



TOWN OF WAYNESVILLE

Cemetery Committee

16 South Main Street
Waynesville, NC 28786
Phone (828) 452-2491 • Fax (828) 456-2000
www.waynesvillenc.gov

Board Members

Elizabeth Atkinson
James Burke
Edwin Fish-Chairman
Roy Pressley
Warren Putnam
Bill Revis

Asset Services

Manager
Julie Grasty

AGENDA

July 20, 2021-2:00 PM

Call to order – Chairman Edwin Fish

1. Approval of Minutes from April 20, 2021 work session
2. Public Comment
3. Cemetery Update-Julie Grasty, Asset Services Manager
4. Discussion:
 - a. 20-Year Plan
5. Request for Historical Tour of Green Hill-Historic Preservation Commission
6. Other Business
7. Adjourn

****Next Scheduled Meeting is October 19th at 2:00 p.m.****

MINUTES OF THE TOWN OF WAYNESVILLE CEMETERY COMMISSION
WORK SESSION
April 20, 2021

THE WAYNESVILLE CEMETERY COMMISSION held a work session on Tuesday April 20, 2021, at 1:00 p.m. in the training room of the Public Services Building, 129 Legion Drive, Waynesville, NC.

A. CALL TO ORDER

Chairman Edwin Fish called the meeting to order at 1:00 p.m. with the following members present:

Edwin Fish
William Revis
James Burke
Warren Putnam
Elizabeth Atkinson
Roy Pressley

Commission Member Randy Mathis was absent.

The following staff members were present:

Asset Services Manager Julie Grasty
Outside Facilities Supervisor Jonathan Yates

1. Adoption of Minutes

A motion was made by Commission Member Roy Pressley, seconded by Commission member Bill Revis, to approve the minutes of the March 16th, 2021 meeting as presented. The motion passed unanimously.

2. Public Comment

No public Comment

3. Discussion:

a. Veterans Section-

Commission Member Roy Pressley brought it to the Commission's attention that in the Ordinance Sec. 18-9 should read "The American Legion Haywood Post 47" instead of "Veterans of Foreign War (VFW)".

A motion was made by Commission Member Jim Burke to change the wording in Sec. 18-9 to read "The American Legion Haywood Post 47", seconded by Commission member Warren Putnam. The motion passed unanimously.

Asset Services Manager Julie Grasty explained the Board of Aldermen would still have to be approve the change to the Ordinance. She will combine it with other changes the Commission is working on and present it to the Board in the near future.

There was much discussion about going before the Board of Aldermen to request additional plots for the Veterans Section. The consensus of the Commission was to continue in front the current Veteran's Section and continue down the hill towards Shelton Street in the future.

b. Future Plans

Commission Chairman Edwin Fish presented the committee with a map of the lower section of the Cemetery (Shook B and unopened section) to discuss the need for new roads, sidewalk, and parking in the section. There was much discussion about the need for a road and sidewalk and it was decided by the Commission to instruct Asset Services Manager Julie Grasty to get quotes from the Town's paving contractor WNC Paving on the following:

1. Construction of a road in Section 10 of Shook B exiting onto Shelton Street
2. Construction of a parking area at the end of Section 9 & 10 of Shook B
3. Construction of a parking area at the end of Section 9 & 10 Shook B along with a sidewalk the entire length of Section 9 & 10 Shook B

Commission Member Bill Revis asked each member to continue to think about their ideas for the 20-Year Plan and email them to Asset Services Manager Julie Grasty for discussion at the next meeting.

c. Communication from Staff

Asset Services Manager Julie Grasty informed the Board the annual "Spring Clean-up" had been performed with no complaints. Mrs. Grasty also informed the Commission staff would begin to tag items in violation of the ordinance as soon as they were found and hopefully that would help out with the "Fall Clean-up".

Outside Facilities Supervisor Jonathan Yates gave an update on the handrails. The contractor is supposed to begin the repairs next week and hopefully by the next meeting the work would be complete, and the Commission could visit the Cemetery and look at the work.

E. Other Business

The next meeting is scheduled for July 20th, 2021 at 2:00 pm.

F. Adjourn

With no further business, a motion was made by Commission Member James Burke seconded by Commission Member Roy Pressley, to adjourn the meeting at 2:20 pm. The motion carried unanimously.

ATTEST:

Julie Grasty, Asset Services Manager

Edwin Fish, Chairman



TOWN OF WAYNESVILLE
Historic Preservation
Commission

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Chairman
Sandra Owen
Board Members
Alex McKay (Vice)
Jeff Childers
Rodney Conard
Linda Lee
Ann Melton
William Revis
Lorna Sterling
Merritt Tongen

Development Services
Director
Elizabeth Teague

July 14, 2021

Town of Waynesville Cemetery Committee
16 South Main Street
Waynesville, NC 28786

Members of The Cemetery Committee,

The Town of Waynesville Historic Preservation Commission is planning to hold its annual Green Hill Cemetery Tour on Saturday, October 9, 2021, with Saturday, October 16, 2021 reserved as an inclement weather contingency date. This will be the sixth year that the Historic Preservation Commission has held this event. The purpose of the tour is to educate the public about the history of Green Hill Cemetery and of Waynesville through historic interpretations of some of its most interesting and influential historic figures.

Therefore, please consider this letter an official request from the Historic Preservation Commission to the Cemetery Committee to approve this event for the dates mentioned above.

For more information, please contact Byron Hickox at (828) 452-0401 or by email at bhickox@waynesvillenc.gov.

Sincerely,

Byron Hickox
Land Use Administrator