague will call Jennifer Cathey of the State Historic Preservation Office to see if she can participate in panel or be present to answer questions.

Also, the HPC also wants to ask the State Historic Office about the update to the Study List in Waynesville that was reported on by WCU student Emily Sisler last spring. Anne Melton asked if we could also verify the steps for Love Lane being nominated as a Historic District and if there had been a map developed or that could be developed for the Love Lane neighborhood.

E. ADJOURN

The next meeting is scheduled for April 5, 2017.

With no further business, Commission Member Anne Melton made a motion, seconded by Commission Member Glenn Duerr, to adjourn the meeting at 3:15 p.m. The motion passed unanimously.

Eddie Ward, Deputy Clerk

Sandra Owen, Chair

Byron Hickox

From: Elizabeth Teague
Sent: Monday, March 27, 2017 12:48 PM
To: Sandra Owen; Byron Hickox; Eddie Ward; Ronald Sullivan; Coley Bartholomew; Glenn Duerr; B. Alex McKay (bamckay87@yahoo.com); Ann Melton
Subject: FW: Regional CLG Training-Asheville, NC
Attachments: CLG Regional Training Asheville Final.pdf; DOWNTOWN ASHEVILLE RESTAURANT GUIDE.docx

Here is the invite to the regional Historic Preservation Commission CLG training we mentioned. Please check your calendars to plan to attend on Friday April 21 and we can discuss at our meeting on April 5.

ET

From: Kidd, Amber [<mailto:amber.kidd@ncdcr.gov>]
Sent: Monday, March 27, 2017 12:06 PM
To: NC Preservation Commissions and Staff
Subject: [ncpres] Regional CLG Training-Asheville, NC

Good morning everyone!

We are excited to announce the HPO, in collaboration with the Asheville and Buncombe County Historic Resources Commission, will be offering a **regional CLG training in Asheville, Friday, April 21, 2017**. Attached is a flyer advertising the event. This training is available to staff, commission members, and other community stakeholders that may be interested in attending. Please feel free to share it with individuals you feel may benefit from the training. Although the training is scheduled from 10:00 am-4:00 pm we request participants arrive between 9:30 am and 9:50 am to check-in. Coffee and morning snacks will be provided, compliments of the Asheville and Buncombe County Historic Resources Commission.

The training will be located on the lower level of the Center for Craft, Creativity and Design at 67 Broadway Street, Asheville. Additional information about the venue is available at <http://www.craftcreativitydesign.org/>.

Also attached is a list of restaurants located along Broadway and within walking distance to the Center for Craft, Creativity and Design building. Many thanks to Alex Cole for preparing this guide for us to reference in preparation for the event.

A map identifying public parking spaces and lots will be distributed later in the week via the NCPreservation listserv. If you do not receive a copy of the map, please feel free to contact me and I will send it to you directly.

Please note, we are requesting individuals RSVP for the training. Please RSVP to Alex Cole at ACole@ashevillenc.gov by Wednesday, April 19, 2017.

We hope each of you will take advantage of this wonderful opportunity. Please add this event to your calendars and plan to join us Friday, April 21, 2017 in Asheville!

Best wishes-

Amber E. Kidd
Local Preservation Commissions / CLG Coordinator
North Carolina Department of Natural and Cultural Resources

919 807 6575 office

amber.kidd@ncdcr.gov

109 East Jones Street
4601 Mail Service Center
Raleigh, North Carolina 27699-4600



Opinions expressed in this message may not represent the policy of this agency. E-mail to and from me, in connection with the transaction of public business, is subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

Please Note: Requests for project review or responses to our review comments should be sent to our Environmental Review mailbox at environmental.review@ncdcr.gov Otherwise, I will have to return your request and ask that you send it to the proper mailbox. This will cause delays in your project. Information on email project submittal is at: http://www.hpo.ncdcr.gov/er/er_email_submittal.html

You are currently subscribed to ncpres as: eteague@waynesvillenc.gov.

To unsubscribe send email to listserv@unc.edu with the subject line "unsubscribe ncpres" (remove quotes before sending)

Experience

REGIONAL CLG TRAINING
IN
ASHEVILLE, NC

FRIDAY, APRIL 21, 2017

CENTER FOR CRAFT, CREATIVITY & DESIGN

67 BROADWAY STREET, ASHEVILLE

10:00 AM-4:00 PM

PLEASE RSVP FOR TRAINING WITH ALEX COLE AT

ACOLE@ASHEVILLENC.GOV



THE CITY OF **ASHEVILLE**
NORTH CAROLINA

