

TOWN OF WAYNESVILLE

Historic Preservation Commission

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Development Services
Director
Elizabeth Teague

Chairman

Sandra Owen

Board Members

Ann Melton (Vice)

Joanna Swanson

Coley Bartholomew

Bette Sprecher

Peter Sterling

Glenn Duerr

Ronald Sullivan

Alex McKay

**REGULAR MEETING
HISTORIC PRESERVATION COMMISSION
TOWN OF WAYNESVILLE
MUNICIPAL BUILDING
16 SOUTH MAIN STREET
June 1, 2016**

Members present:

Chairman Sandra Owen

Coley Bartholomew

Alex McKay

Ann Melton

Glenn Duerr

Ron Sullivan

Absent:

Peter Sterling

Joanna Swanson

Bette Sprecher

Also present:

Development Services Director, Elizabeth Teague

Deputy Clerk, Eddie Ward

A. CALL TO ORDER:

1. Welcome and announcements

Chairman Owen called the meeting to order at 2:00 pm, and welcomed everyone.

2. Adoption of Minutes

A motion was made by Commission Member Alex McKay, seconded by Commission Member Glenn Duerr to approve the minutes of the April 5, 2016 minutes as presented. The motion passed unanimously.

B. COMMUNICATIONS FROM STAFF:

1. Boojum Certificate of Appropriateness

Chairman Sandra Owen asked Ms. Elizabeth Teague, Development Services Director, to explain a Certificate of Appropriateness in relation to the addition at Boojum's Tap Room located at 50 North Main St, Waynesville. Ms. Teague said the owners had replaced windows in the front of the building with a garage door type of window. This work had been done without building permits or a Certificate of Appropriateness. She referred to the Town of Waynesville Code of Ordinances Chapter 6 and 7. This Certificate is required to be issued by the Historic Preservation Commission prior to work being done on buildings that are on the National Register, Local Land marks, or are located in the Historic Overlay District. Ms. Teague explained to the Commission that there is a minor and a major Certificate. Because the work did not involve substantial alteration of the building, and the new window is within the same structural outline as the original three windows, Ms. Teague issued a minor Certificate of Appropriateness for the work to be done. The owners of the business were fined because they started work without a building permit. She said that in the event that major work was being done on a building, the Commission would be required to hold a quasi-judicial Public Hearing Ms. Teague said this brought up a great opportunity for the Commission Members to be trained on this subject and the authority the Commission has. The Commission suggested a press release for the newspapers concerning the Certificate of Appropriateness to educate the public on construction and alterations on buildings that are applicable.

2. FY 2016-2017 Budget

Ms. Teague said the Town is in the process of looking at next year's budget which runs July 1, 2016 – June 30, 2017. In this budget, within the Development Services Department, \$2,500.00 has been set aside for Historic Planning. This money could be used for signage for the historic buildings in Frog Level, and the pursuit of a possible second study of the church that was located at the Greenhill Cemetery.

C. BUSINESS ITEMS:

1. Consideration of Nomination for the WCU Mountain Heritage Award for Ann Melton

Chairman Owen said that Western Carolina University has asked Ann Melton to be nominated to receive the WCU Mountain Heritage Award this year, and she has asked the Historic Commission to write a letter of nomination to the Mountain Heritage Center. Ms. Teague read to the Commission the letter of nomination she drafted for Ms. Melton.

Commission Member Alex McKay made a motion, seconded by Commission Member Glenn Duerr, to nominate Dr. Ann Davis Melton for consideration to receive the WCU Mountain Heritage Award. The motion passed unanimously.

2. Evaluation and Goal Setting for FY 2016-2017

a. Review of activities (highlights/feedback) from the past year

Ms. Teague asked the Commission what their favorite projects were from the past year. Several members agreed the Greenhill Cemetery Tour was at the top of the list. Chairman Owen said she had heard so many good comments, and the elected officials were looking forward to the next tour. The Commission agreed that different characters needed to be portrayed. With just three months for planning, work on the project will begin soon.

Other projects the Commission felt were very successful were the Speaker Series and the hiring of a consultant, Dan Pezzoni, to assist with the nomination to the National Register for the Greenhill Cemetery. Being able to attend the state Historic meeting in Brevard was also mentioned and Chair Owen stated that the HPC membership needed to pursue more training.

b. Identify goals and activities of the upcoming fiscal year

Some of the projects identified by the Commission for the upcoming year include:

- The Sulphur Springs Springhouse, restoration of original structure and NR nomination.
- Jones Temple and/or African American resources and the Dix Creek Cemetery for NR nomination or study. There was also discussion on slave cemeteries in Cataloochee, Edmundson and "Tater Hill."
- Coloring Books of Local Landmarks – Glen Doerr had introduced this idea earlier and reminded the Commission about the Coloring book that Hendersonville had done: 1250 books for \$1492.00
- Cemetery Tour – shuttles, parking, microphones needed. Scheduled for the first Saturday festival in October, October 8th. Group discussed adding new characters including "the man buried in his car," The Bank of Waynesville train conductor(?), and the Bugle Boy.
- Spring Speaker Series – consider time change. Possible speakers could include Alex McKay, Tanna Timbes on the Francis Mill, Sean Leatherwood on his experience working on historic projects such as Woolsey Heights.
- Historic Plaques:
 - Shelton House – Indian Agent
 - Signage for Frog Level
 - Battle of Waynesville
- Workshops to educate about the process for Local Landmark Applications/Study List to identify eligible structures
- Look at updating the Study List. Get information from Emily Sisler once complete.
- Commission member training. Ms. Teague suggested possibly hosting a training session in Waynesville.

There was much discussion concerning the renovation of the Springhouse on Sulphur Springs. Ms. Teague will inquire further about the Town's responsibility of maintaining the Springhouse and property. Maintenance is one level of concern, but if there is interest in restoring the springhouse to the original architecture depicted in old postcards then it will be more involved and require a professional level of design and construction.

Group held additional discussion on Joanna's idea to hold a temporary museum. Alex McKay announced that he was working on a display of Waynesville History to go into the Courthouse.

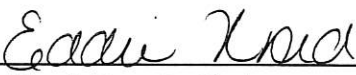
D. CALL ON THE AUDIENCE

No comments


E. ADJOURN

The next meeting is scheduled for July 6, 2016, 2:00 p.m.

With no further business, Commission Member Ann Melton made a motion, seconded by Commission Member Alex McKay, to adjourn the meeting at 3:21 p.m. The motion passed unanimously.



Eddie Ward, Deputy Clerk



Sandra Owen, Chairman
Janet, 2016 minutes