



Sandra Owen, Chairman
Alex McKay, Vice-Chairman
Jeff Childers
Rodney Conard
Linda Ann Lee
Ann Melton
Bill Revis
Lorna Sterling
Merritt Tongen

TOWN OF WAYNESVILLE

Historic Preservation Commission

9 South Main Street
Waynesville, NC 28786
Phone (828) 456-8647 • Fax (828) 452-1492
www.waynesvillenc.gov

Development Services
Director
Elizabeth Teague

Regular Meeting

Town Hall, 9 South Main Street
Wednesday, December 2, 2020 – 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, December 2nd, 2020 at 2:00 PM in the board room of Town Hall at 9 South Main Street, Waynesville, NC.

CALL TO ORDER:

Ms. Sandra Owen, Chairman, via telephone, called the meeting to order at 2:00 PM. She asked if anyone had any announcements. There were none.

The following members were present in person:

Linda Ann Lee
Jeff Childers
Lorna Sterling

The following members were present via telephone:

Sandra Owen
Bill Revis
Ann Melton
Merritt Tongen

The following members were absent:

Alex McKay

The following staff members were present in person:

Byron Hickox, Land Use Administrator
Esther Coulter, Administrative Assistant

Chairman Sandra Owen asked for a motion to adopt the October 7th, 2020 minutes.

A motion was made by Commission Member Bill Revis, seconded by Commission Member Lorna Sterling to approve the minutes of the October 7th, 2020 meeting as presented or as corrected. The motion passed unanimously.

Chairman Sandra Owen asked for a motion to adopt the October 27th, 2020 minutes.

Historic Preservation Commission Minutes
Regular Meeting
December 2, 2020

A motion was made by Commission Member Bill Revis, seconded by Commission Member Linda Lee to approve the minutes of the October 27th, 2020 Special called meeting as presented or as corrected. The motion passed unanimously.

BUSINESS ITEMS:

1. Discussion of the proposals to conduct a Historic Survey to update the Town of Waynesville's Study List.

Land Use Administrator Byron Hickox emailed all Historic Preservation Commission members the proposals from five consultants: Jaime Destefano – JLD Preservation Consulting, Dan Pezzoni – Landmark Preservation Associates, Matthew Hyland – TRC, Susan Mayer – SVM Historical Consulting, and Courtney Zimmerman – Aurora Research Associates. Mr. Hickox proposed that the HPC narrow the proposals to two and conduct follow-up interviews. However, after a lengthy discussion, the board unanimously agreed to contract with Jaime Destefano of JLD Preservation Consulting.

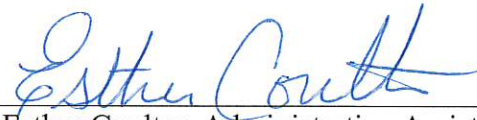
A motion was made by Commission Member Ann Melton, seconded by Commission Member Bill Revis to contract with JLD Preservation Consulting, pending a review of additional written materials, to conduct a Historic Survey for the Town of Waynesville. The motion passed unanimously.

ADJOURN

With no further business, A motion was made by Commission member Ann Melton, seconded by Commission Bill Revis to adjourn at 2:56 PM. The motion passed unanimously.



Sandra Owen, Chairman



Esther Coulter, Administrative Assistant