



# TOWN OF WAYNESVILLE

## Historic Preservation Commission

9 South Main Street  
Waynesville, NC 28786  
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**Development Services**  
Director  
Elizabeth Teague

Sandra Owen, Chairman  
Alex McKay, Vice-Chairman  
Ann Melton  
Linda Ann Lee  
Abigail Carver  
Glenn Duerr  
Jeff Childers  
Bill Revis  
Lorna Sterling

### Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786  
**Wednesday, February 5th, 2020 2:00 pm**

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The WAYNESVILLE HISTORIC PRESERVATION COMMISSION held a regular meeting on Wednesday, February 5th, 2020 at 2:00 p.m. in the mezzanine of Town Hall, 9 South Main Street, Waynesville, NC.

#### **A. CALL TO ORDER:**

##### 1. Welcome/Calendar/Announcements

Ms. Sandra Owen, Chairman, welcomed everyone and called the meeting to order at 2:02 p.m. She asked if there were any announcements and there were none.

The following members were present:

Sandra Owen  
Alex McKay  
Ann Melton  
Linda Ann Lee  
Glenn Duerr  
Jeff Childers  
Bill Revis  
Lorna Sterling

The following members were absent:

Abigail Carver

The following staff members were present:

Byron Hickox, Land Use Administrator  
Chelle Baker, Administrative Assistant

2. Adoption of Minutes from the January 8, 2020 Meeting

Mr. Byron Hickox, the Land Use Administrator informed the Commission that a set of corrected January 8, 2020 Draft minutes had been passed out to each member to review. He advised there were some minor grammar and punctuation corrections made to the draft minutes that were in the agenda packet.

***Commission Member Ann Melton made a motion, seconded by Commission Member Glenn Duerr, to approve the minutes of the January 8, 2020 meeting as presented. The motion passed unanimously (8-0).***

**B. BUSINESS ITEMS:**

1. Election of Officers

Mr. Byron Hickox advised that it was time for the Historic Preservation Commission to elect a Chair and Vice-Chair. He stated that the floor was open for any nominations.

Commission Member Linda Ann Lee nominated Ms. Sandra Owen for Chair

Mr. Bill Revis nominated Ms. Sandra Owen for Chair and Alex McKay for Vice-Chair.

Ms. Lorna Sterling verbally agreed with Ms. Sandra Owen for Chair and Alex McKay for Vice-Chair.

***Commission Member Bill Revis made a motion, seconded by Commission Member Jeff Childers, to keep Sandra Owen as Chair and Alex McKay as Vice-Chair of the Historic Preservation Commission. The motion passed unanimously (8-0).***

2. NCDOT South Main Street Project

Mr. Byron Hickox advised that he spoke with Mr. Barry Mosteller with the DOT and he had taken the HPC's requests and concerns back to their team to re-design a mini round-a-bout in place of the previous larger round-a-bout design. He advised that DOT will bring the updated plans to the HPC March meeting.

3. Sulphur Springs Park

Mr. Byron Hickox informed that the charrette meeting regarding the Sulphur Springs Park had a good turn out and was a productive meeting. He reviewed the three top priorities with the Commission:

- The Spring House- stopping the degeneration and funding sources for renovation
- Address parking- possibility of paving
- Plantings- Garden Clubs are starting to put together planting plans with Mr. Jonathan Yates

4. Haywood Rambling Speaker Series

Mr. Hickox reminded the Speaker Series begins tomorrow at 4 p.m. with speaker Alex McKay.

5. Update on Green Hill Cemetery Committee

Commission Member Bill Revis advised that the Green Hill Cemetery Committee was approved by the Board of Aldermen to be a permanent committee to the town. He informed that the updated cemetery ordinance will be discussed further in a public hearing at a Board of Aldermen meeting.

6. Other Business

**Eric Morrison**

Dr. Eric Morrison stated he arrived late to the meeting and asked about the update to the South Main DOT project. Byron advised him that NCDOT representatives would likely be at the March HPC meeting with updated plans or he could contact the DOT District 14 office in Sylva directly.

Mr. Hickox advised the Commission that it was the Historic Preservation Fund grant season and the deadline was April 15<sup>th</sup> this year. Discussion took place regarding applying for funding to conduct a town-wide survey to update the study list. Ms. Sterling advised that the Planning Board and Board of Aldermen could use it as a companion tool with the Comprehensive Land Use Plan.

*Commission Member Bill Revis made a motion, seconded by Commission Member Jeff Childers to pursue a Historic Preservation Fund grant to update the study list in one form or another. The motion carried unanimously (8-0).*

The next Historic Preservation Commission Meeting will be March 4, 2020.

**C. ADJOURN**

*With no further business, Commission Member Alex McKay made a motion, seconded by Commission Member Ann Melton to adjourn at 3:06 p.m. The motion carried unanimously (8-0).*

  
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Sandra Owen, Chairman

  
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Byron Hickox, Land Use Administrator