

**MINUTES OF THE TOWN OF WAYNESVILLE CEMETERY COMMISSION
WORK SESSION
May 16, 2023**

THE WAYNESVILLE CEMETERY COMMISSION held a work session on Tuesday May 16th, 2023, at 10:00 a.m. in the small conference room of the Public Services Building, 129 Legion Drive, Waynesville, NC.

A. CALL TO ORDER

Vice-Chairman Edwin Fish called the meeting to order at 10:00 a.m. with the following members present:

Roy Pressley
William Revis
Warren Putnam

The following staff members were present:

Asset Services Manager- Julie Grasty

1. Vice-Chairman Edwin Fish talked about the vacancies on the Committee and asked members to reach out to see if anyone was interested in serving on the Committee.

Asset Services Manager Julie Grasty gave each member present a memo from Town Attorney Martha Bradley on North Carolina Public Records Law. Each member is to read the memo and if there are any questions to direct them to the Town Attorney.

2. **Public Comment**

No public Comment

3. **Cemetery Update:**

Asset Services Manager Julie Grasty gave an update of Cemetery Operations. The Cemetery is once again not fully staffed, the position has been posted. Ms. Grasty informed the Committee that the railing work was complete for this budget year and tree work has also been completed in Green Hill. Additional tree work at Dix Hill will hopefully be completed by June 30th.

4. **Discussion-**

- a. **20-Year Plan-** Asset Services Manager Julie Grasty presented a draft RFQ for the 20-year plan. She asked each member to take the plan and come up with suggestions/changes by the July 18th meeting.
- b. **FYE 2024 Budget-** Ms. Grasty gave an update on the upcoming budget process: A new rate schedule has been presented to the Town Council for approval. Ms. Grasty explained that there had not been a rate increase since 2013 and the increase was well overdue.

The Committee was all in favor of the increase and wanted to see increases more consistently in the future. Ms. Grasty informed the Committee that the Arch improvements and the 20-year plan has been presented to the Town Council and will be voted on June 27th.

E. Other Business

Committee Bill Revis mentioned that he had received a complaint about vehicles parking in the Cemetery being loud and drinking-the citizen called the Police.

There was much discussion about speeding/cutting through the Cemetery and what could be done to address those issues.


Mother's Day weekend visitors to Haywood Lodge had once again parked on the grass in the Cemetery, the Committee asked Asset Services Manager Julie Grasty to get a quote on a split-rail fence to go along Morning Drive and Shelton Street


The next meeting is scheduled for July 18th, 2023, at 2:00 pm.

F. Adjourn

With no further business, a motion was made by Commission Member Warren Putnam seconded by Commission Member Roy Pressley to adjourn the meeting at 11:10 a.m. The motion carried unanimously.

ATTEST:


Julie Grasty, Asset Services Manager


Edwin Fish, Vice-Chairman