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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
TOWN OF WAYNESVILLE
CONFERENCE ROOM 16 SOUTH MAIN STREET
March 2, 2016
WEDNESDAY, 2 PM**

A. CALL TO ORDER:

1. Welcome/Announcements
2. Adoption of Minutes
 - **Motion:** *February 3, 2016 meeting minutes as presented [or as corrected]*

B. BUSINESS ITEMS:

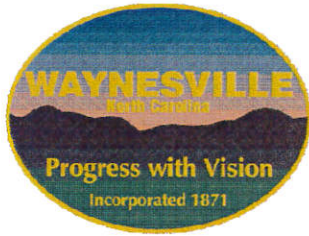
1. Report on National Register Nomination for Greenhill Cemetery project.
2. Information on "Health Resorts of the South" book.
3. Report from Historic Commission Speaker Series Committee.
 - Evaluation of event
 - Changes to poster
4. Discussion of Historic Markers.

C. COMMUNICATIONS FROM STAFF

1. Tour of Francis Mill scheduled for May 4, 2:00pm.

D. CALL ON THE AUDIENCE

E. ADJOURN – *The next Meeting is scheduled for April 6, 2016, 2:00pm.*



TOWN OF WAYNESVILLE

Historic Preservation Commission

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Development Services
Director
Elizabeth Teague

Chairman
Sandra Owen
Board Members
Ann Melton (Vice)
Joanna Swanson
Coley Bartholomew
Bette Sprecher
Peter Sterling
Glenn Duerr
Ronald Sullivan

REGULAR MEETING HISTORIC PRESERVATION COMMISSION TOWN OF WAYNESVILLE MUNICIPAL BUILDING 16 SOUTH MAIN STREET FEBRUARY 3, 2016

Members present:

Chairman Sandra Owen
Coley Bartholomew
Peter Sterling
Alex McKay
Ron Sullivan
JoAnna Swanson
Ann Melton
Glenn Duerr

Also present:

Development Services Director, Elizabeth Teague
Deputy Clerk, Eddie Ward
Land Use Administrator, Byron Hickox

Absent:

Bette Sprecher

A. CALL TO ORDER:

1. Welcome and announcements

Chairman Owen called the meeting to order at 2:00 pm, and welcomed everyone. She noted that Bette Sprecher could not be at the meeting due to a fall and injury.

2. Adoption of Minutes

Commission Member Joanna Swanson corrected a typographical error on page 3, under the heading Hospitality with speaker. The last sentence should read Ms. Sprecher instead of Mr. Sprecher.

A motion was made by Commission Member Ann Melton, seconded by Commission Member Peter Sterling to approve the minutes of the January 6, 2016 regular meeting as corrected. The motion passed unanimously.

B. BUSINESS ITEMS:

1. Report and recommendation from Selection Committee on Consultant for National Register Nomination for Greenhill Cemetery.

Chairman Owen asked Development Services Director Elizabeth Teague to update the Commission on the selection of a consultant for National Register Nomination for Greenhill Cemetery. Ms. Teague, commission member Coley Bartholomew, and commission member Ann Melton had recently met to look through the applications that had been received. There were five responses to the Request for Proposals (RFP). The Committee has selected Dan Pezzoni of Landmark Preservation Associates, located in Lexington, Virginia. He has previously worked with the State Historic Preservation Office in Virginia, and has extensive experience with cemeteries and funerary art in Virginia and North Carolina. Mr. Pezzoni's proposal was for \$5,500.00, which is less than the \$5,800.00 amount that was listed in the RFP.

Ms. Teague stated that Mr. Pezzoni is going to start immediately once the contract is finalized. His goal is to have a draft to the Commission by April or May for review. Under his contract he will be presenting to the Board of Aldermen, and hopefully a finalized draft to the State Committee for nomination in October 2016.

2. Report from Historic Commission Speaker Series Committee.

There was much discussion about the upcoming program with Vicki Hyatt. Preparations have been made concerning fliers, announcements, refreshments, directional signs, and last minute details. Glen Doerr volunteered to contact teachers at Pisgah High School. Bette and Joanna were doing refreshments and set up with staff assistance. Commission Member Peter Sterling discussed the importance of an evaluation of the program to determine things that were done right, and things that need improvement. He has volunteered to conduct this evaluation.

C. COMMUNICATIONS FROM STAFF

1. Tour of Francis Mill scheduled for May 4, 2016 at 2:00 p.m.

Ms. Teague stated she had called Ms. Tanna Timbes concerning a tour of Francis Mill. The regularly scheduled meeting on May 4, 2016 will be held at the Mill, and Commission Members will be taken on a tour of the area. There was discussion about transportation to and from the Mill and arrangements will be finalized at a future meeting. Ms. Teague thanked everyone for their efforts to make the Speaker Series a success.

D. CALL ON THE AUDIENCE

No comment.

E. ADJOURN

With no further business, a motion was made by Commission Member JoAnna Swanson, seconded by Commission Member Glenn Duerr, to adjourn at 2:46 p.m. The motion passed unanimously.

Eddie Ward, Deputy Clerk

Sandra Owen, Chairman