

**MINUTES OF THE TOWN OF WAYNESVILLE CEMETERY COMMISSION
REGULAR MEETING
March 16, 2021**

THE WAYNESVILLE CEMETERY COMMISSION held its regular meeting on Tuesday March 16, 2021, at 2:00 p.m. in the training room of the Public Services Building, 129 Legion Drive, Waynesville, NC.

A. CALL TO ORDER

Chairman Edwin Fish called the meeting to order at 2:00 p.m. with the following members present:

Edwin Fish
William Revis
James Burke
Warren Putnam
Elizabeth Atkinson
Roy Pressley

Commission Member Randy Mathis was absent.

The following staff members were present:

Asset Services Manager Julie Grasty
Outside Facilities Supervisor Jonathan Yates
Assistant Town Manager Jesse Fowler
Land Use Administrator Byron Hickox

1. Adoption of Minutes

A motion was made by Commission Member Elizabeth Atkinson, seconded by Commission member Jim Burke, to approve the minutes of the November 17th, 2020 meeting as presented. The motion passed unanimously.

2. Chairman Edwin Fish welcomed Roy Pressley to the committee. Asset Services Manager Julie Grasty administered the oath of office to Mr. Pressley.

3. Public Comment

No public Comment

4. Discussion:

a. Clean-Up-

Outside Facilities Supervisor gave an update on the Clean-up process. Mr. Yates explained that in the coming weeks employees will begin the “big” clean-up prior to mowing season.

Asset Services Manager Julie Grasty explained to the committee that the solar lights that have been placed on the graves will be taken up and placed in the center of each headstone per the Ordinance Sec. 18-20 (d). There was much discussion about group activities and the placement of the solar lights. The committee asked that a new section be written in reference to articles being placed on graves without permission. Asset Services Manager Julie Grasty will work with the Town Attorney to amend the current Ordinance.

b. Veterans Section-

Committee Member Roy Pressley told the Committee that the American Legion will take care of cleaning up the Veterans Section.

c. Budget-

Asset Services Manager Julie Grasty updated the Committee on the budget process and the Capital items that have been requested in the upcoming budget.

d. Signage-

Committee Member Bill Revis explained the signage for Green Hill had been in the works for several years and had been placed on hold due to funding. Included in the upcoming budget is a \$ 8,000.00 request for signage at Green Hill and Dix Hill. Mr. Revis also brought to the attention that the Historic Preservation Committee at their March 3rd, 2021 meeting endorsed the proposed signage as keeping with other historical signs such as Shelton House.

A motion was made by Commission Member Jim Burke, seconded by Commission member Warren Putnam to approve the signage as presented. The motion passed unanimously.

e. 20- Year Plan

There was much discussion about a 20 Year Plan, and it was decided that the Committee would meet on April 20th at 1:00 p.m. to have a work session to discuss the 20 year plan more in depth.

E. Other Business

A work session is scheduled for April 20th, 2021 at 1:00 pm.

The next meeting is scheduled for July 20th, 2021 at 2:00 pm.

F. Adjourn

With no further business, a motion was made by Commission Member James Burke seconded by Commission Member Bill Revis, to adjourn the meeting at 3:40 pm. The motion carried unanimously.

ATTEST:

Julie Grasty, Asset Services Manager

Edwin Fish, Chairman