



# TOWN OF WAYNESVILLE

## Historic Preservation Commission

9 South Main Street Suite 110  
Waynesville, NC 28786  
Phone (828) 456-8647 • Fax (828) 452-1492  
www.waynesvillenc.gov

Sandra Owen, Chairman  
Alex McKay, Vice-Chairman  
Jeff Childers  
Rodney Conard  
Linda Ann Lee  
Ann Melton  
Bill Revis  
Lorna Sterling

Development Services  
Director  
Elizabeth Teague

### Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786  
**Wednesday, February 2<sup>nd</sup>, 2022, 2:00 PM**

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The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, February 2nd, at 2:00 PM in the Board Room of the Town Hall Building.

#### **A. CALL TO ORDER:**

Ms. Sandra Owen, Chairman, called the meeting to order at 2:05 PM.

The following members were present:

Alex McKay  
Sandra Owen  
Lorna Sterling  
Jeff Childers  
Rodney Conard  
Ann Melton  
Bill Revis

The following members were absent:

Linda Lee

The following staff members were present:

Byron Hickox, Land Use Administrator  
Esther Coulter, Administrative Assistant

*A motion was made by Commission Member Lorna Sterling, seconded by Commission Member Bill Revis to approve the minutes of the December 1<sup>st</sup>, 2021, and January 5<sup>th</sup>, 2022, meeting as presented or amended. The motion passed unanimously.*

#### **B. Business items:**

1. Discussion of 2022 Speaker Series

Members of the Historic Preservation Commission and town staff spoke to potential speakers, and determined that they are unavailable for this year's Speaker Series. Therefore, the Speaker Series will not take place in 2022.

2. Discussion of HPC Member Handbook

Commission Member Lorna Sterling gave the HPC members handouts of the draft preface for the handbook. Ms. Sterling also handed out a draft copy of the Quick Start section of the handbook, formatted in a question-and-answer style. Section Two will be foundation documents. Section Three will be other relevant documents, such as maps of landmark and district locations, lists of current projects, etc.

3. Discussion of Medford Grant application for funding to renovate The Sulphur Springs Spring House.

Land Use Administrator Byron Hickox presented and read through the proposed Resolution of Support from the HPC supporting the submittal of an application to The MIB & Phil Medford Endowment Fund to fund renovation of the Sulphur Springs Spring House. A copy of the Resolution is attached.

*A motion was made by Commission Member Bill Revis, seconded by Commission Member Ann Melton to support an application for funding from the MIB & Phil Medford Endowment Fund for repairs and renovation of the Sulphur Springs Spring House. The motion passed unanimously.*

Mr. Hickox also gave the HPC members a copy of the quote he received from Austin Lee for renovations of the Spring House. The quote amount is \$16,900.

4. Discussion of potential State Historic Preservation Fund Grant application projects

Mr. Hickox stated that the applications are due by April 22, 2022. The HPC members proposed four potential projects:

1. Site improvements at Sulphur Springs Park, such as seating or walking paths.
2. Interpretative signage related to Waynesville's history.
3. A complete update of the Design Review Guidelines.

**C. ADJOURN**

*A motion was made by Commission Member Lorna Sterling, seconded by Commission Member Alex McKay to adjourn the meeting at 3:14 PM.*

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Sandra Owen, Chairman

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Esther Coulter, Administrative Assistant



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Sandra Owen  
Board Members  
Alex McKay (Vice)  
Jeff Childers  
Rodney Conard  
Linda Ann Lee  
Ann Melton  
William Revis  
Lorna Sterling

### RESOLUTION BY THE TOWN OF WAYNESVILLE HISTORIC PRESERVATION COMMISSION SUPPORTING THE TOWN OF WAYNESVILLE'S APPLICATION FOR FUNDING FROM THE MIB & PHIL MEDFORD ENDOWMENT FUND TO REPAIR AND RENOVATE THE SULPHUR SPRINGS SPRING HOUSE

**Whereas**, the Town of Waynesville Historic Preservation Commission is tasked with identifying and preserving the historic resources of Waynesville and with promoting public understanding and appreciation of those resources; and

**Whereas**, the Sulphur Springs Spring House is a unique structure among Waynesville's early architecture, is a significant feature in Waynesville's history, and is therefore an important candidate for continued preservation; and

**Whereas**, the Sulphur Springs Spring House is located in Sulphur Springs Park, a Town of Waynesville Park that provides green space for passive recreation as well as the preservation of the natural spring and the Spring House; and

**Whereas**, the Sulphur Springs Spring House is in need of significant repair and renovation to prevent further deterioration of the structure and to restore it to its historically accurate state.

**Now Therefore Be It Resolved** that the Town of Waynesville Historic Preservation Commission fully supports the Town of Waynesville's application for funding from The Mib & Phil Medford Endowment Fund to repair and renovate The Sulphur Springs Spring House.

Adopted this 2<sup>nd</sup> day of February 2022

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Esther Coulter, Administrative Assistant

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Sandra Owen, Chair

Historic Preservation Commission Minutes  
Regular Meeting  
February 2, 2022