

TOWN OF WAYNESVILLE

Historic Preservation Commission



Alex McKay-Chairman
Rodney Conard-Vice-Chair
Clare Bass
Linda Ann Lee
Anne Marie Miller
Bill Revis
Caroline Williamson

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Development Services
Director
Elizabeth Teague

Regular Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786
Wednesday, September 7th, 2022, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, September 7th, 2022, at 2:00 PM in the Conference Room of the Municipal Building.

A. CALL TO ORDER:

Chairman Alex McKay welcomed everyone and called the meeting to order at 2:04 pm.

The following members were present:

Alex McKay
Clare Bass
Linda Ann Lee
Bill Revis

The following members were absent:

Caroline Williamson
Rodney Conard

The following emeritus members were present:

Sandra Owen

The following staff members were present:

Byron Hickox, Land Use Administrator
Esther Coulter, Administrative Assistant

Chairman Alex McKay asked for a motion to adopt the August 10th, 2022, minutes.

A motion was made by Commission Member Bill Revis, seconded by Commission Member Clare Bass, to approve the minutes of the August 10th, 2022, meeting as presented or amended. The motion passed unanimously.

B. BUSINESS ITEMS:

1. Discussion of Sulphur Springs Spring House Renovation

Land Use Administrator Byron Hickox stated that the Waynesville Recreation Department will send a crew to clean up and mow the area around the spring house. The contractor, Austin Lee, will determine the materials needed for the renovation of the structure.

2. Green Hill Cemetery Tour Planning

The board members finalized the historic figures to be portrayed and topics to be discussed at the 7th Annual Green Hill Cemetery Tour.

C. OTHER BUSINESS:

Emeritus Member Sandra Owen encouraged other Commission Members to attend any trainings offered by SHPO, and said that they are very informative.

Commission Member Bill Revis gave out examples of signage related to historic sites and discussed the development of a mission statement regarding such signage and its importance. Commission Member Clare Bass stated she would work on developing a mission statement.

D. ADJOURN

With no further business, a motion was made by Commission Member Bill Revis, seconded by Commission Member Linda Lee, to adjourn at 3:01pm. The motion carried unanimously.

Alex McKay, Chairman

Esther Coulter, Administrative Assistant